

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
December 11, 2018
Regular Meeting of Commissioners

Commissioners Present: Dan Baker, John Spencer and Brian Harris (via speaker phone).

Others Present: Chief Arnold Baker, Assistant Chief Kermit McClellan, District Secretary Patty McClellan and Dana Starkweather.

Call to Order: Commissioner Chairman Baker called the meeting to order at 3:00 p.m, the earlier time to accommodate Commissioner Harris from his hospital location. The Flag salute commenced.

Pension Board: Opened at 3:00 with nothing new to report, the regular meeting recommenced at 3:00

Public Comment: None

Minutes: November Regular Meeting Minutes were presented and reviewed. Commissioner Baker motioned to approve the minutes as presented. Commissioner Spencer seconded; Motion passed unanimously.

Financial Report: Conversation of 2018 Budget overage. Colville Tribes hasn't been invoiced for 2018. The Colville Tribes revenue will be anticipated for 2019.

Approval of Invoices: Commissioner Spencer motioned to approve Voucher FD51 in the amount of \$ 7,302.22 and voucher FD52 in the amount of \$1,192.82. Commissioner Harris seconded; Motion passed unanimously.

Resolution 2018-14 to Modify the 2018 Budget, which is necessary due to the purchase of Training Property, was reviewed and discussed.

Commissioner Harris motioned to approve Resolution 2018-14. Commissioner Spencer seconded, passed unanimously.

Old Business:

Company Calendar

Chief Baker will be attending a grant meeting with Rod Anderson of Lake Chelan Reclamation District this coming Thursday. The Reclamation District is applying for a grant to purchase a new generator. If received, the new generator will be kept at station 51. We have an appointment to take U-51 to Jess Ford in Omak this coming Monday morning due to a recall. Assistant Chief McClellan said that he plans to be going to Omak this coming Friday so if Patty can get the appointment changed to Friday he will take it.

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The transaction closed on the training property purchase. We have a few rows of trees on our newly purchased property. It was the consensus of the Board to draft an agreement with Manson Growers to manage these trees for the District. If Manson Growers uses the electric wind machine, they should pay the power bill. If not, we could surplus it. The wind machine is located in the uplake NW corner of the property.

Esign – This project is still on hold until Chief Baker Discusses an electrical agreement with Cairdeas Winery owners, Charlie & Lacey Lybecker.

E54 Chassis Update -The Chassis is currently in the bay at Cascade Fire in Yakima. They are currently in the process of removing the old chassis. They hope to have it stripped by mid January.

Flag pole – Chief Baker confirmed that the installation of the flagpole at station 52 will be a spring time project.

Assistant Chief's Report: Assistant Chief Kermit McClellan explained the new “Touch a Truck” routine established by Lieutenant Beau Alanis that is done on light drill or OTEP nights.

EMS: Ray Eickmeyer called in on speaker phone at 3:28. The EMS program has received several grants recently, in the amounts of \$20,000, \$10,000, \$8,000 and \$5,000 in addition to \$1,500 for pediatrics. There are still a \$10,000 and \$5,000 grants pending. Rays plan is to supply all units with Narcan kits and training will also be provided by the grant. Training is expected for February. New CQI data is being tracked in Chelan/Douglas counties. EMS is on track for reaching 1,500 calls this year, which is the most ever in this valley. They are currently waiting for the Hospital Board to release the name of the new Hospital CEO. The current CNO is retiring on 12/31. New applicants are being interviewed. There are many others in hospital management positions that are retiring soon, so there will be many new people in management at the hospital in the coming year. The informational mailer that Ray has been working on has been approved to send out to the community. Ray has been doing a lot of work on community para medicine, and is still working on logistics issues.

The CCFD5 Commissioners and Chief Baker congratulated Ray on all his hard work and success in getting the grants.

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New Business:

The County Form of Designated Signers for vouchers and payroll for 2019 was signed by Commissioners Baker and Spencer, Chief Baker and District Secretary McClellan. Chief Baker will be in meetings in Wenatchee tomorrow and will take the form to Commissioner Harris for his signature as well.

2019 Board Chairman Election: Commissioner Harris is due on the normal Chairman rotation. He has surgery this coming Thursday, then will be another 2-3 weeks in recovery. Commissioner Baker motioned Commissioner Harris as Chairman and Commissioner Spencer as Vice-Chairman for 2019. Commissioner Harris seconded. Motion passed unanimously. All agreed that Vice-Chairman Spencer will fill in for Commissioner Harris as Chairman when needed due to Commissioner Harris' recovery.

