

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
October 11, 2022
Regular Meeting of Commissioners

Commissioners Present: Dan Baker, Dana Starkweather and Fred Weiss.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Assistant Chief, Kermit McClellan, Lieutenant Raynor Baker and Ray Eickmeyer Director of EMS at Lake Chelan Health.

Call to Order: Commissioner Chairman Starkweather called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:31 pm.

Local Board Approval: Report of Accident Claim through (BVFF) Board of Volunteer Firefighters for Daniel Weakly. Commissioner Baker, Motioned to approve Chairman Starkweather to sign on behalf of the Board, Commissioner Weiss seconded, Motion passed unanimously. Pension Board Closed 4:32 pm.

Public Comment: None

Minutes: Chairman Starkweather presented the Regular meeting Minutes from September 13th, Commissioner Weiss, Motioned to approve September 13th Meeting Minutes, Commissioner Baker, seconded; Motion passed unanimously.

Financial Report: Chief Baker suggested not moving any funds as Property Tax revenue will be deposited into the expense account within the next few weeks. Second half of property taxes are due by October 31st. Chief Baker displayed the current 2022 Budget which reflects payments due from; Wapato Point and 12 Tribes Lake Chelan Casino.

Approval of Invoices: Commissioner Weiss, Motioned to affirm October Voucher FD51 in the amount of \$ 69,848.49 and FD52 for \$947.28. Commissioner Baker seconded; Motion passed unanimously.

New Business:

- 2023 Budget

Chief Baker displayed the prospective 2023 Budget to the Board. He indicated, November performance evaluations may reflect increases in the “Salaries and Wage” category. The Chief explained Expense and Revenue projections and summarized the department would be ahead by approximately \$100,000. The excess funds have not been earmarked as of yet. He encouraged the Board to meet individually with him, to go over any questions or concerns they might have. Commissioner Weiss indicated he would like to set up a time to review Budget with Chief Baker. The 2023 Budget is due to Chelan County by November 30th.

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- **ST51 Potential Remodel**

Chief Baker briefed the Board on Station 51 potential bay remodel. He shared his ideas and expressed the need to make better use of our existing space. The modification would involve rearranging the boardroom location and making use of the fourth bay in the main part of the building. The engine bays would be separated by a wall from the primary office and boardroom. The Chief indicated the new space would also allow a potential new office for the Training Coordinator. The Chief described the fourth bay would also house a larger sized Brush truck, as the current Brush truck needs replacing. He concluded the remodel would give us “room to grow” and estimates the cost to be around \$40,000. Commissioner Baker suggested the possibility in using the boardroom upstairs at the Lake Chelan Reclamation District for our monthly Commissioner meetings. The Boards consensus was to have Chief Baker do research and access what the modification remodel plan would involve.

Old Business:

- **Company Calendar:**

Chief Baker advised the Board on the upcoming Calendar meetings. He also noted the volunteer Firefighter drill dates and topics for the next couple of months.

He indicated he would be taking a day trip to inspect a potential Brush truck replacement in Union, Washington October 12th. Assistant Chief Kermit McClellan, Captain Adam Rasmussen, and Firefighter/EMT Aaron Richmond will be accompanying him.

- **Station 52 Training Center**

Chief Baker reported he is currently waiting to receive a quote from Batchelor Excavation for site work on the new Fire Training Center. It has been established the property will need to have trees cleared on the back side allowing for a gravel road as well as excavation work done to level area where the burn boxes will be placed. The Chief recommended using repurposed materials when modifying the containers as the cost would be lower. He is hoping to have some communication with property owner on how they can work together in achieving a positive and cost-effective outcome.

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- **Pre-Fire Plans:** Chief Baker met with Operations Manager of Manson Growers, Allan Torgesen during a firefighter drill this past month. He gave the Chief a walkthrough of the apple packing warehouse. He indicated Manson Growers is revamping a few areas of their facility and will be providing the department with a complete floor plan and equipment room layout. The Chief was reassured of their Pre-Fire plan and is looking forward to receiving more information from them. He mentioned the data will be available electronically to iSpy and RiverCom both.
- **Recruitment:** Firefighter Efren Alejo will be working with Gilberto Romero from KOZI Radio on recruitment for Bilingual speaking volunteers. The (PSA) Public Service Announcement will be during an upcoming Sunday broadcast. Commissioner Weiss noted, October is Fire Prevention month, and it would be nice to have our PSA run throughout the month.
- **Policy:** Chief Baker advised he is reviewing the (WAC) Washington Administrative Code and updating policies as needed. He indicated we now have a new Driver Training, two-page policy completed.

