

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
August 14, 2018
Regular Meeting of Commissioners

Commissioners Present: Dan Baker, Brian Harris, John Spencer

Others Present: Chief Arnold Baker, Real Estate Agent Larry Day, Assistant Chief Kermit McClellan, District Secretary Patty McClellan and Chris Willoughby

Call to Order: Commissioner Chairman Baker called the meeting to order at 4:30 p.m. and the Flag salute commenced.

Pension Board: Opened at 4:30; There are 3 new recruits with submitted to Board of Volunteers. Regular meeting resumed 4:31

Public Comment: Chris brought up that the Association received a \$5,000 donation from The Seattle Foundation. Earlier this year the Association decided to have a \$100 gift card available to donate to someone in need. Due to this new annual donation the Association may bump up the amount. CCFD7 donated to the Kohn family.

Larry Day discussed the training property purchase. The initial intent was to purchase 1 parcel of 3+ acres through boundary line adjustment. Now it will need to be done in 2 steps. The new Purchase and Sale Agreement was written up in addendum to 40% of property for \$80,000 adjoining the piece to the NW. Then \$120,000 will be paid for the second purchase Boundary Line Adjustment of land. Danny with Erlandsen initially used the road as a boundary, which was incorrect. The road running through the property will be our property. There will be no easement. The seller will need to reroute their road. We will have water rights on both pieces.

Dan asks with the approved BLA(Boundary Line Adjustment) at the end of the deal, should we go ahead and sign this PSA(Purchase & Sale Agreement) now. The sale cannot be consummated until we approve the BLA. We can sign the PSA, but we will still need to approve BLA.

Commissioner Harris motioned to appoint Commissioner Dan Baker to sign the application for the BLA and the PSA when it meets approval. Commissioner Spencer seconded. The motion passed unanimously. Commissioner Baker signed the PSA and initialed changes and addendums.

There will be 2 closing costs for the 2 transactions. Buyer and Seller both pay half. Larry said the closing costs will be only a couple hundred dollars each. Thank you for coming Larry.

Putting an access road to the new parcels is just a matter of getting a permit.

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Minutes: July 10th Regular Meeting Minutes were presented and reviewed. Commissioner Baker motioned to approve the minutes as written. Commissioner Spencer seconded; Motion passed unanimously.

Financial Report: Preventive maintenance on radios is 100% reimbursed from RiverCom. There was revenue of \$896.98 rebate for that this month. The property purchase will come out in September. Everything is on track for the Budget.

Approval of Invoices: Commissioner Spencer made the motion to approve vouchers FD51 in the amount of \$111,509.73 and FD52 in the amount of \$835.97 as presented. Commissioner Harris seconded; Motion passed unanimously.

Old Business:

Company Calendar –

The Fire Commissioner meeting in Yakima is scheduled for October 25 – 27th.

The Fire Prevention Institute Conference is planned for the same time and will be held at Campbell's in Chelan. Chief Baker will be attending the conference in Chelan.

Chief and Raynor Baker will be gone on vacation from August 21st to August 27th

Generator Update – Chief Baker and Commissioner Harris will meet at Station 52 with the electrical contractor (Colvico) at 11:00 this Friday to begin work on installation of the generator.

All parts for the flag and pole at Station 52 are here. Chief will install the flagpole this week.

E54 Chassis Update: Next Monday, the 20th Chief Baker will be going to Cascade Fire in Yakima, where the new E54 chassis is. He will assist in placement of different items in the dash where we want them.

MRSC Small Works Roster - The Resolution draft to adopt the MRSC Small Works Roster was discussed. Commissioner Baker wondered if the new Resolution should supersede resolution 2018-06 small works roster by adopting MRSC. With all the work that we'll be doing with building on the training property, using MRSC small works roster would make things so much smoother as well as cleaner from an auditing standpoint.

The Commissioners agreed that anything up to \$5,000 would be at the Chief's discretion to move forward before a meeting. Chief Baker does not want to be responsible for any decisions regarding Consultants. The Board will choose consultants. (Architects & Engineers)

The question was asked if the District adopts the MRSC Small Works Roster for Vendors for supplies if that restricts us from purchasing from places like Costco, Office Depot, etc. The District purchased all the SCBA last year from National Bid on SCBA. Would we still be able to use vendors as this? Can we still use this? John suggested when the draft is close to completion that we send it to the State Auditor for their input being certain that there is nothing left out,

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asking for their free advice. When the Auditor replies with recommendations these will be attached to the Resolution.

New Business:

Resolution 2018-11, Authorizing Auction of specific Surplus Equipment:

Commissioner Spencer motioned to approve Resolution 2018-11 as written. Commissioner Baker seconded. Motion passed unanimously.

Commissioner Harris noted that there was a dating error on Resolution 2018-01. The error will be corrected and resigned at next month's meeting.

Commissioner Spencer brought up an idea of when our volunteers go out of District to work other fires he would like to acknowledge those fire fighters somehow. He suggested maybe a certificate handed out in front of other volunteers for recognition. A sample certificate will be reviewed at September's meeting. Another opportunity for recognition would be at the annual banquet.

