

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
October 11, 2016
Regular Meeting of Commissioners

Commissioners Present: Brian Harris, Dan Baker and John Spencer

Others Present: Chief Arnold Baker, Karl Jonasson, and Tammy Pratt

Call to Order: Chairman Brian Harris called the meeting to order at 4:30 p.m. and the flag salute commenced.

Public Comment: None

Executive Session: (g) “to review the performance of a public employee” Commissioner Harris, Commissioner Baker and Commissioner Spencer suspended the regular meeting and entered executive session at 4:32 p.m. with the estimation that executive session would last approximately fifteen minutes. At 4:50 p.m. the Commissioners concluded executive session and resumed the regular board of commissioners meeting.

Pension Board: Opened at 4:50 p.m. having no business, closed at 4:50 p.m.

Minutes: September 13, 2016 Regular Commissioners Board Meeting minutes were presented for review.

Action: Commissioner Dan Baker motioned to approve the Regular Commissioners Board Meeting minutes as presented; Commissioner Brian Harris seconded the motion, (motion passed, 3-0).

Financial Report: The September 2016 Financial Report was presented and reviewed.

Approval of Invoices: October 2016 Vouchers Batch FD51 totaling \$19,523.63 was presented for review and approval.

Action: Commissioner Dan Baker motioned to approve Vouchers Batch FD51 for payment as presented; Commissioner John Spencer seconded the motion, (motion passed, 3-0).

Chiefs Report

Incidents

42 Calls for service in September; 34 calls within District 5 and 8 calls out of District 5. 8 calls for Fire personnel; 1 smoke from a BBQ, 1 smoke scare from a legal campfire, 1 residential alarm system and a motor vehicle accident without injuries. 2 additional in District calls that were upgraded from EMS calls; an MVA without injuries and a possible cardiac. District 5 responded to District 7 for a rubbish fire that escaped to damage an out building and a response to Grand Coulee for a wildland fire that upgraded to Mobilization response. EMS had 30 calls for service within District 5, 3 EMS calls out of District 5 and 3 EMS calls that were cancelled enroute.

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Fire Call Processing was at 1:03, Arrival on scene at 9:56.

EMS Call Processing was at 2:01, Arrival on scene at 10:21.

Of the 34 calls for service in District 5, 25 of them, (74%) were compliant to the NFPA 1221 standard for call processing. This is a drastic improvement to June when the ratio was 36 to 12 for 33% compliance.

Personnel and Training

Training in September consisted of a hydrant-pump-attack drill of multiple skill sets into a single evolution. Other items include the SCBA quarterly, high performance CRP for all personnel, driving, medical OTEP for burns and epinephrine use. We did not meet on Labor Day.

Recruitment & Retention

No new recruits this past month. I am having conversations with a couple of firefighters that have had family issues preventing their attendance. Needing to get them to a decision point of recommit or take a leave of absence.

Facilities and Equipment

Command truck is working out well. I have an appointment with Cascade Auto Center to adjust the preset in the cruise control that controls the rpm for the PTO. The cruise control has a low and high setting. The factory low preset is too low and the factory high is too high. Bringing that high setting down will avoid anyone hitting the wrong button and over-rpm on the pump & compressor unit.

On Thursday the 13th, I have an appointment with the Pohl Spring shop in Spokane Valley to get the heavier set of rear springs installed. Consensus with feedback from Kerm and Commissioners, take the truck to them for installation rather than shipping the springs here and finding someone available to install them.

AFG Grant for SCBA replacement project – We have received final pricing for the selected Scott Safety 5500-psi SCBA air packs. The original grant proposal was for 18 SCBA, 18 spare cylinders and 7 additional face pieces for \$155,120 inc sales tax. We have modified the proposal and pricing to 18 SCBA, 22 spare cylinders (all cylinders with District 5 logo built into the resin of the cylinder), 19 additional face pieces for 177,694.50. A trade in credit is offered of \$2500 per pack for \$45,000 for a net of \$132,694.50 plus \$10,880.95 sales tax for an SCBA total of \$143,575.45. Our grant was awarded for \$131,745 and a minimum required match of \$6,587 for purchase price of \$138,332. We are well within the AFG agreement requirements.

The Rapid Intervention Team items were proposed at \$9480. The upgraded pricing is \$8,561.33 including tax.

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The air compressor/cascade storage and fill station is a significant cost over the original proposal. At the time of the grant proposal the package totaled \$47,212 inc tax. We since have chosen a high pressure SCBA requiring a high pressure compressor, this system has a higher cost. There are some upgrades added that can be withdrawn. The cascade storage cylinders were upgraded to ASME standards over the DOT standards. DOT cylinders have to be removed and sent in every 10 years to be hydro-tested. The ASME cylinders do not need hydro-testing to recertify. The number of cylinders was upgraded from 2 to 3. The 7000-psi storage of 2 cylinders will fill (5) of the 5500-psi 45-minute SCBA cylinders. The same system with 3 storage cylinders will fill 10 of the SCBA cylinders. (Without assistance of the compressor)

The next upgrade to the Compressor system is the Smart Fill and Multi PSI options. Smart Fill is a bar code system on the SCBA cylinder. The Fill Station reads the bar code and auto fills the cylinder to the correct pressure without manually setting a regulator. The purpose is to remove the human error of not setting the correct pressure and over pressurizing a cylinder. Multi PSI is loading multiple cylinders into the fill chamber and the ability for each to fill to a different pressure automatically. Again reducing human error in a system with 7000-psi.

In the earlier proposal, the 10-hp 6000-psi compressor was \$24,289 plus tx. The currently proposed 7500-psi compressor is \$32,000 plus tx.

