Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
December 10, 2025
Regular Meeting of Commissioners

Commissioners Present: Chris Willoughby, Dan Baker, Fred Weiss, and Ronan Walsh.

Call to Order: Chairman Willoughby called the meeting to order at 3:00pm at the Manson Parks Building, (142 Pedoi)

Executive Session: 42.30.110 (1) (g) - Review performance of a public Official: Commissioner Willoughby made a motion to go into Executive Session to review a public employee, for a period of 1 hour 10 minutes, Commissioner Walsh seconded. Commissioner Willoughby extended it for another 15 minutes. No business conducted by the Board during Executive Session.
Commissioner meeting reconvened at 250 Manson Blvd (Station-51) at 4:30pm.

Others Present: Chief Arnold Baker, Deputy Chief Mike Williams, Captain Nick Glenn, SR Firefighter Kermit McClellan, Lieutenant Beau Alanis and Dale England.

Oath of Office: Commissioner Willoughby administered the Oath of Office for newly appointed Commissioner, Position 5 (4-year term). Commissioner Willoughby read the Oath of Office for Dale England to recite.

Honor of Service: Commissioner Dan Baker was honored for his 12 years of service as a Fire Commissioner. Dan was presented with a card and a 10-year service pin from the WA Fire Commissioner's Association.

Pension Board: Opened: 4:45pm - Closed: 4:45pm, no business for Pension Board.

Public Comment: Captain Nick Glenn commented on his appreciation to Dan Baker for his years of service and a congrats to Dale England and welcome.

Minutes: The November 12th Special Meeting Minutes were presented, and the November 12th Regular meeting minutes also presented; Commissioner Weiss Motioned to approve both sets of minutes, Commissioner Walsh seconded, Motion passed unanimously.

Financial Report: Chief Baker stated the (656.503) Reserve Account was created; the funds have not been transferred to that account by the County yet. Chief Baker suggested moving $60,000 from investment to the expense account, Motion by Commissioner Baker, seconded by Commissioner Weiss, Motion passed unanimously.

Approval of Invoices: Commissioner Weiss, Motioned to affirm; December Voucher FD51 for $14,101.13, Commissioner Walsh seconded. Motion passed unanimously. It was noted in the

vouchers that #10.23 was cancelled due to wrong vendor. The December FD51 reissued to a correct vendor on item 11.27 for the same amount, $550.00.

New Business:

- Commissioner Participation as a Volunteer: Discussion about Commissioner Ronan Walsh continuing to serve as a volunteer firefighter. Commissioner Baker, Motioned to allow Commissioner Walsh to participate as a volunteer firefighter, Commissioner Willoughby seconded. Motion passed unanimously.

- Springbrook Express Software: Commissioner Walsh explained how Springbrook Express software could integrate with Eden to allow the Fire District more access to our financial records, commissioners would have view only privileges and be able to download reports on their own. Cost estimate is about $8000. Chelan Fire is using the program and likes it. The question is being asked at the County Auditor's Office if Springbrook can interface with Eden to avoid duplicating entries into both systems. That would put additional workload on Reggie.

  Eden is on its way out and the County is moving towards Workday. The Workday is one of the top three accounting systems in the world. It will be like moving to the 21st Century. When Eden is retired, the District will need a system like Springbrook to interface with Workday. Doing Workday for the Fire District would be an estimated $50,000 to $70,000 expense. Springbrook offers the level of services we need at a more reasonable price. Doing this transition will take 4 months to get it up and running. We are going to reconvene with Springbrook again in January.

- Training Officer position: Commissioner Walsh volunteered to put together a job description for the Training Officer position. Had hoped to have it for today, too many other issues going on. Will have something together in the next few weeks. Will work with Chief Baker and DC Williams to get roles and responsibilities.

  Discussion about having a chief, deputy chief and a training officer as full-time staff, all three do not need to be Monday through Friday. Having someone on at least Saturday.

Old Business:

- onX Mapping App: Andy the Sales Manager for onX had to be out of the office today. He emailed and asked if we could do the presentation at our January meeting. So, we will have Andy at 4:30 at the Regular January meeting.

- Equipment & Projects: Bids for E-55 Build – Bid closing was Nov 28th, no bids were received. Chief Baker checked with Attorney Brian Snure. Snure replied that the District

had options in the RCW. We could rebid the project or find a vendor that would be willing to take the project on time and materials work order. Whichever was in the District's best interest. Opened discussion with True North as they showed the most interest. The only reason they did not submit a bid was they hadn't built a unit like this to compare it to. True North is preparing an agreement with shop rates and an estimated time to build.

- Awards Banquet: We are all set, Sam Beasley is BBQing the meat and Janice Vyborne is doing everything else. Janice understands the dietary issues in the dept. Radiance would sell beer & wine directly to individuals that wanted them. It was consensus that the District pick up the tab on non-alcoholic drinks. Social at 5:30pm, dinner 6:00pm on the 16th.

- Command Vehicle Purchase: Deputy Chief Williams presented a list of items to complete the truck; truck cap, storage box, bed drawer, light/ siren package plus labor for Jason to install. Commissioner Weiss Motioned the package not to exceed $15,500, Commissioner Baker seconded, motion passed unanimously. Chief Baker reported that we had just been awarded a grant from RiverCom for the radio and installation in the truck.

- Fire Aside: Commissioner Weiss explained that he had several conversations with a representative out of Texas, putting materials together. Jason from Fire Aside will be available for questions in our January meeting. Chief Baker reported that we have identified 677 homes in the moderate and high-risk areas. We can ask questions in the January meeting about how Jason can get people to engage. Commissioner Weiss to try to get Jason to schedule for 5:00pm.