Chief Baker gave an update on the Cougar Creek Fire. The Incident command will be shadowed by a new team on Thursday. The fire camp will have to leave the Entiat School (due to school starting soon) the new location will be at the Leavenworth Fish Hatchery. The current team has expectations on divisions on the Entiat River area with the fire having burned up to 2 dozer lines, and get it buttoned up. The plan is to hand it off to the next team with most of the Entiat side in control mode.

Chiefs Report:

Incidents

There were 40 Calls for service in the month of July; 31 within Fire District 5 and 9 out of the District. Fire responded to 14 calls within District 5, 6 out of District 5.

In District 5; 1 Brush & grass fire, 3 Motor Vehicle Accident with no injuries, 2 Alarm activation no fire, 1 Smoke from a BBQ, 2 No Incident found on arrival, 5 calls to Assist EMS crew. Out of District calls; 4 brush & grass fire and 2 cancelled enroute.

EMS responded to 22 medical calls in District 5 (5 of these with assistance of Fire), and the 3 motor vehicle calls. 2 medical calls and 1 cancel enroute call out of District 5.

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July Call Times;

Fire Call Processing was at 2:29, Arrival on scene at 12:32.

EMS Call Processing was at 2:59, Arrival on scene at 12:21.

Of the 31 calls in District 5, 21 calls were compliant to NFPA 1221, for call processing for 68%.

Of the 31 calls in District 5, 24 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 77%.

A structure fire that happened on August 2nd will be in the data for next month. The home was located at 51 Kohn Drive. From the 911 call to my arrival was 4 minutes and 6 seconds. The fire was in the attic, through the roof and roof structure was failing on my arrival. Fortunately there was no one in the home. Engine-51 arrived in 9 minutes and 2 seconds. The fire was started by a lawn mower that had just been parked. The structure was severely damaged when fire fighters arrived. It didn't spread any after the fire fighters got there. The trusses were already failing on our arrival. The Chief would allow no one to go in, it was too dangerous from above. Bob Plumb investigated. He suggested hiring Q.global investigator to create a case against Husqvarna, which already had a recall on it due to it was known to start fires with backfires. Q global didn't think they had a good enough case.

Personnel and Training

Training in July consisted of Water Tender Operations, Water Rescue, Apparatus Tool Orientation, Medical OTEP for skills makeup, 24/7 Online (Interior Structure Fires and Overview of Aerial Operations modules) and an officer meeting.

Recruitment & Retention: The District acquired 3 new volunteers in July.

Facilities and Equipment

Tom Fix's email (regarding CAFS parts for E52) to the Hale factory rep got lost so we had a little delay for E-52 CAFS repair. The rep went through a couple email upgrades to the factory email system. Now the rep and Tom are back in contact and moving forward through testing procedures to get that system back in operation.

I have an appointment at Cascade Fire to go down and discuss the build for the new chassis which is on their lot. Most of the discussion will center on locating the in-cab controls for the CAFS system.

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I had contacted Colvico's project manager, Clint Reid, about the automatic transfer switch a week ago. Clint responded quickly that he would check on it and get back to me. I haven't heard anything yet? Clint will be here Friday at 11:00. Change order to use extra conduit. Go to the outside wall for use of living quarters in the future.

RiverCom

RiverCom Director, Jim Fosse has submitted his resignation for January. This will give the Board time to search, interview and hire prior to Jim's leaving. The Board was hopeful to have at least a month of the outgoing and incoming working together for seamless capture on information. Jim has brought the agency forward in many areas. He described that he wanted to retire when he got RiverCom through all the projects, then it donned on him that he would never be done with the projects.

RiverCom received 3 responses to the RFP for facility's needs. They will review in staff and make a recommendation to the Board next month.

They are moving forward on the Blag repeater project to get as much done now while they are repairing the road. The road washed out enough that concrete mixers can't make it through. They are building a base from Gabion bags so the road shoulder can be rebuilt.

Prevention

On August 1st the County went into Extreme Fire Danger designation. Propane devises are allowed. Wood fires are allowed for commercial cooking and campfires on private property if done in a listed and labeled devise. No briquettes!

Assistant Chief's Report: Assistant Chief McClellan reported that he needs to stir people up to get driving again. He wanted to mention that on the Kohn Structure fire that Jerry Smith showed up by chance and helped load a bunch of hose and really hustled. The Fire Fighters were exhausted and grateful for the help. He also said that working with District 7 on that fire was a good experience. Chief Baker expressed that he would like to do a drill together with District 7 on Madeline Rd for a Pump operator school, setting up several trucks and pump in several different ways.

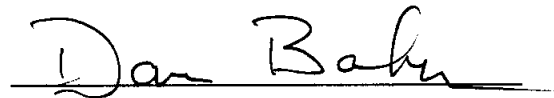
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EMS: no report

Public Comment: None

Adjournment: Having no additional business before the Commissioners, the meeting adjourned at 5:47 p.m.

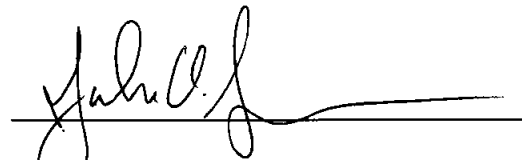
Chelan County Fire District 5 Board of Commissioners:



Dan Baker, Commissioner Chairman



Brian Harris, Commissioner



John Spencer, Commissioner



Attest: Patty McClellan

District Secretary