Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
February 12, 2025
Regular Meeting of Commissioners

Commissioners Present: Fred Weiss, Chris Willoughby, and Dan Baker.

Call to Order: Chairman Willoughby called the meeting to order at 3:30 pm.

Executive Session: RCW 42.30.110 (1) (g) to review the performance of a public employee.
Commissioner Willoughby, Motioned to start Executive Session, Commissioner Baker seconded, Motioned passed unanimously.
Regular Meeting back in session at 4:33 pm. The Flag salute commenced.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Lieutenant- Training Officer Raynor Baker, Lieutenant Beau Alanis, Kermit McClellan, Chelan Fire and Rescue Commissioner Mark Donnell.

Pension Board: Opened: 4:33 pm – Closed: 4:33 pm.

Public Comment: Commissioner Donell liked the idea of round table, appreciates joining our meeting.

Minutes: The Regular meeting Minutes for January 8th were presented; Commissioner Weiss, Motioned to approve the Regular Meeting from January 8th as amended, Commissioner Baker seconded; Motion passed unanimously.

Financial Report: Chief Baker suggested transferring $192,000.00 from the Investment account to the Expense account. Commissioner Weiss, Motioned to approve transferring $192,000.00 from Investment account to Expense account, Commissioner Baker seconded, Motion passed unanimously.
Commissioner Weiss asked about keeping the reserve account at 25% of budget. The Chief noted this time of year our revenue is lower, after April our account will reflect more tax revenue.

Approval of Invoices: Commissioner Baker, Motioned to affirm; January Voucher FD51 for $26,161.50 and FD52 $2,785.88, Commissioner Weiss seconded; Motion passed unanimously.

New Business:

- Accrued Past Sick Leave
  The Board discussed the past accrued sick leave. Commissioner Baker, Motioned to reimburse employees at 100%, Commissioner Weiss seconded, Commissioner Willoughby abstained from the Motion. Motioned passed.

- 2021-2023 Accountability Audit
  Chief Baker discussed with the Board the annual audit underway for MFD.
  The Minutes from June 8, 2021, reflect pay increase for Administrative Assistant position of $42,000.00 - Exempt position. Chief Baker explained the WA State Labor & Industries salary threshold schedule 2021 for "exempt workers" indicates salary base of $42,712.80. Commissioner Baker Motioned to revise the historical Minutes of June 8, 2021, to reflect $42,715.80, Commissioner Weiss seconded, Motion passed unanimously,

Old Business:

- **Station 52: Training Center**
  Chief Baker discussed with the Board conversation he had with Dept. of Ecology-Mary Monnahan. A new Grant, specific to projects related to orchard clean up. She quoted our projects at one million. The Chief reiterated the projected clean up expense in covering/capping soil with asphalt. The Chief noted he was feeling optimistic after hearing how Mary Monnahan advocated for our project. He explained he is dedicated to seeing this project through and will not be cutting any corners on expense to mediate the soil issue.

- **ST51- Fencing Quotes:** L&M Fencing Bid
  The Chief advised the Board; L&M has updated their original quote. The first quote did not include a cantilever gate and was for a roll gate. He suggested going back to look at other bids to compare.

- **ST52 Air Compressor-MidWest**
  Chief Baker updated the Board, the new compressor shipped yesterday February 11th. Beau from Zuluaga Electric has re-wired the area at ST52 to accommodate the new unit. Chief Baker suggested closing in the shed behind ST52 where the compressor will be housed, he would like to weatherproof and insulate.

- **Feb. 6th Legislative Day: Recap**
  Commissioner Weiss reported their visit to Olympia went well and the Lobbyist they saw seemed very receptive. Chief Baker met with Keith Goehner and discussed the growing property insurance issue for our State. He added how all agencies should be working together and unified to help communities afford insurance at a decent rate. Commissioner Weiss added they were fortunate to have a short meeting with State Representative Mike Steele as well. Brian Burnett was not available, but they were able to connect with his secretary.

