

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
October 12, 2021
Regular Meeting of Commissioners

Commissioners Present: Dana Starkweather, Dan Baker and Fred Weiss.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Assistant Chief McClellan. Via Zoom: Training Officer Karen Sergeant.

Call to Order: Commissioner Starkweather, called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:31pm. No business. Closed 4:32 pm.

Public Comment: None

Minutes: The Meeting Minutes for the Regular meeting on September 14th were presented, Commissioner Baker made a suggestion to change wording under “Others Present”, Commissioner Baker, Motioned to approve Minutes with wording change, Commissioner Weiss seconded; Motion passed unanimously.

Financial Report: None

Approval of Invoices: Commissioner Weiss , Motioned to affirm September Voucher FD51 in the amount of \$9,970.35, Commissioner Baker seconded; Motion passed unanimously.

Commissioner Weis asked about the new company who performed the departments “hose testing.” Chief Baker informed the Board how the testing went. He felt the crew from Fire Catt did a great job, testing 14,000 feet of hose. Their system is set up to place bar codes on each hose, so it will be much easier to identify hoses by scanning next year. The Chief was happy to have new volunteer Dan Weakly’s help with the process, as it was a full 12-hour day.

New Business:

- **Governors Vaccine Mandate:** Board Chairman Starkweather announced, per the WFCA; Firefighters are exempt from the Washington Governor’s vaccination mandate. Those firefighters who are responding to “medical calls” must be fully vaccinated. Effective date October 18, 2021.
- **2022 Budget**
Chief Baker displayed the Budget forecast for the Board to view. He recommended a pay-rate increase for the (Duty-Shift) Officers, as the \$11.00 hourly rate has been in place for several years. The Chief emphasized an increase

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
October 12, 2021
Regular Meeting of Commissioners

in the rate would be a good incentive for the Officers to take on more shifts, in turn giving them more experience. Current Duty Shift budget: \$11.00/Hr. (3300 annual hours) approx. \$39,472.00 (includes benefits). The increase to \$15.00/Hr. (3300 annual hours) approx. \$53,800.00. This increase would adjust the budget between \$14,000-\$15,000 for 2022. The Boards consensus was to plan for the \$15.00 pay-rate increase. The Chief reiterated the Commissioners will have a chance to look over the entire budget and decide at the next meeting other adjustments they might want to change/add before final vote. The Commissioner's and Chief shared discussion as to receiving updated Census information for the Manson community. Chief Baker affirmed he made some inquiry's and was advised; the updated Census data would be out next fall-2022. The Chief noted having accurate population/demographic data, would help the department to better plan and be advantages when applying for future grants.

- **Volunteer Recruiting**
Commissioner Weiss shared his ideas to help recruit from the Manson Hispanic community. He presented his top three suggestion:
 1. Recruiting "signage" outside of Station 51 in Spanish writing.
 2. Kozi Radio: Sunday Broadcast-Public Service Announcement in Spanish.
 3. To work with Manson High School seniors prior to graduation, expressing our interests for those who do not have college planned in their near future.Chief Baker added it would be most beneficial to recruit "bilingual" volunteers. The Board agreed to revisit this topic first quarter of 2022.

Old Business:

- **Company Calendar:**
Chief Baker discussed the upcoming October Calendar.
RiverCom Administrative Board Meeting scheduled 10-13-21. He briefed the Board on the RiverCom personnel transitions. The Chief was pleased to report the hiring of four new dispatchers, and reiterated things are moving in a positive direction. The Board inquired if they had decided on a property location for their new building. The Chief mentioned the possibility of a 12-acre parcel on a hillside known as (Sand Canyon) with useable five acres to build new facility. He described the price, and elevation as being a good fit for Rivercom.
Snure-Webinar Seminar: Oct. 6:00-9:00 pm

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
October 12, 2021
Regular Meeting of Commissioners

- **Station 52 Bay Addition**
Chief Baker gave an update on the final progress with Cascade Construction for Station 52 new bay. Concrete slab in front of the building is getting formed up and some modifications were made to the main door opening as to better accommodate for the overhead door.
- **Station 52 Irrigation**
Chief Baker recommended setting up a workday and ask 5-6 volunteers to help with irrigation pipes. He will do the layout prior.
- **Pre-Fire Plans:**
The Chief noted Wayne Worzella is working on the” Mobil Mapping - Wildland home assessments, currently working his way down Grade Creek Road.
- **Policy Updates:**
Medical Records Policy: Chief Baker acknowledged he and Commissioners are working on documents. The Chief explained as pages are revised by Snure Law Offices he will forward back to the Commissioners for final review.
- **EF Recovery:**
Resolution 2021-07 Public Safety Cost Recovery and rate table. The Board reviewed the Resolution and rate table and concluded they would like to wait for a vote until further review on what other local agencies are charging. Chief Baker initially thought of using Washington Fire Chiefs rate-table. The fees will reflect what our reimbursement cost will be for Accident Scene Response and Traffic Safety for Emergency Response Incidents and all related services.