EMS Report: No report

Training Officer Report: Deputy Chief Williams

Reported to the Board November training drills and attendance numbers.
Good comments about the HazMat training. Kudos to Dash for the Vehicle Extrication training. Fire Engineering online training was discussed. Currently 3 or 4 modules have been assigned per quarter. Commissioner Walsh questioned if that number was the right approach? DC Williams explained that we are trying to provide 10 hours minimum of training per month. If they miss training, online training is a supplement. Fire Engineering is great for the onboarding of new volunteers.

Deputy Chief Report:

***Additional Discussion for Deputy Chief Report**

DC Williams reported that earlier in the day, our Fortuna inflatable was being loaned to Chelan 7 as they are being Mobe'd to the Skagit Valley for the floods. They are taking Boat-72 and some of their rescue swimmers. The Mobe is specific to Technician level training, either rescue swimmer or swiftwater tech and boat operators.

DC Williams reported that a regional training academy is starting January 6th. 40 people are signed up from Wenatchee Valley, Orondo Chelan & Manson. We learned that Chelan Fire's FEMA grant does not affect anyone that presented their paperwork before September 25th. All our recruits will not qualify to be in the grant. We will have to buy all the PPE on our own. Anyone coming in now will qualify.

Chiefs Report:
***Additional Discussion for Chiefs Report**

- Incidents
- Personnel and Training
- Recruitment & Retention
- Facilities and Equipment
- Prevention
- RiverCom – Reported that the recently purchased RiverCom building is located behind the Technology Center, towards Confluence Park. To get to the Park the road goes around the rim. The new building is on that road. The buildings had been owned by a large orchard company. With it being two buildings, only one will need to be brought up to the Teir 4 to withstand a major earthquake and still be operational.
  Questions for Chief Baker about the state of affairs for RiverCom's personnel? Chief Baker explained that RiverCom budget has 31 dispatch positions and 6 supervisor positions for a total of 37. Currently 16 positions are unstaffed. Back when I was chair of that Board, we worried that we were need imploding as staff would be so overworked, they would walk. The issue to keep an eye on is mandatory overtime, it is a moral killer. The dispatchers went back to Teamsters and brought forward a reworked contract to deal with this issue. This seems to be agreeable with everyone and is working. It will take years to overcome the staffing shortage. In November they went out for Public Safety testing with 11 candidates, 3 passed, and 1 had a criminal record. 2 will start training. The Fire side of dispatch is very specific. The fire service is asking RiverCom to have 2 designated Fire/EMS dispatchers on at all times. One dispatcher will have the largest incident in the region. Low staffing is preventing this from happening.

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250 West Manson Blvd.
Manson, WA 98831
December 10, 2025
Regular Meeting of Commissioners

Adjournment: Commissioner Willoughby closed the meeting with no additional business before the Commissioners; the meeting adjourned 5:58 pm.

Chelan County Fire District 5 Board of Commissioners:

_____
Commissioner Chris Willoughby

_____
Commissioner Fred Weiss

_____
Commissioner Dale England

_____
Commissioner Ronan Walsh

_____ _____
Commissioner Dan Baker **Attest: Arnold Baker**
Chief

Chelan County Fire District 5
Mike Williams, Deputy Fire Chief
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Board Report – December 2025

Training Officer

Prepared by: Deputy Chief Williams, in lieu of Training Officer

Training Overview

This was a solid month of training as we continued to improve core skills and prepare for the winter season. Over this period we worked on ropes, knots and basic rescue skills, completed our annual HazMat FRO refresher with an emphasis on using the 2024 ERG, revisited our vehicle accident operations and related policy, and finished with a winter driving and apparatus readiness drill. All of the drills this month were officer-led, and our company officers did a very good job preparing their material, organizing the sessions, and keeping the content practical and relevant to the calls we actually run. The overall intent continues to be short, focused, realistic training that respects members' time while still meeting our operational and compliance needs. An attached First Due training record for the month of November provides the detailed drill-by-drill documentation and attendance that supports this summary.

Although it falls just outside the formal reporting window, this report also captures the early November OTEP session to reflect all November training activity.

November 3 – OTEP "Flame Tamed: Handling Burns When Things Get Too Hot to Handle"

On November 3 we held an OTEP session titled "Flame Tamed: Handling Burns When Things Get Too Hot to Handle," led by Captain Glenn in his role as an EMS Evaluator. This training focused on assessment and management of burn patients, including initial scene considerations, airway and breathing concerns, pain control concepts within our scope, and appropriate triage decisions for transport to burn-capable facilities. The session reinforced regional protocols, tied in lessons learned from recent EMS calls, and gave EMTs a chance to walk through realistic burn scenarios from first contact through handoff. This OTEP offering helped keep our EMTs current on a high-consequence but relatively low-frequency call type and set the tone for the rest of the month's training.

November 11 – Ropes, Knots & Rescue

On November 11 we ran a ropes, knots and rescue-focused drill with 13 members in attendance. This was designed as a back-to-basics session to keep people comfortable with rope handling and the simple rescue concepts that support low-angle and basic patient movement. Members worked through core knots such as figure-eight variations, clove hitches and bowlines, talked through safe anchoring concepts, and looked at how those fundamentals apply to simple mechanical advantage or haul setups appropriate for our

district. The emphasis was not on turning everyone into a technical rescuer, but on maintaining enough comfort and muscle memory with rope work that when we need basic systems for packaging and moving a patient, the skills are there and people feel confident.