Chief Baker reported the new "House Bill 1156" is now headed to "Rules" then hopefully will be passed. This bill is to allow firefighters to participate in deferred compensation through DRS. The Chief gave testimony during a public hearing a few weeks ago, advocating the importance for firefighters to have this opportunity. He concluded 1500 House Bills are on their way to be heard. Chelan Commissioner Mark Donnell invited the Board to attend the Zoom meeting scheduled with the (OIC) Office of the Insurance Commissioners- February 13th, 1:00-3:00 pm. He has invited elected representatives as well as Kenton Brine for the NW Insurance Council to attend the call.

- **Company Calendar:** Chief Baker reviewed with the Board the scheduled meetings for the upcoming month.

- **EMS Report**: Ray Eickmeyer-EMS Director for Lake Chelan Health Hospital- gave the Board, the latest updates for the Chelan EMS department.

    - 50 Year Anniversary for EMS: First call ran June 1, 1975.
      Director Eickmeyer reported how he would like to honor the community members who helped to get the ambulance system off the ground and running. He mentioned Clyde Ballard and Doctor Henry who were among the first. He added the importance of educating the community about EMS history.
    - EMS will be hiring three more paramedics in the next few months.
      The goal is to have enough staff to cover up to four ambulances/aid cars. Call-Volume is increasing, the tracking indicates the need for more staff.
    - EMS new building next to Lake Chelan Health Hospital is moving along and hopes to break ground this June.
    - Screening A1C for Diabetes at Manson School in April.
      They will provide education materials to teachers/parents who attend the March parent/teacher conferences for both Chelan and Manson Schools.
    - Nick of Time Foundation (heart screening program) will be back this year and is scheduled for August 14-15 at the Community Gym. He encouraged parents to bring kids for this important screening. Last year screening identified 2% with heart issues to follow up with.
    - EMS received two more AED Grants which will help provide one to the Manson Grange. Director Eickmeyer is diligently working towards more grant funding to help more organizations with AED's.
    - Narcan Leave Behind Program: A program providing Narcan Kits to individuals at risk of opioid related overdose. Director Eickmeyer expressed the need to help with addiction recovery training and noted he might be running the program here in Chelan County.

- EMS will be starting two EMT classes for students continuing after High School. Four, 17-year-old students are currently signed up from Chelan School Dist.
- Legislative Day 2/6/25: EMS Director Eickmeyer recently spoke with the WA Secretary of Health and is hoping to pass two bills; EMS and Housing Development. He is interested in helping create a Behavioral Health program.
- Starting March 7th- RiverCom and Washington Fire Chiefs Association will implement Lake Chelan Health-EMS ambulance *number* changes. Ambulance numbers will now be: 151, 152, 153, 154, 155.
- Manson 5th graders visited Lake Chelan Health as part of the Medical Pipeline Program with CVCH residents. The EMS provided hands on CPR education. The fifty-eight students are learning about heart and lung functions and were able to learn more by dissecting hearts and lungs with CVCH residents.

Training Officer Report: Raynor Baker
Commissioner Weiss asked about the number of Interior Firefighters (23) how many are "engine drivers"? TO Baker reported about half are drivers.
Commissioner Willoughby inquired about the Wildland FF1 class. Twice now our three members have been waitlisted due to class-overfilling. He would like TO Baker to follow up on when the next class will be available to take.

Chiefs Report:
***Additional Discussion for Chiefs Report**

- Incidents
- Personnel and Training
- Recruitment & Retention
- Facilities and Equipment
  - DNR Grant Truck
    Chief Baker reiterated to the Board; we will get our chassis this year. If the other FEMA Assistance for Firefighter Grant (AFG) comes through we will have to adjust our engine type due to the 2026 emissions ratings. The Engine type and transmission cost will increase in price by a total of $40,000. He explained we will have to convert to a new version which will be compliant with new emission restrictions.
  - Engine 51 Replacement
    Chief Baker summarized to the Board updates on E-51 replacement. After meeting with SeaWestern, he explained the need to reconfigure the CAFS system, which would give them the same auxiliary unit; engine, pump and compressor as E-54. This CAFS change would not only be more beneficial but cut costs by $20,000. He explained with all of the

other upgrades with CAFS adjustment, they are $5,000 under budget from original cost agreement. The truck should be completed by January 2026.

