

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
November 8, 2022
Regular Meeting of Commissioners

Commissioners Present: Dan Baker, Dana Starkweather.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Assistant Chief, Kermit McClellan, Training Coordinator Raynor Baker, Firefighter Association President Chris Willoughby, Lake Chelan Health EMS Director Ray Eickmeyer.

Call to Order: Commissioner Chairman Starkweather called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:31pm. Pension Board Closed 4:31 pm.

Public Comment: None

Minutes: Chairman Starkweather presented the Regular meeting Minutes from October 11th, Commissioner Baker, Motioned to approve October 11th Meeting Minutes; Motion passed unanimously.

Financial Report: Chief Baker noted the annual Wapato Point payment of \$81,500.00 and grant award of \$65,000.00 from Schwab Charitable have both posted to our Expense account. He suggested transferring \$190,000 from Expense account to the Investment account. Commissioner Baker, Motioned to approve transferring \$190,000.00 from Expense account to Investment Account, Motion passed unanimously.

Approval of Invoices: Commissioner Starkweather, Motioned to affirm October Voucher FD51 in the amount of \$13,017.47 and FD52 for \$125.98 Commissioner Baker seconded; Motion passed unanimously.

New Business:

- Tort Claim's: Chief Baker agreed to be the appointed person to oversee and process filing of Tort Claim Forms. Commissioner Baker, Motioned to approve Chief Baker as the appointee, Commissioner Starkweather seconded; Motion passed unanimously.
- Cascade Public Infrastructure Fund-Addendum to Contract No. 2022_1: Commissioner Baker, Motioned to approve Chairman Starkweather to sign Contract No. 2022_1 Addendum, Commissioner Starkweather seconded; Motion passed unanimously
- Air Lift Northwest: Chief Baker suggested enrolling in the (air ambulance) program as it would be an added benefit to have dual coverage for our firefighters. We are currently with Life Flight Network. The Board agreed to pursue joining Air Lift membership.

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Commissioner Weiss joined the meeting at 4:55 pm.

Old Business:

- **Company Calendar:**

Chief Baker advised the Board on the upcoming Calendar meetings and Firefighter drill dates, topics for the month. Chief Baker added, the monthly KOZI Radio interview will be Friday November 11th at 8:10 am by phone.

- **Station 52 Training Center and ST51 Remodel**

The Chief reported he met with Batchelor Excavation for site work and tree removal on the new Fire Training Center. He stipulated he contacted Department of Ecology and applied for burn permit for burning tree piles. The Chief explained he met with State Chief Deputy Fire Marshal Howard Scartozzi to go over planning ideas for ST52 Training Center. The Chief summarized, with Howard's years of experience he was very helpful and shared several good ideas that would work well with our training plans.

ST51 Remodel: Chief Baker briefed the Board he received the actual floor plans from Lake Chelan Reclamation District. The Board approved Chief Baker moving forward in seeking Contractor bids. Once construction starts, Commissioner Baker suggested having the monthly Board meetings in the conference room at the Reclamation District.

- **Pre-Fire Plans:** None

- **Recruitment:** Chief Baker mentioned he is looking forward to bringing our recruit on board, as he attended drill 10/25/22.

- **Policy:** None

EMS Report: Ray Eickmeyer, EMS Director for Lake Chelan Health announced the new Hospital opening has been pushed back, due to a few inspection delays. The opening is now scheduled for Monday December 5th at 6:00 am. He reported October was EMS busiest month in history with 205 response calls.

Assistant Chief's Report: Kermit McClellan

Assistant Chief reiterated things are still looking positive with driving. Dan Weakly recently certified on E-54.

Training Coordinator:

Coordinator Baker, reported to the Board his goals for 2023. He informed how he has now

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revamped the online courses with Vector Solution and has currently assigned 237 modules to the volunteers. He updated the Board on upcoming scheduled training drills and explained the extra drills added for November, Hurst tools extrication training and Live Fire training with Chelan Fire & Rescue.

Raynor indicated he has added Junior firefighter Sam Richmond as a member to Vector Solutions and announced Colin Richardson passed his EMT National Test.

He concluded, receiving some helpful information attending the WFC Fall Workshop in Wenatchee.

Chiefs Report:

***Additional Discussion for Chiefs Report**

Incidents: The Chief reported 50 incident calls for October which seemed high for this time of year. He added Drill attendance has been around 13-15 volunteers on average.

Personnel & Training: None

Recruitment & Retention: None

Facilities & Equipment: The Chief briefed the Board; November 12th Chris Flores from Curtis Tools will teach an in-depth Extrication Training on all the battery-operated tools. The training will be held at Evans field off of Madeline Road.