November 18 – HazMat FRO Refresher

On November 18 we completed our annual Hazardous Materials First Responder Operations refresher with 11 members in attendance. This training reviewed our district HazMat policy and expectations at the operations level and focused heavily on getting comfortable with the 2024 Emergency Response Guidebook. Members spent time practicing how to identify the correct ERG guide quickly, determine isolation and protective action distances, and make initial public protection decisions based on realistic scenarios. We also walked through a "first 20 minutes" incident command playbook for HazMat incidents, including the initial size-up and radio report, establishing command and basic control zones, early notifications and resource requests, and understanding when a defensive posture or withdrawal is the safest choice. For those who were not able to attend in person, a self-study make-up option is available that includes the slide deck, policy references, ERG practice work and a short quiz so they can still meet the requirement.

November 25 – Vehicle Accident Response & Policy Application

On November 25 we held a vehicle accident operations drill with eight members in attendance, focusing on connecting our written vehicle accident response policy to what crews actually do at scenes. We reviewed the policy with special attention to apparatus placement, traffic control, scene safety and role clarity for the incident commander, patient care and extrication functions. We then walked through an initial IC playbook for motor vehicle collisions that emphasized a full 360-degree size-up, identifying hazards and patient count, establishing inner and outer work areas, and assigning functions with a clear plan that is communicated to the crew. The group also discussed modern vehicle issues including hybrid and electric vehicle considerations, high-voltage systems and shut-down points, and the behavior and re-ignition risk associated with battery fires. This drill, like the others in this period, was led by district officers who used handouts and discussion to keep it grounded in our local response profile.

December 2 – Winter Driving & Apparatus Readiness

On December 2 we held a winter driving and apparatus readiness drill with 16 members in attendance. This drill was built around three main ideas: making sure our rigs are ready for winter, reinforcing winter driving concepts, and giving members hands-on practice with tire chains. Crews performed apparatus checks with particular focus on emergency lights and warning equipment, tire condition and traction devices. The drill concluded with hands-on tire chain work where members laid out, installed, tensioned and re-checked chains, and discussed how to manage them safely before and after driving. This training directly supports risk management around winter response, which remains one of the higher-risk aspects of our operations.

Officer-Led Instruction

All of the training delivered during this reporting period was planned and instructed by our officers. They took ownership of the content, did the legwork to prepare scenarios and materials, and kept the sessions active rather than just lecture-based. This officer-driven model continues to be important for developing future leaders, sharing experience across the organization, and giving our members multiple teaching styles and perspectives to learn from. It also spreads the workload more evenly and reinforces the expectation that officers are directly engaged in the training and mentoring of their crews.

Outside and Other Training

In addition to in-district drills, we had several important training accomplishments outside our regular schedule. Two members completed the NWCG S-230 Crew Boss, Single Resource course and received official course completions from NWCG. This is a significant step forward in our wildland leadership depth and will help strengthen our ability to manage small wildland incidents locally and integrate effectively with regional partners on larger fires. We also had two members complete four hours of on-the-water training on Boat 72. That session focused on familiarization, safe boat handling and operational procedures on the lake, and it continues the slow but steady work of building a reliable cadre of trained boat operators who can support marine incidents and all-hazard responses along the shoreline. During this same period, Chief Williams received his official State of Washington EMT certification, ensuring that his EMS credentialing is fully aligned with Washington standards as he continues to serve in the Deputy Chief role.

Program Issues and Lessons Identified

A few broader issues surfaced during this period that are worth noting. First, our limited winter classroom space continues to be a challenge, particularly when we are sharing space with Lake Chelan EMS. During the winter vehicle operations training there was some friction, with one crew feeling that we were intruding on their space. This was not a major conflict, but it is a symptom of the larger issue: we are trying to run a growing training program in a shared environment that was not designed for it. Long term, there is a clear need for a dedicated training classroom and training facility that will allow us to schedule and deliver training without competing for space and without putting either agency in an uncomfortable position.

Second, the hands-on work with apparatus again highlighted how much efficiency we could gain by standardizing apparatus compartment layouts wherever that is practical. The current differences between rigs mean that newer members in particular have to spend a lot of time learning where tools are on each individual apparatus, which slows tool retrieval on calls and adds to the training burden. Moving toward a more standardized layout for key equipment, combined with consistent rig checks and onboarding, would help our people move more quickly and confidently between trucks and improve our overall operational readiness.

