

Chelan County Fire Protection District No. 5
250 West Manson Blvd.
Manson, WA 98831
Workshop Meeting of Commissioners
Wednesday, March 22, 2023 @ 4:30 pm

Commissioners Present: Dana Starkweather, Fred Weiss, and Dan Baker.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Lieutenants; Beau Alanis and Raynor Baker, Manson Firefighters Association President Chris Willoughby.

Call to Order: Chairman Starkweather called the meeting to order at 4:30 p.m. The Flag salute commenced.

Community Task Force:

Chairman Starkweather started the workshop suggesting the Board go through recommendations from the 2012 Task Force information and accessing if any action would need to be taken regarding policy changes.

Page 30: Marine Patrol. Board Chairman Starkweather asked who we have from the department for Marine Patrol and suggested meeting with new appointed Sherriff Mike Morrison to discuss how Manson Department can assist with marine incidents.

Page 32: “Flex-Time” Element

Chief Baker displayed Chart 8: 2021 & 2022 Incident Response Times for Fire & EMS
The Board discussed the current tracking system Chief Baker is using 80%-90% Percentile.
Consensus from the Board was to keep tracking methods the same.

- Call Processing & Dispatch (change) Fire Response 64 Seconds. EMS Response 90 Seconds.
- Agency Turn-Out Time (change) Fire/EMS - Response 2 minutes.
- First Unit Response Time (no change) Fire/EMS - Response 12 minutes.
- Arrival of the Remaining Effective Response Force (no change) Fire/EMS - Response 20 minutes.

Chief Baker stipulated there are direct “emergency calls” made to Lake Chelan Health Hospital that RiverCom or iSpyfire are not privileged to. Those incident calls are not a part of Chief Bakers calculations on Chart 8. Commissioner Weiss asked if our incident response times have improved since the 2012 Task Force Report, Chief Baker confirmed “yes response times have improved”.

Pg 33 Level-Of-Service RECOMMENDATIONS

Recommendations #1 & #2: No changes

Recommendation #3: Active & Purposeful involvement in Chelan Valley EMS system.
Board discussion; Not necessary to attend / monitor all EMS meetings.

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Recommendation #4: Improve, expand, and provide 24-HR trained staff for Command/Attack-vehicle A-51.

Commissioner Baker suggested bringing up senior volunteers to take on some of the Command Duty shifts as we may not be getting enough covered hours.

Commissioner Weiss shared with the Board a Pie-Chart with District #5-Volunteer age groups.

Age: 18-35 (6 Volunteers)

Age: 36-51 (11 Volunteers)

Age: 62-65 (14 Volunteers)

Chief Baker added, he would like to share with the Board at the upcoming April Regular Commissioner meeting more ideas pertaining to Volunteer points/deferred compensation. Discussion to keep growing participation and moving forward with volunteer certifications.

Recommendation #5: Analyze WSRB fire rating and make effective changes to the fire district in order to reduce individual property insurance costs to offset any future financial needs of the fire district.

Discussion between Board regarding our current rating of 5.37. Continue progressing with expanding our volunteer training certifications and improving/updating equipment.

Commissioner Baker added Rec. #5 had a couple typo's that need correcting.

Chief Baker reiterated his goal is to deliver the service to the community, what they are expecting compared to ratings.

Recommendation #6: Provide adequate analysis and replacement/improvement efforts for CCFD#5 fire station facilities to meet TODAY'S and TOMORROWS safety, housing, response, administrative, training and support service's needs.

Discussion between Board on length of time department would stay at ST51 location and goals for ST52 expansion.

Recommendation #7: Establish a dedicated funding program for CCFD#5 fleet

Chief Baker commented on the AFG FEMA Grant we are currently applying for. He hopes to receive a response by this summer.

Commissioner Starkweather summarized as a result of the workshop the Consensus from the Board, only minor adjustments will be made to the Response Flex-Time and Level-Of-Service Recommendations. Chief Baker confirmed he would work up a draft reflecting changes.

Resolution 2023-06:

Resolution to Promote Diversity in Recruiting & Training of Firefighters.

Board Chairman Starkweather recommended discussing final wording at the Regular Commissioner Meeting coming up April 12th.

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Levy Workshop: Board Chairman Starkweather suggested not designating a Workshop for Levy discussions but to bring topic to the upcoming April 12th Regular Commissioner Meeting.

Public Comment: Command Duty Shift topic from last Commissioner Meeting March 8th, Chris Willoughby suggested creating a third Lieutenant possession to help offset Command Duty responsibility for officer group.

Board Chair Starkweather agreed they need a succession plan. He indicated there will be a need to hire a full time Assistant Chief as current Assistant Chief will be retiring. Chief Baker reiterated, our growth will dictate what staff is needed to keep the agency moving forward. The Chief briefed the Board on the recent, positive news from Representative Mike Steele re: possible funding for the new ST52 resident quarters.

Adjournment: Commissioner Starkweather closed workshop meeting with no additional business before the Commissioners, the meeting adjourned at 5:55pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

Attest: Regenia Trusel
District Secretary