Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
December 11, 2024
Regular Meeting of Commissioners

Commissioners Present: Fred Weiss, Chris Willoughby, and Dan Baker.

Call to Order: Chairman Weiss called the meeting to order at 3:00 pm.

Executive Session: RCW 42.30.110 (1) (g) to review the performance of a public employee.
Commissioner Baker, Motioned to start Executive Session, Commissioner Willoughby seconded, Motioned passed unanimously.
Regular Meeting back in session at 4:30 pm. The Flag salute commenced.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Captain Nick Glenn, Lieutenant- Training Officer Raynor Baker, Lieutenant Beau Alanis, Firefighter Volunteer's Ronan Walsh, Doug Pinski and guest Tony Harlich.

Pension Board: Opened: 4:30 pm. The Board had consensus to grant the Accident Claim for Adam Rasmussen and approved Board Chairman Weiss to sign BVFF Report of Accident form.

Public Comment: Doug Pinski Firefighter Association President expressed his gratitude in receiving a firefighter safety-jacket and appreciated the opportunity to attend the board meeting. Commissioner Baker thanked Doug for his work as Association President.
Tony Harlich, a former department volunteer, also expressed his appreciation for being invited to attend the meeting and mentioned he would like to get more involved.
Captain Glenn noted it is nice to see community members attending Board meetings. He stressed the need to involve more of the community in attending our monthly meetings and asked if we could adjust the start time to later so more people and department members could attend. Chief Baker acknowledged this time seemed to work for the Board and gives an opportunity to start during business hours.
FF Volunteer Ronan Walsh reiterated it is an important time for our department and Manson community to be involved as there are big decisions coming down the line for MFD.
He stressed those decisions can have an impact and will matter for the future of our community.

Minutes: The Regular meeting Minutes for November 13th were presented; Commissioner Willoughby, Motioned to approve the Regular Meeting from November 13th as amended, Commissioner Baker seconded; Motion passed unanimously.

Financial Report: Chief Baker suggested to the Board transferring $170,000 from the Expense account to the Investment account. Commissioner Baker, Motioned to approve transferring $170,000.00 from Expense account to Investment account, Commissioner Willoughby seconded, Motion passed unanimously.

Commissioner Weiss inquired if our 2024 budget will go over.

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Approval of Invoices: Commissioner Baker, Motioned to affirm; November Voucher FD51 in the amount of $17,217.53, Voucher FD52 in the amount of $507.23, and FD53 in the amount of $3,636.82, Commissioner Willoughby seconded; Motion passed unanimously.

New Business:

- Incident Response Metrics for 2024
  Chief Baker displayed the graphs for the Board to view.

  - 4-Year Average Number of Responders by Call Type

  - Fire Losses Pre Incident Value and Total Losses.

  - Total 911 Calls by Month
    Fire and EMS combined call volume over a ten-year span (2014-2024).
    Discussion made: Population growth over those ten years. Chief Baker noted he is using the 2010 census data and estimated a 2% growth increase per year. He explained 2020-2022 are challenging years for any accuracy due to COVID.

- Commissioners' compensation while engaged as a volunteer.
  Commissioner Baker, Motioned to allow Commissioner Chris Willoughby to continue to volunteer as Firefighter/EMT, Commissioner Weiss, seconded; Motion passed unanimously. Chief Baker advised the Board to determine what constitutes a meeting. Commissioners are allowed compensation for one meeting per day. He recommended they look at what activities they do that involve Commissioner business for the district and create a policy.
- Commissioner Baker asked to add topic: Five Member Board
  Discussion was made on having a five-person board versus a three-person board. Allowing more flexibility for the Board to make decisions more easily.
  Commissioner Weiss asked to include this topic on the agenda for the January 8th Regular Commissioner Meeting. Consensus was to discuss further and explore the process with Attorney Brian Snure.

Old Business:

- **Station 52: Training Center**
  Department of Commerce Design Grant
  Chief Baker reiterated invoice documentation has been submitted and we are currently waiting to hear back on reimbursement.
  He reported things are on hold with the Department of Ecology and is hoping see some movement in the spring.