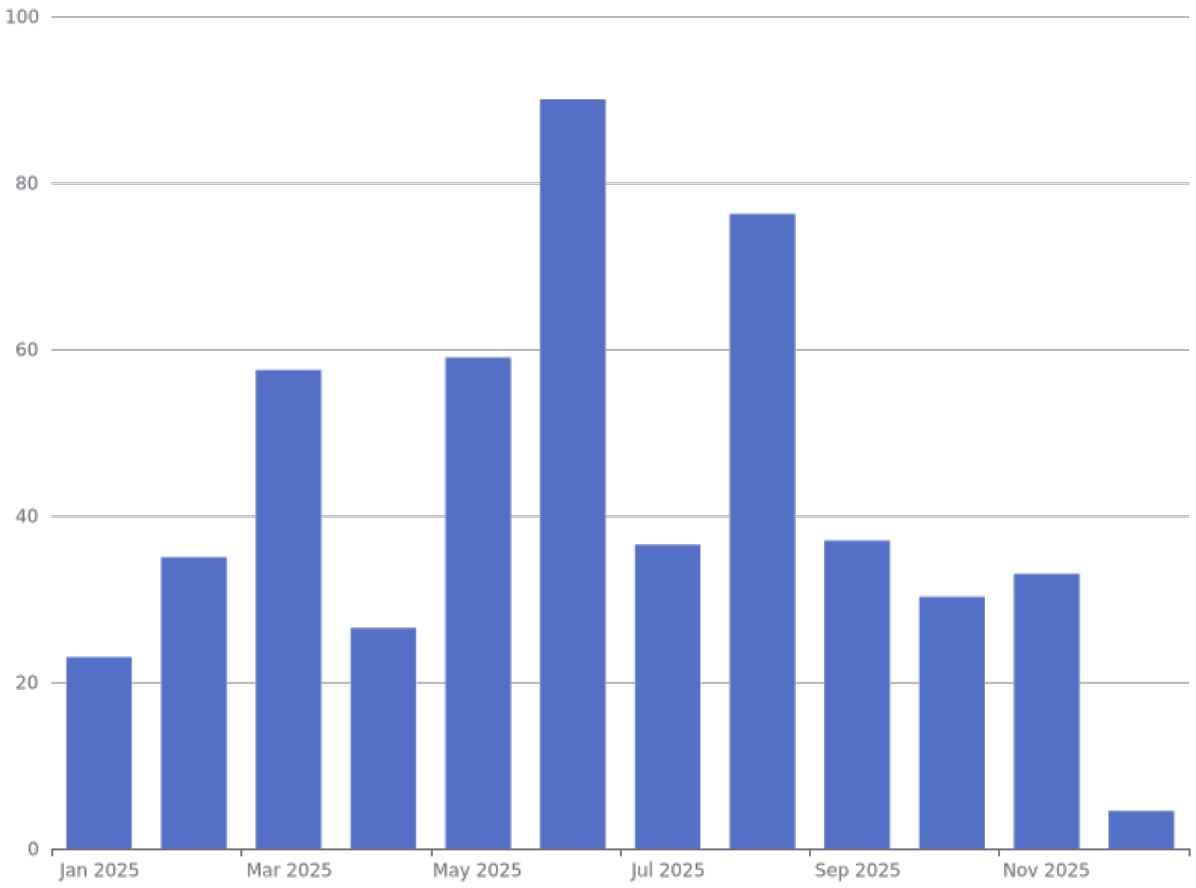
Online Training and Fire Engineering

Fire Engineering remains our primary online platform for onboarding core fire and EMS content as well as HR and mandatory training modules. Member feedback about the platform continues to be mixed. Some appreciate having an established library and the ability to work through content on their own schedule, while others find the navigation and format less user-friendly. At this point I am not recommending an immediate change in platform, but I am continuing to monitor both the feedback and completion trends. As we refine our onboarding plan and the broader training calendar for 2026, we may have opportunities to streamline which courses we use and how we introduce new members to the system so that it feels more manageable.

Looking Ahead

Looking forward, the training officer will be focusing on two major projects. The first is development of the 2026 training calendar, which will balance hands-on drill nights, specialty topics and online components while aligning fire, EMS and wildland requirements in a way that volunteers can realistically achieve. The second is creation of a standard new-member onboarding training plan. That plan will clearly outline what a new member needs to complete, include all required HR training and documentation, and tie into our existing training matrix and online platforms so that completion and compliance are easy to track. Both efforts are aimed at making the program more consistent, easier to navigate for new and existing members, and better aligned with district expectations and regulatory requirements.

FDR-TRNG: Monthly Department Training Totals YTD



ACTUAL START DATE	JAN 2025	FEB 2025	MAR 2025	APR 2025	MAY 2025	JUN 2025	JUL 2025	AUG 2025	SEP 2025
2025	23.00	35.00	57.50	26.50	59.00	90.00	36.50	76.25	37.00
Total	**23.00**	**35.00**	**57.50**	**26.50**	**59.00**	**90.00**	**36.50**	**76.25**	**37.00**

FDR-TRNG: Completed Training Class Detail

01 ORI – Orientation & Onboarding

TRAINING CLASS ID	NAME	ACTUAL START DATE	ACTUAL END DATE	DURATION HOURS	TOPIC NAMES	PLACE
2820677	FET- CCFD5 FDC's	2025-11-30	2025-12-01	1.00		Online
2820730	FET- Hearing Conservation for First Responders	2025-11-30	2025-11-30	1.00		
2820693	FET- Drug and Alcohol Awareness	2025-11-30	2025-11-30	1.00		
Summary 01 ORI – Orientation & Onboarding	Count **3.00**			Total Hours **3.00**		

02 FFO – Firefighter Core Competencies

TRAINING CLASS ID	NAME	ACTUAL START DATE	ACTUAL END DATE	DURATION HOURS	TOPIC NAMES	PLACE
2723927	Response to Chimney Fires- Tactical Review & Seasonal Safety Considerations 12-2025	2025-11-04	2025-11-04	2.00		Station 52
2820703	FET- FF: Salvage and Overhaul	2025-11-30	2025-11-30	1.00		Online
2820715	FET- First Responder Safety at a Small Aircraft or Helicopter Accident	2025-11-30	2025-11-30	1.50		Online
Summary 02 FFO – Firefighter Core Competencies	Count **3.00**			Total Hours **4.50**		

03 DRV – Driver / Operator

TRAINING CLASS ID	NAME	ACTUAL START DATE	ACTUAL END DATE	DURATION HOURS	TOPIC NAMES	PLACE
2731453	Boat 72 Course Training	2025-11-07	2025-11-07	4.00		Manson Bay Park
2820765	FET- Pump Panel Pointers	2025-11-30	2025-11-30	1.00		
Summary 03 DRV – Driver / Operator	Count **2.00**			Total Hours **5.00**		

05 LFT – Live Fire Training

TRAINING CLASS ID	NAME	ACTUAL START DATE	ACTUAL END DATE	DURATION HOURS	TOPIC NAMES	PLACE
2712992	Live Fire Training-87 Lakeview Lane (11/1/2025)	2025-11-01	2025-11-01	8.50		

