Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
August 14, 2024
Regular Meeting of Commissioners

Commissioners Present: Fred Weiss, Chris Willoughby, and Dan Baker.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Assistant Chief Kermit McClellan, Captain Nick Glenn, Lieutenant- Training Officer Raynor Baker, Lieutenant Beau Alanis, and guest Brian Thompson.

Call to Order: Chairman Weiss called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:30 pm Closed: 4:31 pm.

Public Comment: None

Minutes: Chairman Weiss presented the Regular and Workshop meeting Minutes for June12th /June 17th and July 10th/July 17th. Commissioner Willougby, Motioned to approve June 12th/June 17th along with July 10th/17th Regular Meeting and Workshop Minutes, Commissioner Baker seconded; Motion passed unanimously.

Financial Report: Chief Baker informed the Board the district transferred $40,000.00 in July & $52,791.35 in August for a total of $92,791.35 from Investment account to Expense account. The funds transferred were needed to cover July vouchers and payroll.

Approval of Invoices: Commissioner Baker, Motioned to affirm; July Voucher FD51 in the amount of $32,012.47 and August Voucher in the amount of $56,049.77, Commissioner Willoughby, seconded; Motion passed unanimously.

New Business:

- Volunteer Points:
  Chief Baker went over the Points compensation with the Board explaining the earnings reflect the volunteers' incidents, events, and drill participation from January-June 2024. He explained the officers were compensated only for the first few months before they signed their Officer At Will - duty compensation agreements.

- Personnel Executive Session-September 11th Meeting.
  Chairman Weiss suggested starting the next Commissioner Regular meeting, September 11th at 3:30 pm. He recommended starting the meeting early so the Commissioners have extra time for a personnel Executive Session and reconvene at 4:30 pm. Commissioner Weiss Motioned to start Commissioner Meeting on

September 11, 2024, at 3:30 pm to allow for personnel Executive Session, Commissioner Baker seconded Motion, Motion passed unanimously.

- Station 51 Open House/Hydrofest Event September 28th – 29th
  Commissioner Willoughby informed the Board he will be working with Sysco on a food order for the hotdogs/hamburger order. Association president Doug Pinski has already applied for a Food Handler permit. He explained the Association will be selling a new t-shirt for the 75th Anniversary of Manson Fire Dept. They will be advertising on social media and working with Manson Chamber to announce the Open House. Commissioner Weiss suggested ordering a banner to help advertise.

Old Business:

- **Volunteer At Will-** Commissioner consensus was to have all "At Will" agreements by this August 14th Commissioner meeting. We have currently received all volunteer agreements with the exception of ten people and two staff members. Board Chairman Weiss asked if the department could collect final agreements by the September 11th meeting.

- **Station 52:** Training Center
  Chief Baker updated the Board on Soil Remediation progress;
  He reported they are meeting the Leed (Leadership in Energy and Environmental Design) Silver certification and achieving outdoor environmental approval.
  The Chief indicated there are eight consultants working on the "soil" project. There will be a Zoom meeting next Tuesday 8/20/24 at 10:00 am with Dept. of Ecology's- Mary Monohan. Chief Baker advised the Brownfield Grant requested a missing document, which has since been provided. He summarized ecology is waiting on the soil field-test performed last month, once we see that outcome Haley-Aldrich will prescribe a clean-up plan. Everything is now in place for Permits.

- **Company Calendar:** Chief Baker went over the scheduled meetings for the upcoming month. The Chief indicated he had a KOZI Radio interview last Friday to talk about Proposition #1 Levy passing. He expressed the department's sincere appreciation. He will be back in the KOZI studio Friday 8/16/24 for his regular monthly interview.

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- **Annual Award Appreciation BBQ**
  Is scheduled for September 17th, 6:00 pm. Charly & Tracy Brown will be hosting the event and Sam Beazley will be preparing the BBQ. Chief Baker will need the Commissioners to vote for the 2023 "Exemplary Service Duty and Integrity Award". Captain Glenn suggested presenting awards to the two Fire Academy participants who helped make flammable liquids props: Brooks Pinski and Jesus Estrada Torres. Kevin Amsdon, the Manson Shop teacher, and his class members helped to facilitate the project and should also be recognized.