- Prevention
- RiverCom

Public Comment: Retired Assistant Chief, Kermit McClellan reiterated to the Board his desire to come back to the department. He asked the Commissioners what that looks like. Chief Baker explained some areas where Kermit could be beneficial to the MFD. Chief Baker asked if he would like to discuss further in Executive Session, Kermit responded – "it would not be necessary" and was fine discussing openly. Discussion was made regarding work duties and compensation. Commissioner Willoughby, Motioned to approve Kermit McClellan as Senior Firefighter 1 Officer position, earning a $1,500 monthly stipend with 10% bonus if requirements are met by the end of year, Commissioner Weiss seconded, Motion passed unanimously.

Commissioner Baker asked the Board to schedule a workshop to discuss further the Training Officer full-time position. Commissioners agreed to have the workshop on February 18, 2025, at 10:00 am.

Adjournment: Commissioner Willoughby closed the meeting with no additional business before the Commissioners; the meeting adjourned 5:55 pm.

Chelan County Fire District 5 Board of Commissioners:

_____
Commissioner Fred Weiss

_____
Commissioner Chris Willoughby

_____ _____
Commissioner Dan Baker **Attest: Reggie Trusel**
District Secretary

Manson Fire Department

Chelan County Fire District 5
P.O. Box D Manson WA 98831-0438
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Chiefs Report **February 12, 2025**

Incidents

40 Calls for service in the month of January; 31 within Fire District 5 and 9 out of District. Fire responded to 6 calls within District 5.
In District 5; 1 Alarm system activation-unintentional, 1 Chimney Fire (closed damper), 1 Smoke scare (no fire) and 3 Assist EMS calls.
EMS responded to 25 calls in District 5. 21 EMS Calls handled without Fire, 1 Dispatched & cancelled, and 3 with assistance of Fire.
Out of District 5; 6 EMS Calls, and 3 Dispatched & Cancelled.
January Call Times;
Fire Call Processing was at 1:42, Arrival on scene at 11:11.
EMS Call Processing was at 2:00, Arrival on scene at 14:20.
Of the 31 dispatches in District 5, 22 calls were compliant to NFPA 1221, for call processing for 80.0%.
Of the 30 responses in District 5, 20 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 66.7%.

Personnel and Training

Training for January consisted of;
1/7 Quarterly SCBA, SCBA proficiency, and HP CPR – 13 attended
1/13 OTEP: CHF & LVADS – 8 attended
1/14 2024 Year in Review/ Blue Card – 15 attended
1/21 Ice Water Rescue – 14 attended
1/27 Officer meeting – 8 attended
1/28 HP CPR Training – 18 attended
1/29 First Aid Training – 8 attended

Facilities and Equipment

Dept of Commerce Design Grant – Our $200,000 grant through Dept of Commerce. Waiting for approval of the amended scope.
Dept of Ecology funding – A great discussion with Mary Monahan on Feb 4th. She had an Olympia connection ask her for old orchard contamination projects. She has 2 in Manson; the Fire Station and Leffler Field. I had given Mary a figure a year ago of $750, she upped it to $1M to that Ecology contact. They discussed that this was cheap for a cleanup project. I also asked for $100,000 for asphalt under the training center. If they can't do the Million, help us with the Training Center asphalt.
DNR Grant Truck – Spoke with our salesman. With the anticipation of new emissions rating on engines in 2026, manufacturing is very overloaded. Same issue as the new Engine, getting the Cummins L9. Having that order in a year is to our benefit. Private vehicle orders were cancelled. County & State trucks are still in the hopper. Emergency trucks are the highest priority. The Cummins L9 engine issue in half the problem, the Allison 3000 transmission is the other half. Way behind in getting those components to the International production lines. District 5 will get a chassis this year. More info to come.