Summary 05 LFT – Live Fire Training	Count **1.00**	Total Hours **8.50**

07 EMS – EMS & Rescue

TRAINING CLASS ID	NAME	ACTUAL START DATE	ACTUAL END DATE	DURATION HOURS	TOPIC NAMES	PLACE
2828011	OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	2025-11-03	2025-11-03	3.00	Soft Tissue & Burn Management	Station 51
2820665	FET- Bloodborne and Airborne Pathogens for First Responders	2025-11-30	2025-11-30	1.00	Infection Control & Exposure Prevention	Online
Summary 07 EMS – EMS & Rescue	Count **2.00**			Total Hours **4.00**		

08 SAF – Health, Safety & Wellness

TRAINING CLASS ID	NAME	ACTUAL START DATE	ACTUAL END DATE	DURATION HOURS	TOPIC NAMES	PLACE
2820646	FET- Lockout/Tagout	2025-11-30	2025-11-30	1.00		Online
Summary 08 SAF – Health, Safety & Wellness	Count **1.00**			Total Hours **1.00**		

09 HAZ – Hazardous Materials

TRAINING CLASS ID	NAME	ACTUAL START DATE	ACTUAL END DATE	DURATION HOURS	TOPIC NAMES	PLACE
2755876	HazMat FRO Refresher 2025	2025-11-18	2025-11-18	1.50		Station 52
Summary 09 HAZ – Hazardous Materials	Count **1.00**			Total Hours **1.50**		

10 TRT Technical Rescue Competencies

TRAINING CLASS ID	NAME	ACTUAL START DATE	ACTUAL END DATE	DURATION HOURS	TOPIC NAMES	PLACE
2739930	Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	2025-11-11	2025-11-11	2.50		Station 52
2771581	Vehicle Extrication and Stabilization -LEC	2025-11-25	2025-11-25	2.00	Vehicle Stabilization & Extrication Ops	Station 52
2820757	FET- Trench Rescue: Excavation, Trenching, and Soil Mechanics	2025-11-30	2025-11-30	1.00	Trench Rescue Awareness	Online

FDR-TRNG: Completed Training Class Detail

Chelan County Fire District #5
Address: 250 Manson Blvd, Manson, WA, 98831

Summary 10 TRT Technical Rescue Competencies	Count **3.00**	Total Hours **5.50**

Summary	**Count 16.00**	**Total Hours 33.00**

FDR-TRNG: Member's Completed Training (Detailed)

Alanis, Beau

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Summary Alanis, Beau		Total Hours **4.50**	Total Classes **2.00**		

Baker, Arnold

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
Vehicle Extrication and Stabilization -LEC	10 TRT Technical Rescue Competencies	2.00	2771581	2025-11-25	2025-11-25
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	07 EMS – EMS & Rescue	3.00	2828011	2025-11-03	2025-11-03
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Baker, Arnold		Total Hours **18.00**	Total Classes **5.00**		

Boyd, Caber

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
FET- Pump Panel Pointers	03 DRV – Driver / Operator	1.00	2820765	2025-11-30	2025-11-30
FET- Hearing Conservation for First Responders	01 ORI – Orientation & Onboarding	1.00	2820730	2025-11-30	2025-11-30
FET- Bloodborne and Airborne Pathogens for First Responders	07 EMS – EMS & Rescue	1.00	2820665	2025-11-30	2025-11-30
FET- Lockout/Tagout	08 SAF – Health, Safety & Wellness	1.00	2820646	2025-11-30	2025-11-30
FET- Drug and Alcohol Awareness	01 ORI – Orientation & Onboarding	1.00	2820693	2025-11-30	2025-11-30
Vehicle Extrication and Stabilization -LEC	10 TRT Technical Rescue Competencies	2.00	2771581	2025-11-25	2025-11-25
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04

Summary Boyd, Caber	Total Hours **9.00**	Total Classes **7.00**

Estrada Torres, Jesus

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
Vehicle Extrication and Stabilization -LEC	10 TRT Technical Rescue Competencies	2.00	2771581	2025-11-25	2025-11-25
Summary Estrada Torres, Jesus		Total Hours **2.00**	Total Classes **1.00**		

Ghioni, Chris

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
FET- FF: Salvage and Overhaul	02 FFO – Firefighter Core Competencies	1.00	2820703	2025-11-30	2025-11-30
FET- First Responder Safety at a Small Aircraft or Helicopter Accident	02 FFO – Firefighter Core Competencies	1.50	2820715	2025-11-30	2025-11-30
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Ghioni, Chris		Total Hours **15.50**	Total Classes **5.00**		

Glenn, Nick

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
FET- FF: Salvage and Overhaul	02 FFO – Firefighter Core Competencies	1.00	2820703	2025-11-30	2025-11-30
FET- Trench Rescue: Excavation, Trenching, and Soil Mechanics	10 TRT Technical Rescue Competencies	1.00	2820757	2025-11-30	2025-11-30
FET- Lockout/Tagout	08 SAF – Health, Safety & Wellness	1.00	2820646	2025-11-30	2025-11-30
FET- First Responder Safety at a Small Aircraft or Helicopter Accident	02 FFO – Firefighter Core Competencies	1.50	2820715	2025-11-30	2025-11-30
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	07 EMS – EMS & Rescue	3.00	2828011	2025-11-03	2025-11-03

Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Glenn, Nick		Total Hours **20.50**	Total Classes **8.00**		

Harlich, Tony

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Summary Harlich, Tony		Total Hours **1.50**	Total Classes **1.00**		

Hazim, Lou

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Hazim, Lou		Total Hours **14.50**	Total Classes **4.00**		

Hazim, Sondra

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	07 EMS – EMS & Rescue	3.00	2828011	2025-11-03	2025-11-03
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Hazim, Sondra		Total Hours **11.50**	Total Classes **2.00**		