- **Emergency Reporting/First Due**
  The contract agreement is now signed. Chief Baker is working on preparations to officially start using the new program system as soon as September 1st.

- **Fire Engineering/Vector Solutions**
  Training Officer Baker indicated he is working with their administrator to upload the department volunteer roster and input certification data, the program will be ready to start using by January 1, 2025.

- **ST52 Fiber**-Commissioner Willoughby reported to the Board, he and Kelly Allen PUD Commissioner had a drive around tour of Station 52 and the PUD sub-station on Totem Pole road this past month. Commissioner Willoughby indicated the PUD Commissioner's; Carnan Bergren and Kelly Allen are both in agreement to increase the urgency to critical infrastructure and to enable fiber installation for Station 52 building. They will ultimately need a 3rd Commissioner to agree and advised it looks promising we could have fiber within the next year or two.

- **Sims U Share: Fire simulation and training software**
  Chief Baker reiterated how the program will be extremely useful with Officer training and firefighter drills for all hazard training simulations using our own photos. Commissioner Willoughby agreed the program will help with tactical training on buildings and ICS training. The annual license fee is $1,470.00. The consensus from the Board is to move forward with the purchase.

- **Levy Outcome**-Chief Baker expressed his gratitude Proposition # 1 Fire Levy passed with 72.76 % of the total vote.
  Board Chairman Weiss commented how not all Fire Levy's in the state passed and felt very fortunate the MFD passed and with a wide voter margin.

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EMS Report: None

Assistant Chief's Report:
Kermit McClellan reported driver Ronan Walsh is now signed off on T-52 and Lou Hazim on B-53. Doug Pinski is about ready to complete certification on E-52.
Assistant Chief advised the Commissioner Board effective Oct. 31st he will need to temporarily sever service with the Manson Fire Department as the BVFF stipulates 90 days to receive his firefighter's pension. He is planning to come back February 1st and would like to come back with his same status/title-Assistant Chief. He reiterated he is officially giving three months' notice of his plans.

Training Officer Report: Raynor Baker
Informed the Board Doug Pinski now has his EMT certification. New volunteer Nathen McDowell recently joined the MFD with his EMT certification as he is currently working with Ballard Ambulance in Wenatchee.

Chiefs Report:
***Additional Discussion for Chiefs Report**

- Incidents
- Personnel and Training
- Recruitment & Retention
- Facilities and Equipment – Chief Baker informed the Board Jay with Batchelor Excavation is now off the Pioneer Fire.
- Prevention
- RiverCom

No further questions/discussion on Chiefs Report.

Public Comment: Brian Thompson mentioned the upcoming Annual 911Remembrance Event held at Riverside park in Cashmere. He suggested bringing our ladder engine- TW51. The Commissioner Board discussed and thought it would be nice to display our flag and be present for this special event.

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Adjournment: Commissioner Weiss closed the meeting with no additional business before the Commissioners; the meeting adjourned 5:16 pm.

Chelan County Fire District 5 Board of Commissioners:

_____
Commissioner Fred Weiss

_____
Commissioner Chris Willoughby

_____ _____
Commissioner Dan Baker **Attest: Regenia Trusel**
District Secretary

Manson Fire Department

Chelan County Fire District 5
P.O. Box D Manson WA 98831-0438
mansonfire.org

Chiefs Report

Incidents

77 Calls for service in the month of July; 48 within Fire District 5 and 29 out of District. Fire responded to 15 calls within District 5.

In District 5; 2 Unauthorized burning, 1 Grass fire, 1 Fireworks (no fire), 1 Water problem (hydrant broke off), and 10 Assist EMS calls.

District 5 had 8 Mutual aid calls, 2 Brush-grass fire, 2 Structure fires, 1 Wildland fire, 3 Dispatched & cancelled.