The Chief mentioned the Open Burning level is currently at “High.” The Chelan County Commissioners signed a new resolution to lower the current fire restrictions beginning Friday October 14th. The restrictions will be lowered to a Stage 1 and will continue the ban on outdoor burning, no (yard debris or agriculture burning) campfires only. This will be in effect until October 21st and will be re-assessed next week.

EMS Report: Ray Eickmeyer, Director of EMS at Lake Chelan Health informed the Commissioners of the New Hospital “Ribbon Cutting” ceremony and tour scheduled for Saturday, October 15th. The ceremony will start at 9:30 am, tours from 10:00 am – 3:00 pm. Ray shared some Hospital highlights and passed out the new floor plan along with Saturday’s event information. Director Eickmeyer noted the administration department “is doing a great job” recruiting some amazing new physicians. November 7th is the plan to open their doors to their first patient.

- Built on 11.60 Acres
- Building total Sq. footage 52,250
- 2nd Largest Hospital in the region
- 10 Emergency Department patient rooms
- 12 State of the Art in-patient rooms
- 30 Patient Surgery – capability
- 2 Operating Rooms
- 9 Pre and Post Op treatment bays

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He explained the EMS calls have increased by 11% so far for this year and how his department is receiving weekly calls to schedule community events. The EMS department is also partnering with the “Nick of Time Foundation”, which was named after a young teenager who suffered a Sudden Cardiac Arrest. The foundation was named in his honor to help increase awareness for kids and young adults about (SCA). Chelan EMS will be working to screen students in our local schools. Their goal is to screen over 700 kids, which will be a national record for largest screening.

He concluded the Urgent Care will be relocated to the old hospital location first of the year and their Vaccine Mobile Clinics are still working with the community and schools. He is also working with local Fire departments on an upcoming EMT class starting this November through February.

Assistant Chief’s Report: Kermit McClellan

Assistant Chief McClellan described to the Board; he is starting to get driving interest again and the boat launch is available.

Chief Baker asked to add an item to the Agenda, Training Coordinator Report.

Training Coordinator:

Raynor Baker reported to the Board he updated the actual number of volunteer certifications. His report specified volunteers with IFSAC, Medical, NWCG certifications. He also noted he is in the process of revamping Vector Solution (online courses) and will be assigning volunteers needed classes and yearly modules for Health & Safety. He will keep in mind assigning courses that are mandatory, that meet the WAC standards. He concluded his plan will help to keep volunteers on track and moving faster with what is expected.

Chiefs Report:

***Additional Discussion for Chiefs Report**

- Facilities and Equipment: Apparatus
Chief Baker expanded on the new opportunity to inspect a used Brush Truck. He advised the truck is a year-2002, Ford F-550, Type 6 Wildland. He reiterated trip plans and is looking forward to the Officer’s input. The Chief summarized the truck sounds in good condition but may need additional modification to complete his plans for replacing existing Brush 51 and expanding potential capability. His replacement objective is to have protection for both wildland and structure. The Chief concluded; the potential truck funds will be donated by a charitable foundation at (no cost to the department). He conveyed what an exciting opportunity, “something that helps the department operationally and safety.”

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Public Comment: None

Adjournment: Commissioner Starkweather closed the meeting with no additional business before the Commissioners; the meeting adjourned 6:05 pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

**Attest: Regenia Trusel
District Secretary**



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

October 11, 2022

Incidents

38 Calls for service in the month of September; 30 within Fire District 5 and 8 out of District. Fire responded to 17 calls within District 5.

In District 5; 2 MVA with no injuries, 1 Alarm activation, no fire, 2 Unauthorized burning, 1 Gasoline spill, 1 Public Service, and 10 Assist EMS.

EMS responded to 25 medical calls in District 5. 13 Calls EMS handled without Fire, 2 MVA with no injuries, and 10 with assistance of Fire.

Out of District 5; 7 EMS Calls, and 1 Dispatched & cancelled call.

September Call Times;

Fire Call Processing was at 3:20, Arrival on scene at 8:41.

EMS Call Processing was at 1:35, Arrival on scene at 10:42.

Of the 30 dispatches in District 5, 24 calls were compliant to NFPA 1221, for call processing for 80%.

Of the 30 responses in District 5, 27 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 90%.

Personnel and Training

Training in September consisted of;

9/5 Officer meeting – 5 attended

9/6 Water Tender shuttle – 12 attended

9/13 Low Angle rope rescue – 12 attended

9/20 Alarms, Sprinkler system & valves, key box, electrical, compressor rooms & ammonia at Manson Growers – 10 attended

9/26 OTEP – Checklist books and skills make up – 7 attended

9/27 Driver refresher – Driving Policy training, Pre-trip inspections – 15 attended

Recruitment & Retention

No new requests to join. The recent recruits are participating in drills.

