

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
April 10, 2024
Regular Meeting of Commissioners

Commissioners Present: Fred Weiss, Chris Willoughby, and Dan Baker.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Lieutenant Beau Alanis, Assistant Chief Kermit McClellan.

Call to Order: Chairman Weiss called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:30 pm Closed: 4:31

Public Comment: None

Minutes: Chairman Weiss presented the Regular meeting Minutes from March 13th, Workshop Minutes from March 20th and Chelan Fire & Rescue Special Meeting March 20th. Commissioner Baker, Motioned to approve March 13th Regular Meeting Minutes as amended, March 20th Workshop Minutes and Chelan Fire & Rescue Special Meeting March 20th as amended, Commissioner Willoughby seconded; Motion passed unanimously.

Discussion Made:

The Chief shared how he is working on getting Blue Card Certification. This certification teaches standardized operations across mutual aid boundaries. Incident Commander must be a full-time person. Chief Baker is our only full-time firefighter who could currently fit into a mutual aid Incident Commander role.

Financial Report:

Chief Baker advised the Board there is no need to transfer funds this month.

Approval of Invoices: Commissioner Weiss, Motioned to affirm; April Voucher FD51 in the amount of \$48,958.86 and Voucher FD52 in the amount of \$1,521.22, Commissioner Willoughby, seconded; Motion passed unanimously.

New Business:

- **Resolution 2024-06 Levy Submission-Primary Election**

Commissioner Baker, Motion to approve Resolution 2024-06; asking \$.75 per \$1,000 of assessed value, Commissioner Weiss seconded, Motion passed unanimously.

Discussion was made between the Board regarding; departments Levy goals and how keeping the pace moving forward with firefighter volunteer training is critical in providing more services to the Manson community. The Chief reiterated keeping

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the department as a volunteer agency is what the community can afford. With 42 volunteers on our current roster our focus is to keep them engaged with the required quality training. The Chief agreed doing more joint training with Chelan Fire & Rescue is beneficial to both departments.

Commissioner Baker asked about having a plan B and entertaining ideas if the levy fails.

(DRS) Department of Retirement - Credit:

Consensus from the Board to approve reimbursing Karen Sargeant for her employee contribution of \$228.71, paid towards her PERS retirement plan. Her final check: Severance pay was not reportable compensation according to DRS. A correction was made in DRS, and she will be reimbursed by way of MFD, revolving checking account.

Old Business:

- **Updated Risk Management Group**

- Interlocal Agreement with Chelan Fire & Rescue**

- Chief Baker displayed an updated Interlocal agreement to the Board, reflecting changes made by Attorney Brian Snure. Commissioner Baker, Motioned to approve revised North Central Washington Risk Management Group Interlocal Agreement, Commissioner Willoughby seconded, Motion passed unanimously.

- **Station 52: Training Center**

- Chief Baker updated the Board on Soil Remediation; We are officially on the books and currently waiting to hear from Paul Coppock with DOH Architect and Mary Monihan from (DOE) Dept. of Ecology. The Chief emphasized the CPIF \$100,000 grant we received would need to be used by the end of this year.

The Chief noted our First Bankcard credit card has been compromised. Several fraudulent charges were attempted, so we have closed the current card down, and are waiting for a replacement.

Chief Baker advised the Board of the new Extractor machine on order through Curtis. It will be near the same size as a residential washer. There will need to be some electrical reconfigurations, but the machine should fit in the same place as the washing machine being replaced at ST52.

Commissioner Willoughby asked how much gear the extractor will hold, the Chief summarized approximately one set of gear - 22 lbs. per load.

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- **Company Calendar:** Chief Baker went over the scheduled meetings for the upcoming month. He noted the Levy Information/Committee Recruit meeting scheduled for April 11, 2024, 4:30 pm at the Manson Grange. He reiterated Communication Consultant, Terry LaBrue is providing some useful information. Friday, April 12th will be a KOZI interview with Chief Baker.
- **Pre-Fire Plans: FlowMSP**
No Report
- **Levy Workshop:**
The Chief displayed the current Gantt chart to the Board with upcoming dates to prepare for. The Board agreed the next Levy Workshop will be Wednesday, April 17th at 3:30 pm.

EMS Report: None

The Chief advised the door for the bay where the ambulance is kept at ST52 has been damaged. Door Tech will need to replace the lower panel on the door. The Chief surmised; the door was closed a little too early when leaving for a call.