EMS responded to 33 calls in District 5. 23 EMS Calls handled without Fire, 10 with assistance of Fire.

Out of District 5; 15 EMS Calls, 1 MVA with no injuries, 1 MVA with injuries, and 4 Dispatched & Cancelled.

June Call Times;

Fire Call Processing was at 3:20, Arrival on scene at 9:20.
EMS Call Processing was at 2:32, Arrival on scene at 9:34.

Of the 38 dispatches in District 5, 23 calls were compliant to NFPA 1221, for call processing for 60.5%.

Of the 38 responses in District 5, 34 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 89.5%.

Personnel and Training

7/2 SCBA quarterly & Proficiency & HP CPR – 22 attended
7/9 Wildland Structure Triage – 20 attended
7/15 OTEP: BLS Bag Check & Update Medical Supplies – 9 attended
7/16 Hydrant Pump Attack – 17 attended
7/22 Officer meeting – 7 attended
7/23 Low Angle Rope Rescue – 16 attended
7/30 Hydrant Pump Attack – 13 attended

Facilities and Equipment

Chelan County CPIF Grant for the Training Center – On July 17th & 18th, a Haley-Aldrich crew took soil samples from 14 locations. They performed field tests and took sample back to be lab tested. We are awaiting those lab results so they can create a prescription for the cleanup. Haley-Aldrich is also providing information to the Brownfield Fund people in Ecology to complete our application in the Brownfield Fund. We are near being able to start the cleanup for the Training Center.

DNR Grant Truck – No news on when a VIN will be assigned, that should be very soon. The FEMA AFG grant to complete the truck is awarding departments now. As of Aug 9th, the first awards for vehicles were announced.

RiverCom

Property purchase is supposed to close on Aug 18th. RiverCom is moving into the design phase with an architecture firm.

Prevention

Fire Danger designation was moved to Extreme a couple weeks ago. Most of the public is being very cooperative.

Pioneer Fire

Staying connect to the IMTs in briefings, cooperators meetings and Agency Administrators texts. Stehekin is being well covered with State Mobe resources and DNR strike team. With the height of fire season upon us, fire behavior is very active. The duration of time that the fire has not progressed towards Manson is good. Each day progression is stopped reduces the chance of it breaking out toward Manson.

August 2024 CURRENT CERTIFICATION REPORT

(Completed 7/6/2024)

TITLE	IFSAC CERTS	Medical	NWCG	2024 GOAL
Firefighter 1	9			6
Firefighter 2	7			2
Officer 1	4			3
Officer 2	2			2
Instructor 1	8			6
Instructor 2	1			0
Hazmat Operations	12			6
Wildland FFT2			16	8
Wildland FFT1			5	2
Engine Boss			2	2
Tender Driver			5	
EMT		12		1 (met)
EMT Instructor/Evaluator		2		2
Fire Inspector 1	1			

Number of Interior Firefighters = 27

Number of Driver Operators = 3

Number Support Personnel = 8

Number of members on Leave = 0

Total Number of Chelan Fire District #5 Personnel = 38 members

Number of Junior Firefighters = 5

CURRENT TRAINING REPORT

Training Review

I went through our roster and reached out to some of our fringe firefighters, younger firefighters that will be heading off to school and firefighters that have been on leave for a while to get an idea of their plan with the fire department for the future. Through this we have had a few firefighters resign and thus you can see our numbers above have gone down.

In July our training attendance seemed to trail off a little. July 2nd, we had our third quarter, Quarterly SCBA, HP CPR and SCBA proficiency drill. We also threw in some surprise knot tying. For this drill

we had 22 firefighters attend. On July 9th, we did wildland structure triage. We tied into the fire team and talked about what integration would look like then sent firefighters on trucks out to triage homes. For this drill we had 20 firefighters attend. July 15th was OTEP where we covered the module "Medical directors vs EMS epic panel battle" for our skills we met and updated the EMT's bags that they were properly inventoried as well as gave new Epi and Narcan medications. We had 9 EMT's attend. July 16th, we did hydrant-pump-attack up and the elementary school. We split into two groups with the experienced group flowing big water. The group of newer firefighters worked on the smaller skill of taking a hydrant. We had 17 firefighters attend. July 23rd, we did low angle rope rescue. We set up and performed low angle rope rescues with our rope equipment and utilized the new Clutch's we recently bought which are an amazing tool for our operations. We had 16 firefighters attend. July 30th, we did hydrant-pump-attack again. This time we split into two groups and while one did the hydrant pump attack the other covered different triple load deployments. We had 13 firefighters attend.

