

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
February 8, 2022
Regular Meeting of Commissioners

Commissioners Present: Fred Weiss and Dan Baker.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Captain Nick Glenn.

Call to Order: Vice Chairman Weiss called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:32 pm. Chief Baker explained the BVFF standards for volunteers to complete 25% participation to qualify for pension benefits. He informed the Board we are ready to submit the 2021 participation certification list of volunteers. Commissioner Baker, Motioned to approve the participation certification, all approved, Motion passed unanimously. Pension Board Closed 4:33 pm.

Public Comment: None

Minutes: The Meeting Minutes for the Regular meeting on January 11th were presented, Commissioner Baker noted a typo under “Annual Resolution”. Commissioner Baker, Motioned to approve January 11th Minutes with correction, and to also approve Special Meeting Minutes on January 18th, all approved, Motion passed unanimously.

Financial Report: None

Approval of Invoices: Commissioner Baker, Motioned to affirm February Voucher FD51 in the amount of \$12,526.48 and Voucher FD52 in the amount of \$486.22, all approved, Motion passed unanimously.

New Business:

- **Commissioner Workshop Date:** March 16, 2022, Wednesday. Time:1:00 pm
- **Fire Officer 1 Certification Compensation for Captain Nick Glenn:**
Commissioner Weiss acknowledged Captain Glenn’s Certification and compensation of \$1,500.00 for completing Fire Officer 1. On behalf of the Board, he congratulated Captain Glenn for his accomplishment.

Old Business:

- **Company Calendar**
CWICC/RiverCom Meeting 2/3/2022:
Chief Baker advised the Commissioners Central Washington Interagency Communication Center (CWICC) is interested in sharing the new RiverCom

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building location. He indicated how RiverCom board will be exploring this opportunity. CWICC represents: US Fish and Wildfire Service (USWS), Department of Natural Resources (DNR), US Forest Service (USFS) and Bureau of Land Management (BLM).

Kozi Radio Interview: Scheduled 2/8/2022

Levy Workshop: Commissioner Baker added he and Commissioner Weiss will be attending February 14th in Wenatchee.

- **Station 52 Bay Addition:** (5% Retainage Release) Chief Baker reiterated to the Board; we are still waiting for Awarding Agency Application approval through L&I and hopes to complete the process soon.
- **Station 52 Irrigation:** Chief Baker announced his plans to level the land area at Station 52, prepping for this Springs irrigation work.
- **Pre-Fire Plans:** The Chief advised he will be reconnecting with local businesses and adding a few more to our list. He is preparing to send out more Pre-Fire Plan letters.
- **Policy Updates:** Chief Baker reported he has been working on the Policy and Procedure Manual. He described the three policies: two Driving and one Operational Guidelines.
Commissioner Baker mentioned attorney Brian Snure's response regarding policy and nepotism. He expressed the need to have the attorney draft a policy specifying (hiring of family members). Chief Baker agreed to contact Snure Law Offices to start the process in adding new policy.
- **Assistant Chief/Training Officer Position:** None

EMS Report: None

Assistant Chief's Report: Kermit McClellan-None

Chiefs Report:

***Additional Discussion for Chiefs Report**

Incidents: Chief Baker reported the month of January was slow with calls. He advised the Board the volunteer Fire Training is now held on Tuesday nights. OTEP training will be one Monday per month and the first Monday of the month will be the department's Officers meeting.

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He briefed the Board; Wayne Worzella now does Truck checks. He is responsible for inventory of our different engines. Truck inspections are still going to be done by the drivers prior to their driver-training (pre-trip). They have Vehicle Inspection sheets to follow for each engine.

Personnel and Training: The Chief informed the Commissioners, he is organizing a Live Training Burn with three buildings close to town, coming up this Spring. He indicated there was a training burn with Chelan County Fire District 7, unfortunately we were not informed in time to have our volunteers participate.

Recruitment & Retention: Chief Baker announced the department has a new recruit from Chelan County Fire District 7 now living in the Manson area. He explained he will be participating in the Fire Academy in Chelan. Two-Three months training, where part of the classes will be held in Chelan and part in Wenatchee, working with Chelan County District 1.

Commissioner Baker asked if any of the Officers have seen the new Aerial training guide. The Chief reported not yet, he expressed his idea of assigning an officer to help advise volunteers, those with FF1 and FF2 Certifications.