Assistant Chief's Report:

Kermit McClellan informed the Board driving has been quiet lately. Volunteer Chris Ghioni received his certification for E-51. Chief Baker stressed the need to get more drivers certified on TW51 Aerial ladder. Commissioner Willoughby asked who all is certified to drive, the Chief advised all the officers. He stressed the need to review tower operations more frequently, the Chief suggested doing monthly operations and keeping fresh with all tower functions. Assistant Chief McClellan briefed the Board, he and Shaun Sherman of Chelan Fire & Rescue are currently planning a joint Electric Vehicle training. He concluded how this would affect the whole region and impact all Fire agencies. Chelan would be hosting the EV training.

Training Coordinator Report: Raynor Baker

Chelan County Volunteer Firefighter Academy graduation tentative date is scheduled for April 20, 2024, at noon in the Chelan High School Performing Art Center.

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Chiefs Report:

***Additional Discussion for Chiefs Report**

- **Incidents Apple Cup** – The Chief reported the department brought 8 firefighters to the mutual aid call with Chelan Fire & Rescue (Chelan Apple Cup) fire incident. Captain Glenn had Command, two firefighters took E-51, and five firefighters were on TW51.

No further questions/discussion on Chiefs Report.

Executive session: Chief Baker asked for 15 minutes session starting at 5:56 pm.
Session closed at 6:08 pm.

Public Comment: None

Adjournment: Commissioner Weiss closed the meeting with no additional business before the Commissioners; the meeting adjourned 6:09 pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Fred Weiss

Commissioner Chris Willoughby

Commissioner Dan Baker

Attest: Regenia Trusel
District Secretary



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

April 10, 2024

Incidents

49 Calls for service in the month of March; 41 within Fire District 5 and 8 out of District. Fire responded to 11 calls within District 5.

In District 5; 1 Vehicle fire, 1 MVA with no injuries, 1 MVA with injuries, 1 Gasoline spill, and 7 Assist EMS calls.

District 5 had 1 Mutual aid call, Structure fire at the Apple Cup.

EMS responded to 28 calls in District 5. 21 EMS Calls handled without Fire, 7 with assistance of Fire, 1 MVA with injuries, and 1 MVA with no injuries.

Out of District 5; 4 EMS Calls, 1 MVA with injuries and 2 Dispatched & Cancelled.

March Call Times;

Fire Call Processing was at 4:13, Arrival on scene at 11:19.

EMS Call Processing was at 2:04, Arrival on scene at 9:53.

Of the 41 dispatches in District 5, 30 calls were compliant to NFPA 1221, for call processing for 73.1%.

Of the 41 responses in District 5, 39 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 95.1%.

Personnel and Training

Training for March consisted of;

Recruit class completed the end of March.

3/5 Ground Ladders – 8 attended

3/12 Fire Attack & Ventilation – 7 attended

3/18 OTEP: Lines, Tubes & Catheters – 9 attended

3/19 Qtr 1 Training Makeup or Driving – 10 attended

3/26 Combined drill with Chelan, Big Water @ Boat Launch – 13 attended

Facilities and Equipment

Chelan County CPIF Grant for the Training Center – Contacted Mary at Ecology, she is working to set up a group zoom to get everyone's status.

DNR Grant Truck – No progress. Sent additional email question where we are with updated quote, no response.

Assistance for Firefighters Grant (AFG) – I submitted a grant for the Type III Interface truck buildout on our chassis. Federal share is \$309,153, our required share is \$15,457. Applications are getting the electronic scoring now. The week of April 15th is Peer Review week. I am scheduled to be a peer reviewer again this year.

Tower Aerial Test & Tires – The Tower passed the 5-year test with no problems. Next is to take the breathing air cylinders off for hydro-testing. The tires were replaced. The guys reported that it drives much better with the new tires.

RiverCom

RiverCom has been looking at all options on property. I think the meeting this month will show that the Doneen property is the best deal with ample property for our future needs. The week of April 8th is

Tele-Communicator Week. Thank you cards and snacks to show appreciation will be sent to the Dispatch floor.

Prevention

A wet couple of weeks has made a huge difference in control burn fire calls. Now if we can have rain every 2 weeks the rest of the year?

