

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
April 10, 2018
Regular Meeting of Commissioners

Commissioners Present: Dan Baker, Brian Harris

Others Present: Assistant Chief Kermit McClellan, Secretary Patty McClellan and Chief Baker present by Conference call from FEMA Technical Board in Baltimore.

Call to Order: Commissioner Chairman Baker called the meeting to order at 4:30 p.m. and the Flag salute commenced.

Pension Board: Opened at 4:30, no business, regular meeting resumed

Public Comment: none

Minutes: March 13th Regular Meeting Minutes were presented and reviewed. Commissioner Harris motioned to approve the minutes as presented; Commissioner Baker seconded; Motion passed unanimously.

Financial Report: no questions

Approval of Invoices: Commissioner Baker made the motion to approve vouchers FD51 in the amount of \$4,718.42 and FD52 in the amount of \$2,075.04 as presented. Commissioner Harris seconded; Motion passed unanimously.

Old Business:

Company Calendar –The next hospital board meeting is scheduled for April 24. Chief Baker plans on attending and looks forward to meeting the interim CEO; WFCA Commissioners Conference will be held at Campbell’s again, on June 2. Neither Commissioner Baker nor Harris plan to attend this year. Chief Baker does plan on attending. There is a class the day before the conference, “Leadership Command Presence Building Acceptance & Credibility While Communicating Persuasively” located at the Lakeside Lodge Motel.

Generator & Building Update – Commissioner Baker has contacted some companies about a metal pole building. Some have declined to build it. Tabled for now.

Out of District Fire Protection: Patty shared the Resolution that Fire District #3 (Leavenworth) adopted for out of District Services. The Commissioners agreed that this could be reworded to work for District 5.

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New Business:

Electrical Contractor Bid Opening – One bid was received and opened from Colvico, Inc. of Spokane. The Bid is for the amount of \$43,823.48. The Bid includes a bid bond of 10%. We will send this bid to Brian Ziesmer for review before replying. Commissioner Baker motioned that we approve the bid submitted by Colvico, Inc. in the amount of \$43,823.48 pending approval of the consulting engineer. Commissioner Harris second, passed unanimously.

SCBA & Air Compressor is complete, hooked up and labeled. Chief Baker has spoken to Scott Company. The amount paid to Nick Glenn will be reimbursed.

Electronic sign: After several attempts to contact the Manson Chamber, Patty never received a reply regarding e sign partnership. We will move forward alone. The next step is to contact Cairdeas Winery about installing the sign on their property as previously offered. There may be opportunities to sell advertising space to others if desired.

Resolution 2018-07: Commissioner Baker motioned to approve Resolution 2018-07 Appointing Authorized Administrator for System Award Management (SAM). Commissioner Harris seconded. Resolution 2018-07 was signed and notarized, as required by SAM.

Training Property: The fire district will proceed to talk to Larry Day regarding some training property that may be available.

Chiefs Report:

Incidents

43 Calls for service in the month of March; 40 within Fire District 5 and 3 out of the District. Fire responded to 14 calls; 1 structure fire – a mobile home on Wells Avenue, 1 Alarm System Activation-No Fire, 1 Authorized burning, 1 Unauthorized burning, 1 Illegal Trash fire, 8 calls to Assist EMS crew.

EMS responded to 34 medical calls in District 5 (8 of these with assistance of Fire). 3 medical calls out of District 5, 1 of them being a transfer to Central Washington Hospital.

March Call Times;

Fire Call Processing was at 1:08, Arrival on scene at 12:45.

EMS Call Processing was at 2:10, Arrival on scene at 11:39.

Of the 40 calls in District 5, 31 calls were compliant to NFPA 1221, for call processing.

Of the 40 calls in District 5, 33 calls were compliant to Fire District 5 benchmark of 12:00 minutes.

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Personnel and Training

Training for March consisted of a Haz-Mat drill with simulated practical application like what would be experienced in a Haz-Mat Operations IFSAC test. Medical OTEP for Sepsis patients. 24/7 Online; Introduction to NIMS-ICS and Home Safety Survey modules, an SCBA quarterly training and 4 new people having orientation with our SCBA, and an Officer meeting.

Number of responders and drill participation is up over February.

Recruitment & Retention

2 new recruits have inquired and picked up packets.

Facilities and Equipment

Scott compressor is all complete and permit signed off. I have them trying to locate test equipment so we can do our quarterly air sample analysis.

The E-52 part that Tom installed did not fix the issue. Located the shop foreman that worked for Classic when the truck was built, he now works for Hale. Hale built the pump and foam proportioner. The technician will be able to help us through the trouble shoot sequence.

International chassis is still expected for May 21st for delivery. It will be delivered directly to the International dealer in Yakima, who will take it to Cascade Fire for the work.

I put in for a DNR grant for wildland PPE & equipment. The DNR grant maximum request is \$2500. The items in the grant are half off the wholesale price. I was able to get needed PPE for new recruits coming in, a little bit of equipment for wildland trucks. We will be billed for the \$2500 grant items separately. I ordered another roughly \$500 in items not in the grant, still a great deal. We will have 2 invoices for a total of just under \$3000, plus a little freight.

RiverCom: Nothing new **to report** this month.

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Prevention

Chelan County Fire Marshal, Bob Plumb is working with Chelan County Resource Department to get consensus about the Wildland Urban Interface Code amendments to propose to the County Commissioners. Specialized committees should be forming in the next month to begin working through issues.

Chelan County Fire Advisory Board has commented and prepared a proposal for changes to the County Code 7.52 Fire Hazard Areas and Road Closures. Bob Plumb is working with the Prosecutor's Office to build that proposal into a resolution for the Commissioners.

I helped the Region 6 Life Safety Council with a smoke alarm grant. Region 6 covers Chelan, Douglas, Grant & Okanogan counties. 10 departments committed into the grant proposal. I would like to use this grant to reignite interest in home visits and alarm installation. Wait and see if the grant is awarded.

Assistant Chief's Report:

Assistant Chief McClellan reported that he had spoken to Chief Baker about the way we do gifting at the banquet and we're going to try a new method this year that we believe to be fairer to everyone. We will be drawing names out of a hat. We are getting down to the wire of collecting the remaining donations.

The parking lot at Mill Bay Park is off limits until May 18 for driving practice. Kermit has given firefighters his number. They need to call him if they want to arrange a drive time.

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EMS – Nothing reported

Public Comment: None

Adjournment: Having no additional business before the board the meeting adjourned at 5:08 p.m

Chelan County Fire District 5 Board of Commissioners:

Dan Baker, Commissioner Chairman

Brian Harris, Commissioner

John Spencer, Commissioner

**attest: Patty McClellan,
District Secretary**