He reiterated Brush 51 is currently out of service and needs additional brake work before going into surplus. The replacement truck, 2002, F-550 purchased with grant funds via Schwab Charitable has been delivered to Yakima, Cascade Fire & Safety. He and Aaron Richmond delivered the truck Friday November 4th. The Chief advised the Board, Cascade Fire & Safety will be going over the CAFS unit and doing maintenance on a few dozen other items. While reviewing maintenance list, Chief Baker explained he and Aaron decided to have truck fully painted, also adding decals and door lettering. He concluded the truck will most likely be there over winter.

Prevention: Burn Ban lifted, Fire Danger rating is now “LOW”.

Executive Session: RCW 42.30.110 (1) (G) to review the performance of a public employee. Chairman Starkweather, asked to hold Executive Session to the next Commissioners Regular Meeting December 13th, the Board agreed.

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Budget Approval: Chief Baker displayed the 2023 projected Budget for Commissioners to review. The Board discussed pay increases for the upcoming year, consensus was to increase Chief salary, and Officer stipend pay by 5%. Command Duty Shift will increase to \$15.74 per hour. The Administrative Assistant pay increase will be 10%.

The 2023 projected budget balanced at \$887,167.48.

Commissioner Weiss suggested raising the minimum reserve funds up 25%. After the Board and Chief Baker discussed options, consensus was to leave reserve as is for time being.

Levy Certification - 2023: Commissioner Baker, Motioned to approve Levy Certification of \$774,535.59 with refund amount of \$464.41, Commissioner Weiss seconded; Motion for Levy Certification passed unanimously. Commissioner Weiss Motioned to authorize Reggie Trusel, Administrative Assistant to sign Levy Certification, Commissioner Baker seconded, Motion passed unanimously.

2022-08 Resolution for County Tax Ordinance - 2023:

Commissioner Baker, Motioned to approve Resolution 2022-08 with (1% Increase), Commissioner Weiss seconded, Motion for Resolution 2022-08 passed unanimously.

Public Comment: Association President Chris Willoughby informed the “Season of Hope” applications are now available. Link is on the Firefighters Associations page- www.mansonfire.org.

Adjournment: Commissioner Starkweather closed the meeting with no additional business before the Commissioners; the meeting adjourned 6:38 pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

Attest: Regenia Trusel
District Secretary



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

November 8, 2022

Incidents

50 Calls for service in the month of October; 36 within Fire District 5 and 14 out of District. Fire responded to 19 calls within District 5.

In District 5; 1 MVA with injuries, 1 MVA with no injuries, 2 Alarm activations, 1 Smoke detector activation, 4 Unauthorized burning, 1 Vehicle fire (out on arrival), and 9 Assist EMS.

Out of District 5; 1 Dispatched and cancelled call

EMS responded to 27 medical calls in District 5. 17 Calls EMS handled without Fire, 1 MVA with no injuries, 1 MVA with injuries, and 9 with assistance of Fire.

Out of District 5; 10 EMS Calls, and 3 Dispatched & cancelled calls.

October Call Times;

Fire Call Processing was at 2:55, Arrival on scene at 11:36.

EMS Call Processing was at 1:57, Arrival on scene at 9:36.

Of the 36 dispatches in District 5, 29 calls were compliant to NFPA 1221, for call processing for 80.6%.

Of the 35 responses in District 5, 31 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 88.6%.

Personnel and Training

Training in October consisted of;

10/3 Officer meeting – 5 attended

10/4 Tower Refresher & Safety – 14 attended

10/10 OTEP Endocrine Emergencies & Diabetic Management – 6 attended, 2 more later date

10/11 Tower placement on Fire Ground & Tower Waterway Ops – 13 attended

10/18 Building Construction – 13 attended

10/25 Fire Origin & Protection of evidence awareness – 13 attended

The District has provided Lifeflight air ambulance insurance for all our personnel for several years. The challenge is that Lifeflight is one of two air ambulance services in our region. If Lifeflight provides the service, no charge. If Airlift Northwest provides the service, no insurance. Visiting the Airlift NW people at the Commissioners Conference in Spokane, Airlift insurance is \$48 per family. Roughly \$2000 more than we pay now for all the families to have dual membership. Being assured they would have coverage regardless of which company is called.

Recruitment & Retention

1 new recruit has been given a packet and is working to get it all turned in. He is also bi-lingual.

Attended his first drill on the 25th.

