Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
June 12, 2024
Regular Meeting of Commissioners

Commissioners Present: Fred Weiss, Chris Willoughby, and Dan Baker.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Assistant Chief Kermit McClellan, Captain Nick Glenn, Lieutenant- Training Officer Raynor Baker, Lieutenant Aaron Richmond and Lieutenant Beau Alanis.

Call to Order: Chairman Weiss called the meeting to order at 4:31 p.m. The Flag salute commenced.

Pension Board: Opened: 4:31 pm Closed: 4:32 pm.

Public Comment: None

Minutes: Chairman Weiss presented the Regular meeting Minutes from May 8th, Commissioner Willoughby, Motioned to approve May 8th Regular Meeting Minutes as amended, Commissioner Baker seconded; Motion passed unanimously. Commissioner Baker, Motioned to approve May 15th Workshop minutes, Commissioner Willoughby seconded: Motion pass unanimously.

Financial Report: The Chief suggested transferring funds from Investment account to Expense. Commissioner Willougby Motioned to transfer $85,000.00 from Investment account to Expense account, Commissioner Baker seconded, Motion passed unanimously.

Approval of Invoices: Commissioner Baker, Motioned to affirm; May Voucher FD51 in the amount of $46,702.53, Commissioner Willoughby, seconded; Motion passed unanimously.

New Business:

- Officer Group: Health Maintenance
  Commissioner Weiss voiced his concern regarding senior volunteer firefighters and keeping up with their annual health visits with their primary care physicians. Chief Baker and Training Officer Raynor Baker noted the NWCG/NFPA have certain requirements in place for the SCBA annual testing. Chief Baker informed the Board there were a few volunteers from the last SCBA testing (1st & 2nd quarters) who had a higher blood pressure reading after testing. Those volunteers were asked to make a follow up visit with their PCP.

- Chelan Fire & Rescue: Insurance Meeting
  Commissioner Weiss discussed the growing problem with Chelan County homeowners' insurance coverages doubling/tippling in costs or even being

cancelled. The Chelan and Manson Fire Department Commissioners are planning a Zoom meeting with the Commissioners Association lobbyist to help find a remedy to this concerning problem. The Zoom meeting is scheduled with Chelan Fire & Rescue for June 20th at 4:00 pm.

Old Business:

- **ST52 Fiber**-Commissioner Willoughby noted he is still waiting to hear back from Kelly Allen and is hoping to meet with her sometime next month.
  Station 52 location is a part of the Ivan Morse region (low priority) and hopes to increase the urgency and will need to push this is a critical infrastructure need.

- **Command Phone:** Training Officer Baker reiterated he will address and confirm at one of the next upcoming drills the firefighters' concerns regarding Command communications. Chief Baker reiterated putting iPads in all fleet engines to use for capturing data/photos on incidents and indicated a Command cell phone would be useful to some degree when on mutual aid fire incidents. The Chief suggested discussing further at the next Officer meeting. He mentioned inquiring with First Net AT&T: iPhone 14 cell phone with call & text package would be around $63.81 per month.

- **Volunteer At Will**- Chief Baker confirmed he will follow up with the volunteer group to collect from those who have not turned in their agreement.
  Commissioner Weiss suggested creating a target date, Commissioner consensus to have all "At Will" agreements by the August 14th Commissioner meeting.

- **Station 52:** Training Center
  Chief Baker updated the Board on Soil Remediation progress;
  Per the Department of Ecology, June 20th is the deadline for the Tribes to have completed their discovery stipulations. The Chief reported Shaw Engineering has some recent drawings for us to pick up at Chelan Printing and the foundation permit is ready to submit to the County.
  Discussion made regarding soil final grade and completing test holes by Batchelor Excavation on June 26th.
  The Chief explained the grant process and advised the Board of the grants we have submitted thus far. No word back from any as of yet.
  Chief Baker displayed the two-level design drawings for (Sleeping Quarters/Training Room) building plan. He asked the Commissioner if they would like to make any additions or changes.
  Commissioner Weiss mentioned the Wenatchee Valley Technical Center "Fire Science" program trainer invited us to come out and learn their program. They

take juniors/seniors through a two-year program which helps prepare them for the resident's program, which is what we would like to do with our new training residents' facility.

- **Company Calendar:** Chief Baker went over the scheduled meetings for the upcoming month. On June 17th FireFly IT will be visiting ST51 office to replace the existing computer-sonic fire wall. June 18th - 7:00 pm - Community Council Forum, Chief Baker will be attending at the Manson Grange.
  Commissioner Weiss and Chief Baker attended The Manson Boat Club monthly meeting on June 3rd, they presented the Boat Club with some Levy facts and explained the group seemed receptive and had some good questions.