The earlier proposed, 2-cylinder 6000-psi storage was \$4,647 plus tx. The currently proposed 3-cylinder 7000-psi storage is \$11,100 plus tx.

The earlier proposed 6000-psi fill station with auto cascade was \$14,698 plus tx. The currently proposed 7000-psi fill station with RFID Smart Fill and Multi PSI is \$24,500 plus tax.

In an email as writing this report, MES the Scott vendor is estimating \$1000 for parts & labor to set up the compressor in out station. I am getting a quote for the Pak Tracker unit and connectors to be able to fill SCUBA. Hope to have those before Board meeting.

Pricing for the entire SCBA & compressor system is GSA pricing and avoids any need to go through a bid process.

Commissioner consensus in discussion was to order the 5500-psi SCBAs and the upgraded compressor with the options described.

RiverCom

Great things are happening at RiverCom to improve the call processing times. Trying to stay in touch with the RiverCom Operations Group (ROG) to keep the improvements coming.

Prevention

I have been invited again to the Community Risk Reduction Summit in Reston Virginia Nov 6th -8th. Having been one of the few in a small department to implement a CCR program, they want my input to help other small communities and departments build a program. I figure

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that there is more value for what I learn than what I give away. This program is paying for my travel and a consulting fee.

Assistant Chief's Report: No Assistant Chief's Report

EMS Report:

EMS Director Karl Jonasson reported that EMS had 120 calls in the month of September, of which 35 were for 3152. The busiest day of the week in September was Thursday. The busiest time of day was between 15:00-18:00 hours.

Out the door EMS response times for September were: 54.17% for one minute or under, 41% for two to three minutes, 16% for four to five minutes and 0% for over five minutes.

Response time, from out the door to arrival at the scene of the EMS incident in September were: 63% for zero to five minutes, 20% for six to ten minutes, 5.8% for eleven to fifteen minutes and 5.8% for greater than fifteen minutes.

Old Business:

Company Calendar – Chief Baker distributed the updated Company Calendar.

Annexation Petitions Update – Annexation is complete. County has finished the process.

Command Truck Update – The command truck has had the presets adjusted so no one will cause damage to the pumps. The truck will be taken to Spokane to have new springs installed. It will have to be taken back to get the yaw ring adjusted for braking.

Station 52 Generator Project – The District has received the engineering plans from Z-Engineering. The engineering planning cost \$5,200. Commissioner Brian Harris is still reviewing the plans. The District has a couple of different options for this project. Chief Baker will continue communications with Bob Johnson with DNR to seek grant funding of the project. Ideally the District would like the legislature to help DNR and for DNR to help us out with a portion of the estimated project cost of \$92,000. The District will look into Fire Rescue GPO to purchase the generator and then go to bid for the contractor.

New Business:

Meeting Date Change – It was determined that the November Board of Commissioners meeting date will be changed from the second Tuesday of the month to the third Tuesday of the month to accommodate Chief Baker's business travel.

Action: Commissioner Dan Baker made the motion to change the date of Novembers Regular Board of Commissioners Meeting from Tuesday, November 8, 2016 to Tuesday, November 15, 2016, Commissioner John Spencer seconded the motion. (motion passed, 3-0)

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Approval to Process November Vouchers - The Board of Commissioners motioned for and granted authority to Commissioner Chairman Brian Harris to review, approve and solitarily process the first batch of November vouchers on Tuesday, November 8, 2016 (see attached written motion of approval).

Fire District ID Cards – The Board of Commissioners gave their approval to implement a District firefighter identification card program. The photo ID cards will include the individual's certification levels and will be have an annual cancellation date.

District Re-addressing Project – For the past three years Chief Baker has sought funding of the District Re-Addressing Project and has been turned down. Chief Baker is looking to make a start on this project by identifying and working on fixing the worst of our Districts addressing problems. Sequential house numbering is our Districts biggest problems. Road names are the second problem. Chief Baker would like to see the District take a chunk of this project per year and get the numbers corrected.

Resolutions: none

Public Comment: none

Adjournment: Having no additional business before the board the meeting closed at 5:59 p.m.

Chelan County Fire District 5 Board of Commissioners:



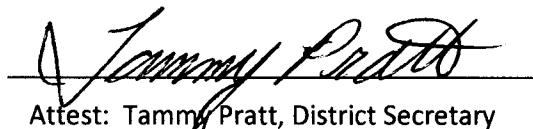
Brian Harris, Commissioner



John Spencer, Commissioner



Dan Baker, Commissioner


Attest: Tammy Pratt, District Secretary



Manson Fire Department

Chelan County Fire District 5
P.O. Box D Manson WA 98831-0438
mansonfire.org

Whereas, the Chelan County Fire District 5 Board of Commissioners have moved to postpone the November 2016 Regular Board of Commissioners meeting to the third Tuesday of the month, November 15, 2016.

Therefore, the Board of Commissioners have approved the motion to allow Commissioner Chairman Brian Harris the authority to solitarily review and approve the November vouchers batch FD51 on Tuesday, November 8, 2016.

Chelan County Fire District 5 Board of Commissioners:

A handwritten signature in cursive script, appearing to read "Brian Harris", written over a horizontal line.

Brian Harris, Commissioner

A handwritten signature in cursive script, appearing to read "John Spencer", written over a horizontal line.

John Spencer, Commissioner

A handwritten signature in cursive script, appearing to read "Dan Baker", written over a horizontal line.

Dan Baker, Commissioner

A handwritten signature in cursive script, appearing to read "Tammy Pratt", written over a horizontal line.

Attest: Tammy Pratt, District Secretary