Facilities and Equipment

Chelan County CPIF Grant – Meeting with Batchelor Excavation on 11/3, will have a budget for site work. Batchelor is also available to do the tree removal. Contacted Dept of Ecology about burning, they asked me to fill out an application to burn the trees onsite. Submitted on Oct 31st.

Extrication Tools – Chris Flores from LN Curtis will provide a day long training in the use of the extrication tools on 11/12. This will be held at Evans field at the end of Madeline Rd.

Brush-51 – Out of Service – Consulting with District 7 mechanic, John Goyne, that vintage of truck does not have as much brake surface as modern trucks. The fire in Union Valley this past summer, as the truck was being driven down road in 1st gear and limiting brake use, still heated the brakes to they faded at the bottom. This initiated Aaron Richmond to assist to replace the truck with a newer model. We will be arranging to have the brake drums turned and new brake shoes installed. Before surplussing we need to provide that it is safe to drive.

We have purchased and been reimbursed \$65,000, for a 2002 F-550 with a CAFS pump module. Aaron and I will take the truck to Yakima on 11/4 for a refurbish of the pump unit and replumb some discharges. We were able to evaluate the engine, transmission, chassis and found it positive. The transmission had been rebuilt a short time ago. In discussion with Cascade Fire in Yakima, we asked if they would make this truck a winter project and check it out completely. Without too much effort the CAFS module can be removed for easier service. In our trip to evaluate the truck, we could see that the compressor had run out of oil. We cut our bid about \$10,000 to the \$65,000 as-is, in planning to replace the compressor. We will have the entire CAFS unit gone through, replacing belts, hoses if necessary, and all fluids. We will have them install a foam concentrate pump for easier refill. There are some paint chips to repaint. New strike decals and door lettering. When it arrives back it will be ready for service.

RiverCom

We are evaluating some of the site assessment findings for the new property. Some issues will take months more before we can be assured the site will work. The consultant is also having a real estate agent see what other properties might be available.

Prevention

Burn ban was lifted October 28th. This is the latest opening of burning I remember. The public seemed very understanding for the delay.

NOVEMBER 2022 CURRENT CERTIFICATION REPORT

(Completed 11/2/22)

TITLE	IFSAC CERTS	Medical	NWCG	2023 GOAL
Firefighter 1	1			5
Firefighter 2	3			3
Hazmat Operations	12			6
Officer 1	3			2
Officer 2	1			2
Instructor 1	6		1	7
Instructor 2	0			1
Wildland FFT2			14	20
Wildland FFT1			3	2
Engine Boss			1	2
Tender Driver			4	
EMT		11		14
EMT Instructor/Evaluator		2		2
Fire Inspector 1	1			
Public Information Officer			1	

Number of Chelan Fire District #5 Personnel = 32

Number of Structural Firefighters = 18

Number of Medical only & Support Personnel = 12

Number of Junior Firefighters = 2

CURRENT TRAINING REPORT

Testing:

No current Firefighter testing planned.

We have 3 staff (Dan Weakly, Darrick Steele & Brian Maas) registered for LCH's EMT course this winter running from November to February.

Online Training (Vector Solutions):

I have built out Vector Solutions for our training needs moving forward. I have assigned out right-to-know modules to all staff. I'm planning to wait until the 1st of the year before assigning the next wave of certification specific online trainings.

Currently a total of 237 online training modules are assigned with 16 completed

“New Recruit” training comprises of 27 modules assigned to 3 members

General “Right-to-Know” trainings comprises of 6 modules assigned to 26 members

Training:

I'll be attending the WA Fire Chiefs fall workshop in Wenatchee November 7th -9th taking the Training Officer track.

Tuesday November 1st: Regular Drill - Backing & Hand signals

Monday November 7th: Officer Drill

Tuesday November 8th: Regular Drill - Fire Behavior & TIC Operations

Saturday November 12th: Hurst Tools extrication in-service with Chris Flores that came and did the demonstration. We will also cover Car Fire Operations.

Tuesday November 15th: Regular Drill - Hazmat refresher & 5-Gas monitor

Saturday November 19th: Acquired structure House burn in Chelan on Butte Rd.

Monday November 21st: EMT OTEP - Tools to tackle chest and abdominal pain

Tuesday November 22nd: Combined drill with Dist 7 in Manson. Forcible Entry and Ventilation. This drill will be utilizing the states super fancy trailer.

Tuesday November 29th: Regular Drill - Association Meeting, HP CPR & SCBA Proficiency

Recruitment & Retention:

We have added Sam Richmond as a Junior Firefighter.

I'm still updating and building New Recruit Checklist.