- **Company Calendar:** Chief Baker reviewed with the Board the scheduled meetings for the upcoming month. "Legislative Day" hosted by the Washington Fire Commissioners & WA Fire Chiefs Association -is coming up February 6, 2025- two Commissioners and Fire Chief are planning to attend. The Chief noted he is looking forward to meeting with the different representatives individually about our resident training building.
  The Chief added the upcoming Christmas Polar Plunge event on Dec. 25th at noon at the Manson Bay Park. Headed up by Gillian Walsh to help bring funds into the Firefighters Association.

- **Policy Book-**No updates

- **At Will-Administrative Agreements for full time staff**
  Chief Baker advised the Board; the administrative agreements have been signed. Commissioner Weiss asked to have topic removed from Old Business.

EMS Report: None

Assistant Chief's Report: None

Training Officer Report: Raynor Baker
Commissioner Weiss inquired on the new number of volunteers. TO Baker advised he recalculated with the year winding down, some volunteers did not meet the requirements. Few volunteer firefighters are away at college but have the capacity to stay active when home from college holiday. The department issued twenty-one Red Cards this year surpassing the goal of eight. He added several are working on completing their" tasks books" and will be doing the training course to along with that. The EMS class has started with three participating from our department.
Volunteer Ronan Walsh summarized how this is his 2nd year training as a volunteer and sees the training program consistently improving and observes the rest of the volunteer group getting more involved.

Chiefs Report:
***Additional Discussion for Chiefs Report**

- Incidents
  - The Chief informed the Board of the challenges in creating charts and pulling the needed data from the new program First Due.
- Personnel and Training

- Chief Baker discussed how the new seasonal "summer program" will be structured. TO Baker added there will be an in-depth crew refresher class for those participating. The Chief recommended having a five-person crew instead of three and explained the crew will be ready before called out on wildfire mobilization. He will reach out to the volunteer group to see who would be interested and investigate what the state wage scale is for FF1, FF2 and Engine Boss. Also reaching out to Attorney Brian Snure for how the compensation will work when off mobilization.

- Facilities and Equipment – Chief Baker displayed the new Thermal Imaging Camera. The Officer core will have these as part of their gear. He ordered: 2 SEEK -300 model and 4 SEEK 200 model units. Arnold asked officers to evaluate how the new cameras are working.
- Prevention
- RiverCom-Chief Baker and Doug Jones will be meeting with Mike Steele on 12/16/24 to discuss RiverCom building grant possibilities.

Public Comment: None

Adjournment: Commissioner Weiss closed the meeting with no additional business before the Commissioners; the meeting adjourned 6:06 pm.

Chelan County Fire District 5 Board of Commissioners:

_____
Commissioner Fred Weiss

_____
Commissioner Chris Willoughby

_____ _____
Commissioner Dan Baker **Attest: Reggie Trusel**
District Secretary

Manson Fire Department

Chelan County Fire District 5
P.O. Box D Manson WA 98831-0438
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Chiefs Report **December 11, 2024**

Incidents

November 1st we switched from Emergency Reporting to First Due for incident and training records. The exporting in First Due is a lot different. I spent most of the week getting IT support to help create my first report. Then a couple days making that data into a reportable content.

40 Calls for service in the month of November; 30 within Fire District 5 and 10 out of District. Fire responded to 10 calls within District 5.

In District 5; 2 MVA with no injuries, 2 Alarm system activation-unintentional, 2 Cancelled enroute, and 4 Assist EMS calls.

EMS responded to 20 calls in District 5. 14 EMS Calls handled without Fire 2 MVA with no injuries, and 4 with assistance of Fire.

Out of District 5; 7 EMS Calls, and 3 Dispatched & Cancelled.

November Call Times;

Fire Call Processing was at 1:43, Arrival on scene at 6:31.
EMS Call Processing was at 2:18, Arrival on scene at 11:54.

Of the 30 dispatches in District 5, 17 calls were compliant to NFPA 1221, for call processing for 56.7%.

Of the 27 responses in District 5, 24 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 88.9%.

Personnel and Training

Training for the month od November consisted of
11/5 Ground Ladders & Fire Streams – 15 attended
11/9 Apple Cup Live Fire Burn – 17 attended
11/12 Chimney fires / Apple Cup Burn Debrief – 18 attended
11/18 OTEP Some things are better unshared (exposures) – 9 attended
11/19 Annual HazMat Refresher – 16 attended
11/26 2 ½" Hose Ops – 12 attended

Facilities and Equipment

Dept of Commerce Design Grant – Our $200,000 grant through Dept of Commerce. Everything is submitted and hoping for our first reimbursement soon.