- **Pre-Fire Plans: FlowMSP**
  Captain Glenn informed the Board he and Commissioner Baker, volunteer Dan Weakly all met to work on more training for FlowMSP AP. He noted feeling more comfortable in moving forward with local businesses to start the survey process.
  Chief Baker communicated to the Board the department is looking into new Fire/EMS emergency reporting/training software called First Due and Fire Engineering Training. He explained the programs would be able to encompass (volunteer online-training, fleet maintenance data, incident reporting and pre fire planning). The Chief explained the benefit of using the new program for documenting pre-fire planning with local commercial businesses.

- **Levy Workshop:**
  The Commissioner Board agreed the next Levy Workshop will be Wednesday, June 19th at 4:30 pm. Chief Baker passed the Summer Newsletter draft to the Board for review and explained it has been proofed by Attorney Brian Snure. He commented that with a few small adjustments the summer newsletter will be ready for mailing in the first week of July.

EMS Report: None

Assistant Chief's Report:
Kermit McClellan reported driver training has remained slow.
He announced to the Board a recent conversation he had with Charlie Brown about our annual Appreciation Banquet BBQ. Charlie is interested in hosting our event at their location and having Sam Beazley helping with the BBQ. He suggested good timing would be after Labor Day weekend in September. Asst. Chief McClellan suggested discussing the date with the Officers at the next Officer meeting and suggested giving everyone at least two months' notice.
He announced to the Commissioner Board he will be leaving the department temporarily starting

October 31st. Per (BVFF) Board of Volunteer Firefighters policy, he will need to separate from the Manson Fire Department for three months in order to start his BVFF retirement process and will be returning February1st.

Training Officer Report: Raynor Baker
Informed the Board he has been reviewing the new online training program; Fire Engineering Training which will replace Vector Solutions. He indicated the Officer group will be discussing further at the next Officer meeting June 24th.
He reported the upcoming Tuesday drill 6/11/24, will have guest speaker, Assistant Fire Chief Rusty Stamps from Okanogan County Fire Dist. 6. He will be reviewing the 2015 "Twist River" Fire and will share their experiences and lessons learned with our volunteer firefighters.
TO Baker informed the Board volunteer Chris Ghioni has been signed off as a driver for E-54.

Chiefs Report:
***Additional Discussion for Chiefs Report**

- Incidents-slight increase for May.
- Personnel and Training:
- Recruitment & Retention
- Facilities and Equipment
- Prevention Prepare
- RiverCom: The Chief reported RiverCom will be purchasing approximately 10 acres of property to build their new facility. The plan for the new facility will be to also house multiple interagency communication agencies.

No further questions/discussion on Chiefs Report.

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Public Comment: None

Adjournment: Commissioner Weiss closed the meeting with no additional business before the Commissioners; the meeting adjourned 5:59 pm.

Chelan County Fire District 5 Board of Commissioners:

_____
Commissioner Fred Weiss

_____
Commissioner Chris Willoughby

_____ _____
Commissioner Dan Baker **Attest: Regenia Trusel**
District Secretary

Manson Fire Department

Chelan County Fire District 5
P.O. Box D Manson WA 98831-0438
mansonfire.org

Chiefs Report **June 12, 2024**

Incidents

49 Calls for service in the month of May; 36 within Fire District 5 and 13 out of District. Fire responded to 14 calls within District 5.
In District 5; 1 Trash fire (threatened structure), 3 Authorized burning, 1 MVA with injuries, 1 MVA without injuries, 2 Dispatched & cancelled, and 6 Assist EMS calls.
District 5 had 1 Mutual aid call, Dispatched & cancelled.
EMS responded to 22 calls in District 5. 14 EMS Calls handled without Fire, 6 with assistance of Fire, 1 MVA with injuries, 1 MVA without injuries.
Out of District 5; 9 EMS Calls, 1 MVA with injuries, and 2 Dispatched & Cancelled.
May Call Times;
Fire Call Processing was at 2:18, Arrival on scene at 7:45.
EMS Call Processing was at 1:51, Arrival on scene at 11:57.
Of the 36 dispatches in District 5, 24 calls were compliant to NFPA 1221, for call processing for 66.7%.
Of the 34 responses in District 5, 31 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 91.2%.