EMS Report: None

Training Officer Report: Karen Sergeant

***Additional Discussion**

Karen announced she will be attending, Oct. 14th conference in Leavenworth (Region 6 Training Council). She reported there is a challenge finding some of the IFSAC “practical testing” available here in our area. The (written) test are readily available through Dale Hille.

The “practical/written” IFSAC (FF1, FF2 and HazMat) are no problem. The main source for practical testing on other courses is through Fowler Fire Education and Certification. They offer entire courses and provide testing for each, priced at \$450.00. If you want to take just a practical test, their fee is \$350.00. Each course runs over several days and our firefighters cannot easily get the time off. Their “practical test” fee used to be priced at \$150.00. Karen stipulated her goal is to have all new recruits “Live Fire-Burning” courses completed by the end of this year.

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
October 12, 2021
Regular Meeting of Commissioners

Assistant Chief's Report: Kermit McClellan

Kermit informed the Board the recent training is getting “back to basics.” The feedback he is hearing from the volunteers is positive. The drills are hands on, and they appreciate that. He noted there is a “lull” in volunteer driving lately. Kermit announced he and Karen Sargeant are working on finding updated information on Hybrid “electric cars.” Kermit noted he attended a class back in 2010-2011 and with the technology changing, we need to keep up with those changes. Discussion was shared on how there are more and more charging stations popping up in town. With the amount of Hybrid’s out on our roads he reiterated it would be in our best interest to become more knowledgeable and learn about their safety features etc.

Chiefs Report:

***Additional Discussion for Chiefs Report**

Facilities and Equipment: The Chief announced he will be taking Aerial Tower-51 to Yakima at (Cascade Fire & Safety) for servicing end of November or first part of December.

Prevention: Chief Baker briefed the Board the Fire Danger rating will be lowered on Friday, 10/15/21 to “Moderate”.

Public Comment: None

Executive Session: RCW 42.30.110 (1) (g) to review the performance of a public employee. Board Chairman Starkweather announced the Board would defer Executive Session to next meeting.

**Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
October 12, 2021
Regular Meeting of Commissioners**

Adjournment: Commissioner Starkweather closed the meeting with no additional business before the Commissioners; the meeting adjourned 6:07 pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

**Attest: Regenia Trusel
District Secretary**



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

October 12, 2021

Incidents

40 Calls for service in the month of September; 30 within Fire District 5 and 10 out of the District. Fire responded to 11 calls within District 5, 2 out of District 5.

In District 5; 1 MVA/Pedestrian, 1 Dust thought to be smoke, 1 Smoke removal, 1 Authorized control burn, 1 Dispatched & cancelled enroute, 1 Grass fire (overhead power rubbing in a tree), 5 Assist EMS.

Out of District 5; 2 Dispatched & cancelled.

EMS responded to 25 medical calls in District 5. 19 Calls EMS handled without Fire, 1 MVA/Pedestrian, and 5 with assistance of Fire.

Out of District 5; 6 Medical calls and 2 Dispatched and cancelled.

September Call Times;

Fire Call Processing was at 1:23, Arrival on scene at 9:42.

EMS Call Processing was at 2:12, Arrival on scene at 10:09.

Of the 30 dispatches in District 5, 22 calls were compliant to NFPA 1221, for call processing for 73.3%.

Of the 29 responses in District 5, 27 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 93.1%.

Personnel and Training

I had training in September go to a less formal meeting. With Covid rise, I had people attend and work in small groups. Call a couple people that usually work on a specific truck and meet with them to keep our exposure to large groups down. The records show that many of them did just that.

Training in September consisted of SCBA basic for the new firefighters. Then upgraded that SCBA instruction in preparation to prepare for the SCBA Proficiency test. The recruits are progressing well with all the requirements for live fire training we hope to have this fall. Other training included driving, pumping, taking hydrants, ground ladders, SCBA Quarterly.

Recruitment & Retention

As stated in the previous section, the recruits are working hard on their required self-study lessons and the SCBA proficiency to be eligible for interior on our next live fire training.

Facilities and Equipment

Building Addition – Cascade has installed the bollards, final concrete any time. The list yet to complete is the roll up door and the electrical for the door and the CO monitor/fan controls.

I spoke with Bruce from Cascade this week, with only small progress they are passing on submitting an invoice this month.

For equipment we had hose testing October 30th from a new vendor, CATT Fire. We had to adjust on the fly as they wanted a 300' workspace that I was unaware till testing day. I took them to the Mill Bay Boat Launch and set up the Tender as their water source. They preformed a more complete testing of the hose which made for a very long day. It took more support from us, but now that all hoses are bar

coded and in the database it will be easier next year. We only lost the hoses that I had had identified to retire. We have retired everything from the 1980's.

We had pump testing on October 5th. All trucks performed well. I was a little apprehensive about the Tower, getting it backed down to the boat ramp. That all worked well. The Tower's pump performed well, a pump primer motor burned out, the pump packing needs adjusted a little. The pump would not stay primed between test while changing nozzles. I plan to take the Tower to Yakima later this month or early November to get the truck serviced, inspected and these items I found repaired.

