

**Chelan County Fire District No. 5**  
**250 West Manson Blvd.**  
**Manson, WA 98831**  
**November 13, 2018**  
**Regular Meeting of Commissioners**

**Commissioners Present:** Dan Baker and John Spencer; Brian Harris is an excused absence due to hospitalization.

**Others Present:** Chief Arnold Baker, Assistant Chief Kermit McClellan, District Secretary Patty McClellan, EMS Director Ray Eighmeyer and Chris Willoughby

**Call to Order:** Commissioner Chairman Baker called the meeting to order at 4:30 p.m. and the Flag salute commenced.

**Pension Board:** Opened at 4:30 with nothing new to report, the regular meeting recommenced at 4:31

**Public Comment:** A Title document for closing costs on the training property purchase was received from Morgan Picton just minutes prior to the start of this meeting.

**Minutes:** October 9th Regular Meeting Minutes were presented and reviewed. Commissioner Baker motioned to approve the minutes with a grammar correction made on page 5. Commissioner Spencer seconded; Motion passed unanimously.

**Financial Report:** Discussion of Wapato Payment received. A budget amendment will be needed in December due to the land purchase.

**Approval of Invoices:** Commissioner Spencer motioned to approve Voucher FD51 in the amount of \$ 7,300.95 and voucher FD52 in the amount of \$2,461.41 and Voucher FD53 in the amount of \$195,901.77 for closing on training property contract. Commissioner Baker seconded; Motion passed unanimously.

**Old Business:**

**Company Calendar:** Address meeting @ public works tomorrow was added; Natural Hazard Mitigation meeting on Thursday; Lanny Armbruster's Memorial service is on Monday. National Hose Testing Firm will be here on 11/29 for our hose testing. Fire Prevention Safety grant open now and the Peer review will be in Emmitsburg, Maryland in January. Chief is hoping to attend that.

**Generator Update** – L&I refused the inspection on the generator due to no UL sticker. Clint Reed of Colvico says that's a small issue and he'll take care of it. The generator needs fuel, Green Petroleum has not returned calls or delivered fuel.

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**E54 Chassis Update** – Chief Baker spoke with Mark Merrit at Cascade Fire today. They recently received 10 new apparatus to work on. They have completed 8 of them. Once completed with the ten, E-54 will be back on their priority list and work will resume.

**MRSC Small Works Roster** – Contract and Resolution were presented. Snure Law had been consulted and they agreed that projects done in phases due to budget is allowable. Commissioner Baker motioned to approve the MRSC Rosters Model Small Public Works, Consultant and Vendor Rosters Resolution 2018-12. Commissioner Spencer seconds. Motion passed unanimously. Commissioner Chairman Baker then signed the MRSC Contract for 2019 membership.

A Cooperative purchase agreement with Chelan County Fire District 1 was presented. District 1 plans to purchase 2 trucks using our Bid with RWC rather than going through the usual bidding process. Commissioner Baker motioned to authorize and sign the local agreement. Commissioner Spencer seconded the motion. Motion approved unanimously.

The DNR agreement that was approved and signed in the October meeting had a dating error on it. The corrected document was re-signed.

**Assistant Chief's Report:** Assistant Chief Kermit McClellan reported that the training burn went well. New fire fighters were exposed to new experiences. Commissioner Spencer commented that he has aerial footage of the burn taken from his drone to share for the Banquet video. Chief Baker went on to say that the advantage of property owners allowing the District to use their property to burn down for training purposes has many advantages. It reduces the cost to send all of the stuff to landfill, saving the homeowner thousands of dollars. The value of the building is considered a charitable contribution to be claimed on the homeowner's taxes as well.

**EMS:** Ray Eichmeyer reported that EMS is on track to be 200 calls over last year. There were CEO interviews for hospital this week. Eichmeyer reported that the Chief Nursing officer is leaving in December. Multiple other managers are also leaving. There will be a lot of new management at the hospital in 2019.

A recently hired new paramedic, TJ has more EMT experience than Ray and has a servant's heart. He is highly credentialed at State Level. Mark Courtney is a volunteer EMT in Stehekin. Ray is trying to move him into a per diem situation. Ray would like to have 3 EMT'S in Stehekin 24/7. Ray is applying for a \$10,000 grant to do tele-training for EMT's in that area. An emergency action plan needs to be developed for the entire community. The Sheriff's boat is accessible to the Fire District & EMS. The Sheriff Dept. did a training with EMT's recently.