Personnel and Training

Training for the month of May consisted of;
5/7 Work Test – 18 attended
5/13 OTEP: No pressure, nothing shocking about shock – 9 attended
5/14 Wildland Multi-company Operations (MCO) with Chelan – 18 attended
5/20 Officer meeting – 6 attended
5/21 Roof Ops & Ventilation – 19 attended
5/28 CAFS Refresher – 18 attended

Facilities and Equipment

Chelan County CPIF Grant for the Training Center – Paul Coppock is doing well at keeping everyone connected to the training center or the cleanup, communicating. Our twice monthly meetings get issues flushed timely. I don't feel like I am the best squeaky wheel to get Ecology's Environmental folks to give us a start date. But John from Haley-Aldrich is getting progress. We believe we can go in the property and do test holes before the end of the month. Not only do we need to know the depth of the contaminates, we need to know how deep hard pan is? This soil profile will allow them to build a prescription for the whole site.
Kevin Shaw has given us signed drawings. This should be all I need to file for a foundation permit. I would like to have the permit in hand so the cleanup work and digging footings are timed well.
Dan and I were concerned over the issue; if you hire 3 different trades, you need to have a general contractor. I explained the issue in a detailed email to Snure. Yes, we need a general contractor for the Training Center. But even at Snure's recommendation, Kevin Shaw could get his general license. We aren't going to find a current general that has any understanding of what we re trying to build. Kevin is considering the task. He would have to file, don't think that is a big undertaking. Put up a

bond and get insurance. Those cost are going to pass down to us, still cheaper than hiring a different general and have him take a cut on all the sub-contractors.

On June 10th, submitted Brownfield grant application for more cleanup funding.

DNR Grant Truck – Should be given a VIN anytime through the summer, getting the VIN will also finer tune when we could expect to see the chassis.

Truck Maintenance – Aaron has done very well at keeping details needing repaired and organized for Jason. When we had foam training a couple weeks ago, it tested everything in the system. Brought out a couple issues that were missed. Crews learned how to do work-arounds. Overall the trucks performed well. E-52 has a couple issues that will take a day in the shop.

RiverCom

Staffing shortage is a big issue again. There gets to be a domino effect when overtime pushes a lot of mandatory overtime. That usually goes to the people with the lowest seniority. They burn out fast, then quit, that dumps more on those remaining, and so on. Negotiating some issues to try to resolve that cycle.

Have not heard if the offer made on property was accepted.

Prevention

Outdoor burning closed on June 1st. We were in a Moderate designation before June 1st. Expecting the designations to move quickly this year. Last year we ended with a Very high. A lot of confidence we will go to Extreme this year.

June 2024 CURRENT CERTIFICATION REPORT

(Completed 6/4/2024)

TITLE	IFSAC CERTS	Medical	NWCG	2024 GOAL
Firefighter 1	9			6
Firefighter 2	7			2
Officer 1	4			3
Officer 2	2			2
Instructor 1	8			6
Instructor 2	1			0
Hazmat Operations	12			6
Wildland FFT2			16	8
Wildland FFT1			4	2
Engine Boss			2	2
Tender Driver			5	
EMT		11		1
EMT Instructor/Evaluator		2		2
Fire Inspector 1	1			

Total Number of Chelan Fire District #5 Personnel = 41 members

Number of Interior Firefighters = 29

Number of Driver Operators = 5

Number of Medical / Support Personnel = 6

Number of members on Leave = 1

Number of Junior Firefighters = 6

CURRENT TRAINING REPORT

Training Review

In May we had great turnout for drills. We also had two required trainings in May with our annual Worktest physical and the CAFS refresher. May 7th was our Worktest where firefighters completed their physical test for the year. The physical counts as part of the training required for the red card and also is how we determine our interior firefighters, driver operators and support staff. We had 18 firefighters attend on the 7th, I have held a couple physical makeups and we have a total of 19

physicals completed. May 13th was OTEP and we had 9 EMTs attend. We covered the May 2023 module “No pressure…nothing shocking about shock” This drill was cut a little short by the MVA at Rocky Point of a car in the water. May 14th, we held a Wildland Multi-Company Operations drill with Chelan. We had a simulated fire and crews worked together in operations. We held this drill at Chelan Blvd due to the high-risk area it is. I think this was a great drill for both districts to work together and get a dry run at the operations if a fire ever happens here. We had 18 of our firefighters attend that drill and it was also well attended by Chelan. May 21st, we covered Tower Roof Operations and Ventilation. For this drill we covered safe operations on the roof in one group as well as cutting roof ventilation holes in another group. We had 19 firefighters attend. May 28th, we covered our annual CAFS refresher and had 18 firefighters attend. Here we covered the uses of CAFS and how it differs from straight water. We then practiced our interface CAFS operations as well as showed CAFS out of different nozzles.