RiverCom

The Board has done some reorganization of management. The Executive Director is stepping down to a newly created position of Deputy Director. We have hired a new Executive Director, Lowell Porter, a former Chief of the Washington State Patrol. Lowell has also been the Director of the Pierce County 911 and has a long resume of executive experience. Lowell will begin on November 1st.

The RiverCom Board has a workshop on October 13th to work through many issues in process.

Prevention

Pre-fire Plans – Wayne is now working in the Grade Creek Rd area getting those home into the Mobile Mapping system.

OCTOBER TRAINING REPORT

(Completed 10/7/2021)

TITLE	IFSAC	2021 GOAL	NFPA NON-CERTIFIED	NWCG	MEDICAL
Firefighter 1	6	8	1		
Firefighter 2	7	7	1		
Hazmat Operations	13	15	1		
Officer 1	2	2			
Officer 2	1	1			
Instructor 1	7	7		1	
Instructor 2	0	1			
Wildland FFT2		8		10	
Wildland FFT1		10		1, 4 - AGY	
Engine Boss		2		2	
EMT		12			11
EMT Instructor/Evaluator		2			2
Fire Inspector 1	1	1			
Public Information Officer				1	

Red = New Certifications

Number of Chelan Fire District #5 Firefighters = **32**

TESTING

The Region 6 Training Council will be meeting on October 14th in Leavenworth. I will be bringing up the lack of practical test availability for other IFSAC certifications such as Officer 1, Officer 2, Instructor 1, and Instructor 2, etc. We originally had a source for these practical tests from Fowler Fire Education & Certification company. They offer the various classes for the IFSAC certifications and would hold official testing, both written and practical at the end of the class. They were charging only \$150 to challenge the practical tests. Sometime this year, they increased their price for the practical test to \$350! The entire course cost \$450, but almost all of our firefighters unfortunately can't take the time off needed to complete the entire course. I am hoping that with the Region 6 Training Council's input, we can come up with a less expensive solution to the practical testing problem.

ONLINE TRAINING

I will be reviewing all of the certification documents to determine what required online training each firefighter needs to complete. I will be communicating with each firefighter about any online training to ensure that there are no issues with any of the courses or modules.

TRAINING

The officers have put together the training calendar for October. Upcoming training in November and December include Decontamination of PPE and Confined Space Awareness. By December 31, all of the new firefighters should have completed the required courses for live fire training.

RECRUITMENT & RETENTION

One of our firefighters, Zach Phelps has completed his residency program at Chelan Co. Fire District 1 in Wenatchee. He is applying for the open career positions with Douglas Co. Fire District 2. Until he hears from DCFD 2, he has taken a part-time position with a fire district near Bellingham, WA. He is going to finish his degree in Communications at WWU in Bellingham. We hope that he will get one of the slots with DCFD 2 and will come back into the area near us. I was told by the Chief at Chelan Co. Fire District 1 that Zach graduated at the top of his academy class and was a tremendous asset during his residency program. Good luck, Zach!

Attachment A

NEW FF ONLINE COURSES	EFF CHAPTER #	DATE COMPLETED				WAC 296-305		
		Brian M.	Dan W.	John F.	David F.			
ICS-100 (FEMA) ¹	27							
ICS-200 (FEMA) ¹	27							
ICS-700 (FEMA) ¹	27							
ICS-800 (FEMA) ¹	27							
NWCG L-180 ²	17							07010-07019
NWCG S-130 ²	17							07010-07019
NWCG S-190 ²	17							07010-07019
FF Orientation & Safety (VS)	1							
FF PPE (VS)	6							WAC 296-842 & 04001
SCBA (VS)	6							WAC 296-842 & 04001
General First Aid Part 1 (VS)	23							02501
General First Aid Part 2 (VS)	23							02501
Bloodborne Pathogens (VS)	1							02501
Hearing Conservation (VS)	2							WAC 296-817 & 02004
NFPA 1500 Hazard Comm. (VS)	1							WAC 296-800-170
Asbestos Awareness (VS)	16							WAC 296-62-07722(5)
NFPA 1001 Loss Control (VS)	15							05000 & 05002
NFPA 1500 Confined Space Entry(VS)	17							05004 & 296-809
NFPA 1001 Fire Hose (VS)	12							
NFPA 1001 Fire Streams (VS)	13							
NFPA 1001 Ground Ladders (VS)	8							
NFPA Adv. HAZWOPER Pt. 1 (VS)	24							296-824
NFPA Adv. HAZWOPER Pt. 2 (VS)	24							296-824
NFPA Adv. HAZWOPER Pt. 3 (VS)	24							296-824
NFPA 1500 Driving Safety	2							
1 = FEMA EMI Website https://training.fema.gov/is								
2 = NWCG Website https://onlinetraining.nwcg.gov/								
(VS) = Vector Solutions https://vectorsolutions.com/login								