Hei, Dashiell

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
FET- FF: Salvage and Overhaul	02 FFO – Firefighter Core Competencies	1.00	2820703	2025-11-30	2025-11-30
FET- Lockout/Tagout	08 SAF – Health, Safety & Wellness	1.00	2820646	2025-11-30	2025-11-30
Vehicle Extrication and Stabilization -LEC	10 TRT Technical Rescue Competencies	2.00	2771581	2025-11-25	2025-11-25
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18

Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	07 EMS – EMS & Rescue	3.00	2828011	2025-11-03	2025-11-03
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Hei, Dashiell		Total Hours **21.50**	Total Classes **8.00**		

Lyman, Hanna

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Lyman, Hanna		Total Hours **14.50**	Total Classes **4.00**		

Lyman, Trent

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Boat 72 Course Training	03 DRV – Driver / Operator	4.00	2731453	2025-11-07	2025-11-07
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Lyman, Trent		Total Hours **18.50**	Total Classes **5.00**		

Maas, Brian

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE

Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	07 EMS – EMS & Rescue	3.00	2828011	2025-11-03	2025-11-03
Summary Maas, Brian		Total Hours **5.00**	Total Classes **2.00**		

McClellan, Kermit

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
Vehicle Extrication and Stabilization -LEC	10 TRT Technical Rescue Competencies	2.00	2771581	2025-11-25	2025-11-25
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary McClellan, Kermit		Total Hours **13.00**	Total Classes **3.00**		

Pinski, Cooper

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Pinski, Cooper		Total Hours **10.50**	Total Classes **2.00**		

Pinski, Doug

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
Vehicle Extrication and Stabilization -LEC	10 TRT Technical Rescue Competencies	2.00	2771581	2025-11-25	2025-11-25
Boat 72 Course Training	03 DRV – Driver / Operator	4.00	2731453	2025-11-07	2025-11-07
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Pinski, Doug		Total Hours **14.50**	Total Classes **3.00**		

Pinski, Janelle

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	07 EMS – EMS & Rescue	3.00	2828011	2025-11-03	2025-11-03

Summary Pinski, Janelle	Total Hours **3.00**	Total Classes **1.00**

Rasmussen, Adam

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Rasmussen, Adam		Total Hours **13.00**	Total Classes **3.00**		

Richmond, Aaron

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
FET- Lockout/Tagout	08 SAF – Health, Safety & Wellness	1.00	2820646	2025-11-30	2025-11-30
FET- Trench Rescue: Excavation, Trenching, and Soil Mechanics	10 TRT Technical Rescue Competencies	1.00	2820757	2025-11-30	2025-11-30
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	07 EMS – EMS & Rescue	3.00	2828011	2025-11-03	2025-11-03
Summary Richmond, Aaron		Total Hours **11.00**	Total Classes **6.00**		

Richmond, Mac

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Summary Richmond, Mac		Total Hours **3.50**	Total Classes **2.00**		

Steele, Darrick

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Summary Steele, Darrick		Total Hours **1.50**	Total Classes **1.00**		

Vivian, Dana

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	07 EMS – EMS & Rescue	3.00	2828011	2025-11-03	2025-11-03
Summary Vivian, Dana		Total Hours **3.00**	Total Classes **1.00**		

Walsh, Ronan

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
Vehicle Extrication and Stabilization -LEC	10 TRT Technical Rescue Competencies	2.00	2771581	2025-11-25	2025-11-25
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Walsh, Ronan		Total Hours **14.00**	Total Classes **4.00**		

Whitney, Brian

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
Vehicle Extrication and Stabilization -LEC	10 TRT Technical Rescue Competencies	2.00	2771581	2025-11-25	2025-11-25
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Response to Chimney Fires-Tactical Review & Seasonal Safety Considerations 12-2025	02 FFO – Firefighter Core Competencies	2.00	2723927	2025-11-04	2025-11-04
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Whitney, Brian		Total Hours **16.50**	Total Classes **5.00**		

Williams, Michael

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE

FET- First Responder Safety at a Small Aircraft or Helicopter Accident	02 FFO – Firefighter Core Competencies	1.50	2820715	2025-11-30	2025-11-30
FET- CCFD5 FDC's	01 ORI – Orientation & Onboarding	1.00	2820677	2025-11-30	2025-12-01
HazMat FRO Refresher 2025	09 HAZ – Hazardous Materials	1.50	2755876	2025-11-18	2025-11-18
Rope Rescue / Technical Operations – Skill Refresher & Scenario Drill	10 TRT Technical Rescue Competencies	2.50	2739930	2025-11-11	2025-11-11
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Williams, Michael		Total Hours **15.00**	Total Classes **5.00**		

Willoughby, Chris

NAME	CATEGORY NAME	DURATION HOURS	TRAINING CLASS ID	ACTUAL START DATE	ACTUAL END DATE
OTEP- Flame Tamed: Handling Burns When Things Get Too Hot to Handle	07 EMS – EMS & Rescue	3.00	2828011	2025-11-03	2025-11-03
Live Fire Training-87 Lakeview Lane (11/1/2025)	05 LFT – Live Fire Training	8.50	2712992	2025-11-01	2025-11-01
Summary Willoughby, Chris		Total Hours **11.50**	Total Classes **2.00**		

Summary	Total Hours	Total Classes
	286.50	**92.00**

Chelan County Fire District 5
Mike Williams, Deputy Fire Chief
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Deputy Chief's Report

Chelan County Fire District 5 – Manson Fire Department
Reporting Period: November 7 – December 9, 2025
Submitted by Deputy Chief Michael Williams

Training & Records System Development

Over the past month, my primary focus has been completing the development of our Training and Certification Records system in First Due. The full architecture for tracking certifications, JPRs, and training hours is now in place, and I've begun entering training records using the new architecture. After testing the workflow throughout November, I'm confident the system will be ready for full implementation on January 1. A sample report using the new process is included within the Training Officer's report.