Dept of Ecology funding – No new information

DNR Grant Truck – No new information

Thermal Imaging Cameras (TIC) – We have provided all the Captains and Lieutenants with a Scott, in-mask TIC. These are having real reliability issues. There are two battery packs with them, meaning 2 buttons to switch them on and 2 to turn them off. The sequence is very touchy as if you do it in the wrong sequence, no way to tell if the other unit is off. Then the issue that you can only turn the unit on when donning the mask. No way to turn it on after the fact. I looked at multiple vendors for options. MES, the same vendor for the Scott SCBA packs & masks, had the best deal for hand held TICs. I purchased 2 SEEK 300 model units and 4 SEEK 200 model units. Cost is $999 and $599 respectively. I also purchased lanyards so the TICs are attached to the chest with a recoiling lanyard for ease to grab when the user needs the devise. I think this will be the most reliable TIC for the

future. We may want to eventually issue to all interior qualified people. The ability to work in a smoke and zero visibility environment is increased by a wide margin.

RiverCom

Director Doug Jones and I are meeting with Mike Steele on Dec 16th. RiverCom is hoping for the same LCP grant that we are applying.

Shared funding will be decided on Dec 10th at the ROG meeting.

The draft Interlocal Agreement was received very well. Board approved unanimously, now out to the County Commissions and City Councils for ratification.

Prevention

Will discuss Christmas light and heating safety on KOZI as a little reminder.

December 2024 CURRENT CERTIFICATION REPORT

(Completed 12/6/2024)

TITLE	IFSAC CERTS	Medical	NWCG	2024 GOAL
Firefighter 1	9			6
Firefighter 2	7			2
Officer 1	4			3
Officer 2	2			2
Instructor 1	8			6
Instructor 2	1			0
Hazmat Operations	12			6
Wildland FFT2			21	8 (got 5)
Wildland FFT1			5	2
Engine Boss			2	2
Tender Driver			5	
EMT		12		1 (met)
EMT Instructor/Evaluator		2		2
Fire Inspector 1	1			

Number of Interior Firefighters = 23 (down 4)

Number of Driver Operators = 7 (up 4)

Number Support Personnel = 9 (up 1)

Number of members on Leave = 0

Total Number of Chelan Fire District #5 Personnel = 39 members

Number of Junior Firefighters = 6 (up 1)

CURRENT TRAINING REPORT

Training Review

I updated the numbers above to the current roles firefighters are filling or have been filling for the year. There weren't a lot of IFSAC testing opportunities throughout the year and tests that we did have didn't work well for our firefighters' schedules so because of this we weren't able to move firefighters through any IFSAC certifications. I feel I am now better tied into tests happening regionally and feel in 2025 there will be more opportunities for IFSAC testing. With wildland training we had 5

firefighters complete their initial red card training for their FF2 qualification. We also had a lot of firefighters working on task books for their next qualification. Aaron was the only one to complete a task book for his Engine Boss qual. This task book is currently submitted to a regional group for approval before being able to give Aaron the qualification. We will look at getting a number of firefighters into a FF1 course this winter / spring. They have already started the task book and just need the courses that go with it for qualification.

On November 5th, we did ground ladder training and hose streams preparing firefighters for the Apple Cup burn, we had 15 firefighters attend. November 9th was the Apple Cup burn; we had 18 firefighters attend. The burn was a huge success with a total of 6 different burn evolutions. We mixed the instructor and safety for each of the teams, so we had one from Manson and one for Chelan leading the groups. The teams were made up of firefighters from Manson, Chelan, Entiat, Orondo and Waterville. Big picture of the burn is that it went great. Looking at the details there are a few things we'll do next time to clean up the efficiency and directions. I met with Shawn after the burn, and he had these same thoughts. Shawn was very appreciative of our help and assistance with the preparation and burn of the Apple Cup. On November 12th, we did chimney fire training, we had 18 firefighters attend. November 18th was our EMS OTEP training night where we covered the module "Some things are better left unshared…" We had 9 EMTs attend. November 19th was our annual hazmat refresher; we had 16 firefighters attend. We briefly covered requirements in a PowerPoint then split into groups for some scenarios and simulations. This was the first time I was able to use the new program SimsUshare to run the firefighters through some more realistic simulations. On November 26th, we did 2.5 hose operations for drill, we had 12 firefighters attend. We covered offensive operations moving the hose as a crew and defensive operations.