April 2024 CURRENT CERTIFICATION REPORT

(Completed 4/4/2024)

TITLE	IFSAC CERTS	Medical	NWCG	2024 GOAL
Firefighter 1	9			6
Firefighter 2	7			2
Officer 1	4			3
Officer 2	2			2
Instructor 1	8			6
Instructor 2	1			0
Hazmat Operations	12			6
Wildland FFT2			16	8
Wildland FFT1			4	2
Engine Boss			2	2
Tender Driver			5	
EMT		13		1
EMT Instructor/Evaluator		2		2
Fire Inspector 1	1			

Total Number of Chelan Fire District #5 Personnel = 42 members

Number of Interior Firefighters = 26

Number of Driver Operators = 3

Number of Medical / Support Personnel = 9

Number of members on Leave = 3

Number of Junior Firefighters = 3

CURRENT TRAINING REPORT

Training Review

March 27th ended the Chelan County Volunteer Firefighter Academy for our Firefighters. There will be a graduation tentatively scheduled for April 20th at 1200 at the Chelan High School Performing Art Center. I'll send out more information once that is finalized but I think it would be nice for the Board to come and show support for the hard work and time the recruits put in.

March 5th, we did ground ladders for training and had 8 firefighters attend. March 12th, we did fire attack and ventilation training and had 7 firefighters attend. March 18th was OTEP “Lines & Tubes & Catheters, Oh my” and we had 9 EMTs attend. March 19th was 1st quarter required training makeup and we had 10 firefighters attend. March 26th, we did a big water drill with Chelan where we drafted with one Engine and pumped to another Engine who supplied to the Tower who was flowing water. This drill was attended by 13 of our firefighters and also very well attended by Chelan. We mixed Chelan and Manson crews and rotated them through the three trucks to understand pumping better.

Testing:

The Chelan EMT course is still ongoing with Doug Pinski participating. Doug is still doing great in the EMT course.

The volunteer recruit academy has finished for our firefighters and instructors.

April 29th through May 2nd is the Washington Fire Chiefs Officer Education Conference in Wenatchee. Myself, Beau Alanis and Aaron Richmond are registered.

May 16th through May 19th is the Washington State Fire Fighters Association annual fire school. Myself, Beau Alanis and Aaron Richmond are registered for classes.

I still hope before summer we can find some Hazmat and Firefighter 1 & 2 testing opportunities in the region. I plan to bring this up at the next regional training meeting to see what we can do regionally.

Online Training (Vector Solutions):

New Recruits Training modules consist of 33 modules: We have 8 members assigned and 30 out of 264 completed for an 8.8% completion rate.

“New Recruit” training is broken into two categories. First, they complete their NFPA required training to be able to enter a structure fire which is usually followed up with some hands on if they haven’t already received that on a drill night. Second, they complete their right-to-know Human resource courses. They are also given NWCG courses to complete for their wildland FF2 as well as First Aid and CPR Training.

For 2024 we have 24 member assigned the quarterly training modules.

1st Quarter is made up of 4 modules to meet the WAC requirement outside of drill nights and give the required training hours for other requirement we aren’t able to hit strictly with Tuesday nights.

At the end of 1st quarter, the 24 members have 46 modules completed out of 96 assigned for a completion rate of 47%. I plan to extend the 1st quarter assignments so firefighters have the opportunity to complete them.

One-on-ones: In March

March 1st – Met with Doug Pinski to go over pumping on E52 – 2 hours

March 2nd – Met with Aaron Richmond to makeup and complete his CPR training for Certification – 1 hour

March 13th – Met with Wayne Worzella to cover initial pumping and operation on B52 – Half hour

March 21st – While on EMS shift at 52 assisted Dan Weakly and Chris Ghioni with pump operations on E51 – half hour

March 22nd – Met with Doug Pinski and Chris Ghioni for hose drill with E51 to better prepare them for their live fire in academy – 3 hours

March 25th – Did a large burn pile for a residence with Dan Weakly. Operated E54 and used the drip torch.

March 29th – Performed final driver sign-off for Chris Ghioni on E51 – 4 hours.

Training Calendar:

April 1st – 2nd quarter Vector Solutions online training was assigned

April 2nd – Association meeting. Quarterly SCBA, Proficiency and HP CPR and a review of radios

April 9th – Wildland PPE shake down and brush truck review and season prep

April 15th – OTEP: 2023 module “Keeping your head & neck & back in the game”

April 16th – Wildland controlled burn @ Chelan Blvd

April 22nd – Officer Drill

April 23rd – Wildland Refresher Part 1

April 30th – Wildland Refresher Part 2

Recruitment & Retention:

March we had 1 junior firefighter Cooper Pinski.