Administrative and Operational Input

Alongside the system build-out, I've continued providing input to the Fire Chief on several administrative and operational items, including fleet planning considerations, personnel coordination, and organizational needs.

Operations, Apparatus, and Equipment

Boat 72 has been removed from the water and is currently undergoing its scheduled service work, with an anticipated return in early January. The water tender was recently at Chelan 7 Fleet Services for repairs and maintenance and will need to be returned for follow-up work. I also completed several equipment repairs, including replacing the Streamlight batteries and worn telescoping clamps on Engine 51 and Engine 52. Based on officer feedback from the last meeting, I began work on updating our hydrant bags and ordered a single trial bag for evaluation before recommending a full rollout. Lt. Hei is taking the lead on coordinating and assessing the hydrant bag trial.

Deputy Chief Vehicle & Upfitting Work

The district took delivery of the new F-150 Police Responder assigned as the Deputy Chief command vehicle. I have completed the upfitting plan for lights, communications, console layout, and storage, and provided a memo with the recommended specifications and approach.

Recruitment & Regional Academy Coordination

We are finalizing preparations for the Regional Recruit Academy beginning January 6. Chelan County Fire District 5 currently has three members enrolled, and several of our officers have volunteered to support instruction. The academy will include approximately

40 recruits from Chelan Fire, Wenatchee Valley Fire, Entiat Fire, and Orondo Fire. PPE and course books for our participants will be funded through the SAFER Grant obtained by Chelan 7. Additionally, Manson Parks donated nine surplus fire extinguishers, which will be used for hands-on extinguisher training during the academy.

Professional Development

Washington State EMT Certification:

I received my Washington State EMT certification following completion of the HELMS application and approval process. This ensures my EMS credentials are fully aligned with Washington State requirements and supports continued participation in EMS operations and oversight.

NWCG S-230: Crew Boss (Single Resource):

As noted in the Training Officer's Report, I successfully completed the NWCG S-230 course. This certification enhances wildland operational capability and strengthens our district's ability to provide qualified leadership during wildland fire incidents and mobilizations.

These certifications support operational readiness, strengthen incident leadership capability, and maintain alignment with state and national credentialing expectations for chief officers.

Community & Interagency Engagement

I continued discussions with Robin at Manson Parks regarding the possible need for a formal moorage agreement for Boat 72. This month, I also attended the Heritage Heights Board meeting to provide district updates and answer questions.

Upcoming Priorities

Before the next board meeting, I plan to complete the draft of the district's After-Action Review policy, develop the Training Officer job description and responsibilities, continue fine tuning the training records management in First Due, evaluate the prototype hydrant bag and prepare recommendations, and continue work on the upfitting process for the Deputy Chief vehicle.

Respectfully submitted,

Deputy Chief Mike Williams
Chelan County Fire District 5

Chelan County Fire District 5
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Date: December 10, 2025

To: Board of Fire Commissioners, Chelan County Fire District 5

From: Deputy Chief Michael Williams

Subject: Approval to Purchase Truck Cap, Storage, Cargo Slide, and Lighting Package for 2025 Ford F-150

The District has acquired a 2025 Ford F-150 to serve as a command/Deputy Chief vehicle. To place this vehicle into safe and effective service, it requires a secure truck cap and storage system as well as an emergency lighting and console package that meet current standards and provide safe, 360° visibility.

Proposed Purchases

1. EXP Truck Cap with Sliding Front Glass, Gloss White

   • Vehicle: 2025 Ford F-150
   • Part Number: 16-14060S
   • Quantity: 1
   • Estimated Total: $4,363.00
   • Purpose: Provides secure, weather-tight storage and protection for radios, medical bags, wildland gear, and other equipment.

2. EXP Truck Cap Storage Box – Driver Side

   • Vehicle: 2025 Ford F-150
   • Part Number: 16-11023
   • Quantity: 1
   • Estimated Total: $811.00
   • Purpose: Integrates with the truck cap to organize and secure frequently used tools and supplies, improving efficiency and reducing equipment damage.

3. CargoGlide / Drawer Bed Storage System

   • System: CargoGlide for Drawer System, mounting brackets, and Drawer System + Base Accessory Pack (Full-Size F-150)
   • Estimated Total: $2,927.00
   • Purpose: Heavy-duty slide-out platform and drawer system providing 75% extension and up to 1,500 lb capacity, allowing equipment to be accessed at waist height. This reduces the need to climb into the bed, lowering risk of slips, trips, and strains.

4. Whelen / Havis Emergency Lighting and Console Package

• Vendor: Northwest Regional Office (Whelen & Havis)
• Equipment: Liberty II WeCanX light bar, CenCom CORE siren/amp and controller, siren speaker and bracket, Howler kit, perimeter lighting (T-ION and Vertex series), and Havis vehicle-specific console with armrest, cup holders, USB/12V charging, accessory pockets, and controller/radio brackets.
• Quoted Equipment Total: $6,660.00 (before installation)
• Purpose: Provides NFPA-appropriate emergency lighting, audible warning, and safe mounting locations for radios and controllers to meet operational and liability best practices for emergency response vehicles.

Financial Summary

• EXP Truck Cap: $4,363.00
• EXP Storage Box (Driver Side): $811.00
• CargoGlide / Drawer System $2,927.00
• Whelen / Havis Lighting & Console Package: $6,660.00

Estimated Equipment Subtotal: ≈ $14,761.00 (before installation labor).
Final cost will be based on invoices from vendors and installers by CCFD7 Fleet Services.