The combined drills between Manson and Chelan are benefiting both districts and I feel we are moving the right direction. The response to Rocky Point for a car in the water had both agencies working side by side to achieve the operation of rescuing the victim, getting them up the from the water to the road and then performing CPR. At our combined drill we talked about these success and how we will continue working together in different aspects to keep building the relationship and trust.

So far we have 12 firefighters who have received their Wildland Red Card. Last year we had a total of 19 red carded firefighters (the most ever). I am hoping more firefighters complete their initial courses and other complete their makeup training so we can increase this number.

Doug Pinski is awaiting state EMT certification, he has completed all his testing and has his paperwork turned into the state we are just waiting for the state to issue him his EMT certification.

Dashiell Hei and Doug Pinski completed the rope technician course. This was an intense week long course. They are added to Adam Rasmussen and Myself as rope techs for the district. Brian Whitney because ill during the course and wasn’t able to complete it all. I have already made contact with the instructor that when another course happens, we would like to get Brian in the remainder of the training he missed.

Beau Alanis and Aaron Richmond attended the Washington State Fire Fighters Association annual fire school May 16th through May 19th.

I have been putting some time into looking at new platforms for our online training and incident/training reports. I will continue to look into these to see that we are providing the best resources for the best price to our firefighters and the district.

June 1st we got the boat in the water. Adam and Aaron took it around the bay to get a feel for handling and operations. I have been working with Chris to develop our training program for boat operator. We have an operators course scheduled for June 29th. Like any other driver of district vehicles, we are requiring operators to be 21-years-old. We are also requiring the WA state boaters card as a pre-requisite. On the 29th we’ll cover operations then blend this into our regular water rescue training which is planned for the beginning of August. This course will just be for those that wish to be boat operators.

Testing:

I am still hopeful we can find some Hazmat and Firefighter 1 & 2 testing opportunities in the region. I plan to bring this up at the next regional training meeting to see what we can do regionally. I am

looking into testing opportunities on the West side so that our firefighters can progress through the certification process.

Online Training (Vector Solutions):

New Recruits Training modules consist of 33 modules: After the recruit academy we moved those firefighters that were in recruit training to the regular quarterly modules. With our new firefighters added we now have 9 members assigned and 7 out of 297 completed. For an 2% completion rate.

"New Recruit" training is broken into two categories. First, they complete their NFPA required training to be able to enter a structure fire which is usually followed up with some hands on if they haven't already received that on a drill night. Second, they complete their right-to-know Human resource courses. They are also given NWCG courses to complete for their wildland FF2 as well as First Aid and CPR Training. Currently due to the time of year I have been instructing new recruits to start with their wildland NWCG courses then move into the first of the fire courses.

Vector Solutions quarterly training modules are assigned to boost our training hours and meet the WAC requirements outside our drill nights as well as give the required training hours for other requirement we aren't able to hit strictly with Tuesday nights.

Currently for the 1st quarter assignments we have 22 members assigned and there are 4 training modules. Currently we have 52 modules completed out of 88 assigned for a completion rate of 59%.

2nd Quarter we have 25 members assigned the quarterly training modules. For 2nd quarter there are 4 modules assigned. So far, we have 25 modules complete out of 100 for a completion rate of 25%.

One-on-ones: In May

May 2nd: I met with Doug Pinski, Dashiell Hei, and Brian Whitney to handout their rope bags before their course as well as cover knots and operations for them ahead of class. 2 hours

May 10th: I set up the physical for Lou Hazim, Maddox Hazim, Brooks Pinski, Cooper Pinski and Aaron Richmond. 3 hours

May 21st: I met with Liam Walsh to assign him his structure gear. 1 hour

May 21st: I met with Doug Pinski, Cooper Pinski and Liam Walsh to cover taking hydrants and stretching attack lines. 2 hours

May 28th: I set up the physical for Darrick Steele. 1 hour

Training Calendar:

June 4th: Tender water shuttle drill with the porta tank

June 11th: Rusty Stamps coming to talk about the 2015 Twisp River Fire and after we'll have Kerm cover Flagging

June 17th: OTEP 2023 June module "Dropping into the waveform basics"

June 18th: Required training make-up drill

June 24th Officer meeting

June 25th: Progressive Hose lays

June 29th: Boat Operators course

Recruitment & Retention:

2 new Junior Firefighters Liam Walsh and Mac Richmond and 1 new firefighter Dean Farmer joined. We also cleaned the roster of firefighter that we didn't see at all in 2023.