The boat operators' course which we had planned for July 27th we cancelled due to lack of firefighter's sign-up. I hope to get a second class scheduled for the end of August or beginning or September.

We have 16 firefighters who have received their Wildland Red Card so far. I have two more new firefighters that have completed their online training and have their hands on training scheduled with me this month.

After last month's board meeting where First Due and Fire Engineering were approved, I have been working on compiling information for them to get them to get those programs up and going.

Sims U Share is the product we decided to bump from last month's meeting to this meeting. Sims u Share allows us to create simulated training to building in our fire district. We can run through and assign trucks as we would on a real fire in the simulation. I think this product will help us in many aspects of our training. I sent you an email with some YouTube links to look closer at this product.

Testing:

Currently there is a Hazmat Awareness and Operations Course with IFSAC testing scheduled for September in Winthrop. This was just sent out and a few firefighters have expressed interest but so far Beau Alanis is the only confirmed firefighter I have signed up. Hazmat testing is the first step in the certification process. Completing Hazmat first doesn't start a year long clock like if Firefighter 1 & 2 are done first.

Online Training (Vector Solutions):

New Recruits Training modules consist of 33 modules: With our new firefighters added we now have 9 members assigned and 13 out of 297 completed. For a .04% completion rate. These new members have been working on their initial wildland courses first due to the time of the year, as to why this training isn't currently getting completed.

"New Recruit" training is broken into two categories. First, they complete their NFPA required training to be able to enter a structure fire which is usually followed up with some hands on if they haven't already received that on a drill night. Second, they complete their right-to-know Human resource

courses. They are also given NWCG courses to complete for their wildland FF2 as well as First Aid and CPR Training.

Vector Solutions quarterly training modules are assigned to boost our training hours and meet the WAC requirements outside our drill nights as well as give the required training hours for other requirement we aren't able to hit strictly with Tuesday nights.

Currently for the 1st quarter assignments we have 21 members assigned and there are 4 training modules. Currently we have 57 modules completed out of 84 assigned for a completion rate of 67%. This percentage is down due to a firefighter resigning.

2nd Quarter we have 24 members assigned the quarterly training modules. For 2nd quarter there are 4 modules assigned. We have 41 modules complete out of 96 for a completion rate of 42%. This is up 4% from last month.

3rd Quarter we have 24 members assigned the quarterly training module. For 3rd quarter there are 3 modules assigned. We have 16 modules completed out of 72 for a completion rate of 22%.

One-on-ones: In July

July 3rd: Initial wildland hands on with Cooper Pinski- 2 hours

July 5th: Structure PPE handout and SCBA orientation with Dean Farmer- 2 hours

July 9th: Brush 53 driver orientation for Lou Hazim- 2 hours

July 10th: Brush 53 driver orientation for Chris Ghioni and Brian Mass- 2 hours

July 10th: Wildland shelter deployment make-up training for Ronan Walsh- 30 minutes

July 19th: Set up medium physical test for Ronan Walsh and Chris Willoughby- 2 hours

Training Calendar:

August 6th: Water Rescue (summer)

August 13th: Dinner and Drill with Chelan in Chelan

August 19th: OTEP "Thought bias and at-risk populations"

August 20th: Search and Rescue

August 26th: Officer meeting

August 27th: Driving Refresher

Recruitment & Retention:

We have had 2 firefighters resign. Fraser Soderstrom is just too busy with work and asked to resign. Ashton Fretwell moved to Colorado for school and has resigned.