Facilities and Equipment: The Chief attended the recent Lake Chelan Reclamation District-Board meeting held February 8th. They discussed our Fire Districts lease agreement for Station 51. It was approved by LCRD Board to increase the Fire Districts rent by 3% yearly.

Public Comment: None

Adjournment: Commissioner Weiss closed the meeting with no additional business before the Commissioners; the meeting adjourned 5:17 pm.

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Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

**Attest: Regenia Trusel
District Secretary**



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

February 8, 2022

Incidents

25 Calls for service in the month of January; 19 within Fire District 5 and 6 out of District. Fire responded to 7 calls within District 5, 2 mutual aid calls.

In District 5; 1 MVA with no injuries, 1 MVA with injuries, 1 Smoke detector activation-no fire, 2 Assist EMS, 1 Structure fire (In the rental unit above the Sunset Grill, a plastic box was placed on the stove, unknowingly the burner knob was bumped and turned to high. The plastic box ignited, fire contained to the island with the stove. Sever smoke damage to the apartment. Able to restore power to the apartment except the island.) and 1 Dispatched & cancelled.

EMS responded to 17 medical calls in District 5. 12 Calls EMS handled without Fire, 1 MVA with no injuries, 1 MVA with injuries, 1 Structure fire, and 2 with assistance of Fire.

Out of District 5; 3 Medical calls, and 1 Dispatched and cancelled.

January Call Times;

Fire Call Processing was at 0:50, Arrival on scene at 6:31.

EMS Call Processing was at 1:25, Arrival on scene at 9:47.

Of the 19 dispatches in District 5, 18 calls were compliant to NFPA 1221, for call processing for 94.7%.

Of the 18 responses in District 5, 17 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 94.4%.

Personnel and Training

I think the new training format is working out well. I know there will be some hiccups with some schedules. Over all it is giving us more drill time.

I have a couple of structures to drill on and burn this spring. I haven't got to look inside them yet. We should get some non-fire drill time before burn day.

Training in January consisted of a walkthrough of the new motel showing all the fire protection devices and locations, chimney fires, highway flagging, medical OTEP (Culture of Safety module) and an officer meeting. I cancelled the last drill of the month due to the Covid numbers being high. Very minor impact of Covid to District personnel.

Recruitment & Retention

1 new recruit packet given out. An individual that was on District 7 now lives in Manson and also works in Manson. Chief Asher advised him to transfer to District 5.

Facilities and Equipment

Building Addition – We are waiting for WA L&I to respond back with “no liens”, then we can release the 5% retainage.

Equipment – We had a challenge getting the firefighters to complete all truck checks. They were good about the Engines, but other trucks not always checked. I have asked Wayne if he would do the detailed checks monthly at his convenience, it seems to be working well for everyone. I have redefined the driver's expectations in that they do a pre-trip inspection as part of their regular drive time. The pre-trip inspection includes the usual fluids and visual inspection, but also includes

checking SCBA air cylinder pressures. I seem to be getting buy in that this is more in line with driver's duties. The pre-trip counts as part of their drive time.

Chelan County CPIF Grant – The Legislature has enacted a process to return some sale tax funds back to the counties for infrastructure. The County Commissioners chose where those funds would go for a few years. In 2021 the Commissioners started a grant program for agencies to apply into. There were \$739,200 in that fund. In 2022 they are expecting to be a little over \$800,000 to be available. The Cascade Public Infrastructure Fund (CPIF) grant is managed through Economic Development. I spoke with the new Interim Director (Sasha Sleiman) about our needs. Sasha said that they currently cannot fund housing, although a bill in the Legislature this year to open that up to housing. I described the Burn Training Center, she liked it. I asked if \$150,000 request would be too high. She thought that would be fine, but emphasized that the project needed to focus on economic development. We both agreed that wouldn't be too hard to do. We may want to do some planning on the training center soon to cost out site work, stormwater and the burn unit. Application is in March.

RiverCom

Chairing the first meeting of the year, I asked for in person with a zoom link for the public and employees to listen in.

Executive Director Porter has changed the atmosphere of the organization. In his presentation of a success business model, we have defined goals and steps to complete within this year. We are meeting on Feb 3rd with the stakeholders of CWICC to see what issues need to be addressed for jointly locating dispatch centers. More to come on this issue.

Prevention

Reconnecting to business owners that did not respond to the information request last year, and adding a few more businesses in this cycle.