Chiefs Report:

Chief Baker reported that there were a lot of EMS calls and EMS assist calls in November, and not much fire. Commissioner Spencer asked how many volunteers we currently have. Chief Baker replied approximately 25 consistently active volunteers.

Tires are needed on the front of E52. E53 has leaky oil seals. Chief Baker and Tom Fix will be taking it apart next week to see what oil seals are needed for repair. Misty Viebrock was hired as the new Rivercom Director. She has a lot of vision. Having experience on the dispatch floor, she has some good understanding of what's needed in large incident handling.

Incidents

42 Calls for service in the month of November; 36 within Fire District 5 and 6 out of the District. Fire responded to 11 calls within District 5, 1 out of District 5.

In District 5; 1 Unauthorized Burn, 1 Authorized burning, 1 Dispatched and cancelled enroute, 1 Unintentional medical alarm, 7 calls to Assist EMS crew.

Out of District calls; 1 Structure fire in Orondo

EMS responded to 33 medical calls in District 5 (7 of these with assistance of Fire).

Out of District; 3 Medical calls, 2 cancelled enroute.

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October Call Times;

Fire Call Processing was at 0:58, Arrival on scene at 9:22.

EMS Call Processing was at 1:40, Arrival on scene at 9:39.

Of the 36 dispatches in District 5, 30 calls were compliant to NFPA 1221, for call processing for 83.3%.

Of the 34 responses in District 5, 30 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 88.2%.

Personnel and Training

Training in November consisted of an Officer meeting, Rescue training for structure with use of utility strap and sling link, Medical OTEP (Infectious Disease module), Rig checks for firefighters to learn tool placement and inventory, 24/7 Online (Search & Rescue and Search Operations Building Fires modules), and Season of Hope deliveries.

Recruitment & Retention

No new recruits this month

Facilities and Equipment

E-52 Update, the part for the CAFS system should arrive by Dec 7th. Front tires need replaced, working on scheduling that.

E-53 -- We have had a slow leak on one of the dual tires, the challenge being that they are more than 10 years old and after fixing the leak, tire dealers won't remount a 10 year old tire. Tom Fix did a complete inspection, both rear oil seals are leaking, the brake shoes need to be replaced because of the oil. The plan is to pull the wheel assembly off to order brake shoes and oil seals, then we can address the tire issue. Maybe 6 tires is the only way to fix that.

Tom Fix completed all annual oil changes and lube, also completed DOT inspections tip to tail. The fleet did well, a few small things and the E-53 issues.

RiverCom

The RiverCom Board has selected Misty Viebrock as the next Executive Director. Misty has grown up in the region, started her dispatch career with the City of Wenatchee 21 years ago. She has been through all of the consolidations that formed RiverCom. I am most impressed with her vision for the organization and the respect from the other employees. She will do very well.

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Prevention

Working on the Regional Fire Prevention & Safety Grant application. 12 departments are participating in this smoke alarm grant. This includes all remaining departments in Chelan County. It has been a goal to get all of Chelan County fire departments doing Community Risk Reduction. Grant application period closes Dec 21st.

Commissioner Baker questioned as to what the District does about personnel that goes against the law. Chief Baker replied that it is the Chief's choice. If he feels that someone is not beneficial to the Department then they're out.

There have been some inactive volunteers that still had access to iSpy that the Chief recently deactivated. A letter needs to be written and filed in Tim Cook's Personnel file relieving him of his position on the Department.

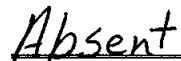
Public Comment: Dana Starkweather wished Commissioner Harris well on his upcoming surgery.

Adjournment: Having no additional business before the Commissioners, the meeting adjourned at 3:48 p.m.

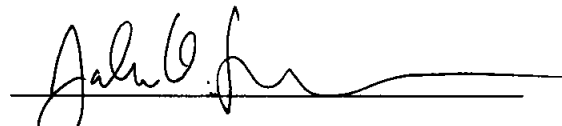
Chelan County Fire District 5 Board of Commissioners:



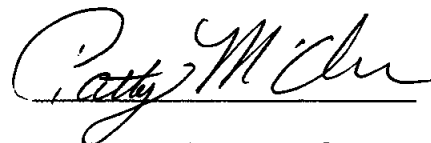
Dan Baker, Commissioner Chairman



Brian Harris, Commissioner



John Spencer, Commissioner



Attest: Patty McClellan

District Secretary