Justification

• Safety & Liability: Proper emergency lighting and siren reduce collision risk and align with state and national best practices for emergency vehicles. Slide-out storage minimizes climbing into the bed, reducing potential injuries.
• Operational Readiness: Organized, secure storage ensures radios, medical equipment, wildland gear, and incident command materials are protected and quickly accessible, improving on-scene efficiency and effectiveness.
• Equipment Protection & Longevity: The cap, storage box, and drawer system protect District-owned gear from weather, theft, and damage, extending service life and lowering replacement costs.

Requested Board Action

I respectfully request that the Board of Fire Commissioners authorize staff to:
1. Purchase the EXP truck cap and driver-side storage box in an amount not to exceed $5,300 (including tax and shipping).
2. Purchase the CargoGlide / drawer bed storage system in an amount not to exceed $3,100

(including tax and shipping).
3. Purchase the Whelen / Havis lighting and console package in an amount not to exceed $6,800 (including tax and shipping).
4. Authorize the Fire Chief or designee to execute purchase and installation agreements in accordance with District purchasing policy.

Approval of this request will allow us to complete the upfitting of the 2025 F-150 and place it into full service as a safe and effective command/operations vehicle for Chelan County Fire District 5.

Manson Fire Department

Chelan County Fire District 5
P.O. Box D Manson WA 98831-0438
mansonfire.org

Chiefs Report **December 10, 2025**

Incidents

28 Calls for service in the month of November; 23 within Fire District 5 and 5 out of District. Fire responded to 5 calls within District 5.
In District 5; 1 Arcing electrical, 1 Alarm system malfunction, 1 Odor of smoke, 1 MVA with no injuries, and 1 Assist EMS call.
Out of District 5 for Fire; 1 Structure fire.
EMS responded to 18 calls in District 5. 17 EMS Calls handled without Fire tones sent out, and 1 with assistance of Fire.
Out of District 5 for EMS; 4 Dispatched and cancelled.
November Call Times;
Fire Call Processing was at 2:11, Arrival on scene at 13:48.
EMS Call Processing was at 1:06, Arrival on scene at 10:00.
Of the 23 dispatches in District 5, 14 calls were compliant to NFPA 1221, for call processing at 60.9%.
Of the 23 responses in District 5, 16 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 69.6%

Personnel and Training

Passing this report to Deputy Chief Williams as is duplicated content

Facilities and Equipment

Engine-51 Replacement – Matt Paxton of CSD Law in Bellingham is representing the Fire District in the KME matter. Mr Paxton sent a draft letter to me. As Chris was in the office, he reviewed it. We both felt that solely naming Mark Merritt was less than it should be. In 2023 the agreement was with Cascade Fire & Safety. In 2024 a merger with SeaWestern using the SeaWestern name. I thought it should also name KME as the builder. My Paxton researched that Cascade Fire & Safety is still a Washington corporation. Mr Paxton stated the agreement was with Cascade to deliver a KME truck. Mr Paxton and I had a very good conversation about the best win scenario. #1, a reasonable price concession due to the extended time, and #2 cancel the build. We both agreed that the 2nd option would most likely be KME's preference. The letter was received by Mark Merritt on December 3rd. Mr Paxton stated in the letter to have a response no later that 10 days.
International Chassis for E-55 – We submitted a bid in the Wenatchee World legal ads. Last day to receive bids was Nov 28th. No bids were received.
I called the salesman at True North, because they had shown a lot of interest. I asked why they didn't bid the project. His response was, the project was too unique and they hadn't built a truck like this before. I asked him if they would be interested in building the truck on a time and materials work order. I asked for a work order agreement and the shop rate. The salesman will be in Manson on Dec 15th to look at E-54 to see how it is built and discuss how to move this project forward. I also sent and email to Brian Snure explaining what steps we had done and legality of hiring a vendor at this point.
WA Dept of Ecology – Station-52 soils cleanup project. The Phase 1 is the area for the training center; We have received a recommendation for Haley Aldrich, the cleanup consultants, on Dec 1st. That info was sent to Munsen Engineering for design of the mitigation work to be performed. We are hoping

this design will be forwarded to Paul at DOH, to get the costs applied. Then that will go to Mary at Ecology to complete the grant application, so our funding can be approved.
Then Paul Coppock (DOH Architect) and Kevin Shaw (Training Center Engineer) help develop specifications to go out to bid.

RiverCom

RiverCom is purchasing a property with 2 buildings on it in Olds Station. Only the one building that will be used for dispatch needs to be brought up to the Teir 4 standard. This made this project affordable to nearly complete with cash on hand. A small portion my need to be financed. This property is a temporary fix to get RiverCom out of the Wenatchee Police Dept building.

I informed the Board that Operations Manager, Jeremiah Johnson, has resigned. An agreement was reached to hire Jeremiah as a consultant to build a Fire & EMS response plan platform. The Response Plans project is a monumental issue. Each call "Nature" type gets a complete response plan built for that Nature in each zone. There are about 110 different Natures in each fire zone. District 5 has 2 zones; #1, a commercial area and #2, a residential area. There are 220 response plans for District 5 alone. There are over 13,000 for the 2-county region. In each plan, a predetermined list of apparatus will be toned for 1st alarm, 2nd & 3rd. It is very complex and Jeremiah was the only one that could work in that system. He is fixing that so the database will be accessible by us users online to go in and make changes to our plans. The end result is a user accessible database with steps to make those changes to plans go-live much easier. Any supervisor will be able to load updates.

Prevention

I did a Christmas tree safety PSA for KOZI. Warning that live trees coming indoors need a lot of water. So they don't become a safety hazard in the home.