Engine-51 Replacement – On January 15th, Raynor and I had a 3-hours pre-con meeting with Mark Merritt of SeaWestern and Chris Hartz, Engineer for KME. We still have our place in line, in fact that moved forward a bit. The estimated finish date is January 2026.

The first version of the truck had CAFS on the main pump with pump-n-roll capability. Too many needs on the PTO system. KME came back with, they couldn't build it. But they kept our place in the production line. They asked what we would accept as version 2, I stated to remove the CAFS from the main pump and add an auxiliary pump with CAFS. And that this Aux unit would be the same engine/pump/compressor unit on E-54. Chris Hartz was able to work out that as a configuration. Not only workable but cut $20,000 off the price. This pre-con of the 15th covered all the little stuff; we added tool boards in the compartments, moved the location of some discharges, 360-degree camera system, better driver and officer seats, saved more on the removal of the PTO system. All the upgrades cost $15,000 more. Offset the $20,000 reduction. We should be $5000 less than the original agreement. Mark will get us a final figure shortly.

The good news on this Engine is having a 1500-gpm midship pump, fully a workhorse structural firefighting truck. With the CAFS system that same as we are used to, E-54 CAFS has been very reliable for 22 years. Getting that same auxiliary pump unit, this Engine will be a great asset in wildland fires as well. This Engine will more than double the compartment space we have on E-52. Taking all the best features of our fleet and combining them into 1 truck.

RiverCom

RiverCom's big issue is they are also going to the Legislature for Local Community Project funding for the new dispatch center.

Staffing shortage is still the biggest issue at the Board & User level. Progress reports are monthly to show staffing, recruitment and training progress. The training section is the limiting part of the pipeline. They quarterly test 7 or 8, narrow it down to 3 or 4, but they can only take 2 in the class at a time. The hardship being a limited number of dispatchers that can take recruits on the workstation. Essentially doubling up personnel at the station. That workstation process is a heavy load over 6 months before the recruit gets their own station.

Prevention

Nothing this month

FEBRUARY 2025 CURRENT CERTIFICATION REPORT

(Completed 2/5/2025)

TITLE	IFSAC CERTS	Medical	NWCG	2025 GOAL
Firefighter 1	9			6
Firefighter 2	7			6
Officer 1	4			5
Officer 2	2			2
Instructor 1	8			6
Instructor 2	1			0
Hazmat Operations	12			6
Wildland FFT2			21	6
Wildland FFT1			5	4
Engine Boss			2	2
Tender Driver			5	
EMT		12		2
EMT Instructor/Evaluator		2		2
Fire Inspector 1	1			

Number of Interior Firefighters = 23

Number of Driver Operators = 7

Number Support Personnel = 9

Number of members on Leave = 0

Total Number of Chelan Fire District #5 Personnel = 39 members

Number of Junior Firefighters = 6

CURRENT TRAINING REPORT

Training Review

January was a good month of training. January 7th, we did our Quarterly SCBA, HP CPR and SCBA proficiency training and had 13 firefighters attend. For our SCBA quarterly we threw a curveball at our firefighters and made them don their PPE before then donning their SCBA. This is more realistic to showing up to the station and responding. We found people's times were a little bit slower than their regular SCBA times when they get to lay everything out perfectly. I think it will be interesting to see

how drills like this progress throughout the year and how our firefighters improve. January 13th was OTEP drill for our EMTs and we had 8 EMTs attend. The drill was Congestive Heart Failure (CHF) & LVADS. January 14th, we switched up from our Water Ice rescue to our 2024 Year in Review / Blue Card training and had 15 firefighters attend. The ice wasn't good enough, so we had to pivot. For the 2024 year in review we reviewed our call numbers for 2024 and how our response was to different call type according to our response goals. We then handed out and covered how Blue Card will work and be used within our department. January 21st, we did our water rescue ice rescue training and had 14 firefighters attend. This drill went great with multiple evolutions donning the survival suits and rescuing a victim. We also set up a rope system to haul the Fortuna back to shore. Big thanks to Doug Pinski's youngest son TJ for volunteering to be our victim. January 28th was our annual CPR training, we had 18 firefighters attend. Currently we are sitting at 23 out of 34 firefighters certified in their CPR training for a 67% rate. Over the next couple of months, I'll be working to pick up the rest. On January 29th, we held First Aid training for those needing certified. We had 8 attend. Currently 8 out of 21 firefighters are certified in their First Aid training for a 38% rate. I will work over the next couple months to get more to complete this training.