In the first part of November a lot of my time went into the planning and preparation of the Apple Cup burn. Throughout the month, building out First Due is taking a lot of my time. I am just about done with building out the Training module and once completed I will start on the Assets module which encompasses our rig checks, maintenance and inventory. Due to the colder weather driving checkoffs have slowed down with firefighters.

Testing:

The Hazmat Awareness and Operations Course in Winthrop October 2nd and 5th we had Beau Alanis take both the written and practical. Beau did not pass the written and will look to retest the beginning of the year. Briar Soliday got registered late and was just able to take the practical and will look to take the written the beginning of the year.

The IFSAC FF1 and FF2 written and testing scheduled for November 16th in George got canceled and moved to the December 21st date. Darrick Steele is the only one registered and I will be attending to complete my second test as an Evaluator.

The IFSAC Hazmat Awareness and Operations written and practical scheduled for December 21st in George was cancelled and a new date after the first of the year hasn't been set yet. Currently no one is registered but I will be attending for my third and final Evaluator.

The EMT course hosted by Lake Chelan Health EMS has started. We have 3 members participating in the course, Briar Soliday, Sondra Hazim and Janelle Pinski.

Online Training (Vector Solutions):

In January we will stop using Vector Solutions for our online training platform and switch to Fire Engineering.

New Recruits Training modules consist of 33 modules: With our new firefighters added we now have 8 members assigned and 9 out of 264 completed. For a .03% completion rate this is up .0% but one module did get completed.

“New Recruit” training is broken into two categories. First, they complete their NFPA required training to be able to enter a structure fire which is usually followed up with some hands on if they haven’t already received that on a drill night. Second, they complete their right-to-know Human resource courses. They are also given NWCG courses to complete for their wildland FF2 as well as First Aid and CPR Training.

Online training modules are quarterly training modules assigned to boost our training hours and meet the WAC requirements outside our drill nights as well as give the required training hours for other requirement we can’t hit strictly with Tuesday nights.

Currently for the 1st quarter assignments we have 21 members assigned and there was 4 training modules assigned but now only 3 due to Vector Solutions discontinuing a module. Currently we have 55 modules completed out of 75 assigned for a completion rate of 73% with no movement from last month.

2nd Quarter we have 24 members assigned the quarterly training modules. For 2nd quarter there are 4 modules assigned. We have 47 modules complete out of 96 for a completion rate of 48%. This is up 3% from last month.

3rd Quarter we have 24 members assigned the quarterly training module. For 3rd quarter there are 3 modules assigned. We have 30 modules completed out of 72 for a completion rate of 41%. This did not move from last month.

4th quarter we have 3 modules assigned in Vector Solutions to 24 members. We have 20 modules completed out of 72 for a completion rate of 27%. This is up 11% from last month. I also assigned 2 modules in our new online program Fire Engineering. These two modules aren’t mandatory but are assigned to show firefighters the program and interface before we go live in January. Currently other than myself only one firefighter has accessed the platform and completed the two modules.

All Vector Solutions online module due dates are December 31st. This is to give access for firefighters to complete any of this training they hope to before the end of the year.

Driver Training: In November

November 12th – Driver orientation on E-51 for Lou Hazim and Brian Maas – 2.5 hour

November 29th – Tower 51 orientation for Randy Goebel – 3 hours

One-on-ones: In November

November 7th – Wildland initial hands on for Mac Richmond – 1 hour

November 8th – SCBA makeup for Jesus Estrada and Brooks Pinski – 1 hour

Training Calendar:

December 3rd: Required training Make-up / Fit Testing

December 10th: Season of Hope Deliveries

December 16th: EMS OTEP “Oh baby! Meconium happened and other OBGYN emergencies in EMS”

December 17th: Extrication Training

December 23rd: Officer Meeting

December 24th: No Drill Christmas Eve

December 31st: No Drill New Years Eve

Recruitment & Retention:

In November we had no new firefighters join or leave.