Facilities and Equipment

Chelan County CPIF Grant – Waiting for a couple of quotes to come in, this will help finalize the project budget.

AFG Grant – Truck replacement; There was an award in Chelan County, the specific District was not identified. That may very well have ended our hopes for an award. FEMA's objective is to distribute the funding. There was a single award on Sept 28th. It may be the last award coming unless a department turns down an award due to not having the matching funds. The 2021 cycle may have ended.

DNR Equipment Grant – The WA DNR 1168 grant – Not getting the AFG may have ended the hope for an award in this grant too.

Pump Testing and Hose Testing – We had Fire Catt come and do hose testing after the great job they did last year. This year was an inexperienced crew and problems due to the lack of attention to details and crew leader issues. A crew member fell and sprained their wrist on the first day. The whole crew

packed up and left leaving nearly 5000' of hose on the ground for my 2 helpers and I to pick up. The crew returned the second day to complete the hose testing. I nixed the ladder testing this year as I didn't feel confident in their ability to do it. And I wanted them to leave by that time. Fire Catt did make about an \$1100 cost adjustment for rough handling of our hose and leaving us to pick up their mess. I will have a good understanding with Fire Catt management before they come back next year. Dan Weakly and I did the pumper service testing (2 Engines, the Tower and the Water Tender). Entiat joined us for testing this year. Out 4 trucks and their 4 trucks made for a busy and long day. All of our trucks passed.

Tower-51 – The Tower is back. The pump testing was difficult as a suction leak made it difficult to draft. As Cascade Fire was to adjust the pump packing, it may not be adjusted enough. We'll have them look at that at next years' service. For our normal operation, the pump is just fine.

Tools – The tools are here. Working to set up an extrication training day. Also waiting to get the ventilation fans that were in the same order, these new fans will take less space. I also ordered some mounting brackets for the extrication tools that will hold them secure in the compartment rather than piled in there.

RiverCom

The site assessment is wrapping up for the primary location we have chosen. The consultant identified some areas of risk that need to be mitigated for that site. We will also do some due diligence to look at the other sites identified to see if those have good value and reduced risk. The Board has not met to discuss any of the findings yet. My impression is that we just slowed to process down to make sure we do it right.

Prevention

Mobile Mapping – I spoke with Wayne; he thinks he will be complete the week of the Commissioner meeting. I will submit Wayne's hours for reimbursement after we process the next payroll.

Pre-fire Planning – After our walk through at Manson Growers, I sat down with Allen Torgerson and went through the pre-fire forms to show him what we needed. Manson Growers has an internal equipment upgrade going on right now and things are a little busy with harvest. Once the new equipment upgrade is complete we can get a floor plan image of the facility.

OCTOBER 2022 CURRENT CERTIFICATION REPORT

(Completed 10/10/22)

TITLE	IFSAC CERTS	Medical	NWCG	2022 GOAL
Firefighter 1	1			10
Firefighter 2	3			9
Hazmat Operations	12			12
Officer 1	3			4
Officer 2	1			1
Instructor 1	6		1	7
Instructor 2	0			0
Wildland FFT2			14	20
Wildland FFT1			3	8
Engine Boss			1	2
Tender Driver			4	
EMT		11		14
EMT Instructor/Evaluator		2		2
Fire Inspector 1	1			
Public Information Officer			1	

Number of Chelan Fire District #5 Personnel = 31

Number of Structural Firefighters = 17

Number of Medical only & Support Personnel = 14

CURRENT TRAINING REPORT

Testing:

No current Firefighter testing planned.

We have 3 staff (Dan Weakly, Darrick Steele & Brian Maas) registered for LCH's EMT course this winter running from November to February.

Online Training (Vector Solutions):

Currently building and revamping Vector Solutions to be able to assign all staff yearly Health and Safety modules as well as additional training for their next level of certification.

Training:

- 10/4/22: Tower 52 refresher and roof operations from the bucket
- 10/10/22: OTEP (Endocrine Emergencies & diabetic management)
- 10/11/22: Engine & Tower Scene placement
- 10/18/22: Building Construction
- 10/25/22: Investigation Awareness
- 11/1/22: Hazmat Refresher & 5-gas monitor
- 11/7/22: Officer Drill
- 11/8/22: Vehicle Fires

Recruitment & Retention:

Updating and building New Recruit Checklist including Vector training modules. New checklist will streamline the process and show both them and us the next steps for their training.