December 29th, we had a Cardiac Arrest call at Echo Valley. This call was an incident about a mile deep on the cross-county trails. This was an EMS and Dist 7 call that Dist 7 requested us for manpower. The snowmobile search and rescue were also called in. This multi-agency incident, though having no bearing on the patient's outcome, brought to light some things that went well and some we can improve. In January I spent a good amount of time creating a report and talking to multiple groups within our organization and outside. I talked to our Officers and EMTs about how to better respond to calls like this in the future. On January 9th I held an After-action with the snowmobile search and rescue. This was well received and informative about their role on such incidents with fire and EMS. I also provided feedback to the EMS MSOs, Dist 7 Chiefs and our Officers. February 1st these agencies along with the Forest Service and Sheriffs office all met at the Casino and were able to after-action again all together and see each other's equipment and capabilities. I gave Adam the after-action report to lead this meeting due to myself being unavailable and heard it was a great meeting. I feel the impact of the lessons learned from this incident will have a positive benefit to our valley on similar incidents in the future.

Testing:

The EMT course hosted by Lake Chelan Health EMS is ongoing. We have 3 members participating in the course, Briar Soliday, Sondra Hazim and Janelle Pinski. I helped out in the class January 18th, and it seems to be going really well and our students are doing great.

The IFSAC testing with Grant County 10 in George hasn't materialized yet. I'm hoping come spring we will be able to get some firefighters through IFSAC testing.

Outside Training:

I've sent out the 2025 Officer Education Conference which is in Wenatchee March 31st through April 3rd. I'm planning and hoping to attend and also hope some of our other Officers and firefighters will too.

I've sent out wildland courses coming up. We currently don't have any FF1's to be able to take the next step to Engine Boss. We have a bottleneck of FF'2 needing the FF1 course. I have 3 firefighters

registered for the class. The class was so large though they got waitlisted to another class February 18th & 19th. This class is also overfilled so I'm hoping our firefighters don't get bumped again.

Online Training (Fire Engineering Training):

In Fire Engineering Training I had assigned 2 modules the end of September to get Firefighter acquainted with the platform. This was assigned to 36 firefighters. 4 firefighters have completed these modules up 2 firefighters from last month. 4 firefighters are in-progress down 1 from last month.

"New Recruit" training In Fire Engineering is broken down and utilized the same as we did in Vector Solutions. There are two categories. The first, is their NFPA required training to be able to enter a structure fire which is usually followed up with some hands on if they haven't already received that on a drill nights There are 18 modules in the first section. The second, is their Human Resource courses. There are 8 modules in this section. This new recruit training is currently assigned to 7 firefighters. 1 firefighter is in-progress, and none have completed the trainings yet. Also depending on the time of year new firefighters are also given the NWCG courses to complete for their wildland FF2 as well as First Aid and CPR Training.

The 2025 first quarter training made up of 4 modules. This is assigned to 27 firefighters. Currently 3 firefighters have completed this training up from 0 last month. 9 firefighters are in-progress, which is up 6 from last month.

A total of 31 online training modules were completed in Fire Engineering Training in January.

Driver Training:

There were no driver orientations or signoffs in January.

One-on-ones: In January

January 7th- Early Quarterly SCBA testing for Cooper Pinski – 1 hour

January 13th- SCBA Quarterly make-up for Mac Richmond – 1 hour

Training Calendar:

February 4th – Regional HP CPR Testing / Blue Card training

February 11th – Portable Extinguishers

February 17th – OTEP: Ask the Medical Director Live

February 18th – Forcible Entry

February 24th – Officer Meeting

February 25th – Hydrant-Pump-Attack

Recruitment & Retention:

In January we had no new firefighters join or leave.