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**Executive Session:** Regular meeting adjourned into Executive Session at 5:12 for 10 minutes. Regular meeting reconvened at 5:23.

Commissioner Baker motioned for a 5% pay increase to Chief Baker and a pay increase of .50 hourly to Patty. Commissioner Spencer seconded the motion, passed unanimously.

Chief Baker made the adjustment to the budget document. He explained that 2019 is a light year for projects, planning to build the reserves. A mid-year budget workshop is planned, but no date has been set yet. The line item for PPE was discussed as to whether it needs to be increased with recruiting goals and the new recruits we have acquired. The PPE line item budget was increase by \$10,000.

Commissioner Baker motioned to approve Resolution 2018-13 for the 2019 budget amount of \$757,733. Commissioner Spencer seconded the motion. Passed unanimously.

**Chiefs Report:**

I am sending the Commissioners the budget worksheet in an email attachment. 2019 is a light year for equipment replacement, only planning to replace some hose. I will insert some funds to Capital projects for architect and the bay on the east end of S-52.

**Incidents**

48 Calls for service in the month of October; 37 within Fire District 5 and 11 out of the District. Fire responded to 9 calls within District 5, 2 out of District 5.

In District 5; 1 Unauthorized Burn, 1 Authorized burning, 7 calls to Assist EMS crew.

Out of District calls; both calls were cancelled enroute

EMS responded to 35 medical calls in District 5 (7 of these with assistance of Fire).

Out of District; 6 Medical calls, 3 cancelled enroute.

**October Call Times;**

Fire Call Processing was at 3:13, Arrival on scene at 11:56.

EMS Call Processing was at 1:19, Arrival on scene at 9:00.

Of the 37 dispatches in District 5, 35 calls were compliant to NFPA 1221, for call processing for 94.6%.

Of the 37 responses in District 5, 35 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 94.6%.

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**Personnel and Training**

Training in October consisted of SCBA Quarterly proficiency, truck inspection orientation, medical OTEP (Vulnerable Adults), search & rescue and a donated house, live fire training and the donated house on Quetiloquasoon, large diameter hose testing and an officer meeting for a very full month.

The live fire training was an opportunity only through a lot of cooperation. Mike Sherer donated the house and lunch, Lake Chelan Building Supply delivered about 50 pallets and other burnables, and Manson Red Apple donated a bale of cardboard for fire starting material. Inviting our neighboring departments; Orondo had 3 attend, Entiat had 4 attend (1 of those also being a Chelan firefighter), District 5 had 18 firefighters attend.

Great cooperation in interior training. The safety walkthrough was helpful to define the objectives, communication and how safe practices were implemented. The first evolution was a fire behavior class; the living room being the largest room, we were able to take 9 recruits with little or no experience and have them sit in the room to experience fire behavior and it transitioned through incipient, buildup, smoke layering, oxygen starvation, free burning and suppression. The value of this class is confidence of the officers leading that they have control, what your PPE and SCBA offer for protection. The heat experienced in this setting is critical to getting these recruit to engage fire with nozzle tactics in later evolutions.

**Recruitment & Retention**

Moving recruits through training and orientations.

**Facilities and Equipment**

Submitted the AFG application for the ambulance and interface protection truck. I have also volunteered to be in peer review the week of January 7<sup>th</sup>. I should be notified within a month if I am chosen. This year the reviews will be at the Nation Fire Academy in Emmetsburg Md.

I emailed the Commissioners and received a consensus to hire National Hose Testing to come and test of hose and ladders.

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Changes in personnel available to take EMT shifts at S-52 have had an impact on how and when we could test; it wasn't giving us any good options. This opportunity will complete the testing in November with great documentation.

Tom Fix is just about complete getting through oil changes and annual service on all apparatus.

We have 2 Engines (E-52 & E-53) that are in need of tires. Arranging appointments for tires, E-52 will also need an alignment. Point S Tires in Wenatchee (formerly Dick's Tires) has the national contract from the tire manufacturers to save several hundred dollars of each truck. E-53's tires are old enough that with 1 tire having a slow leak, no tire store can fix the leak and remount the tire. E-52's tires are wearing heavily on the front. Wondering if there was an issue created during the truck build? The truck has a little over 10,000 miles on these tires.

I finally had some contact with the Colvico crews. A month after the L&I inspection, I was notified that the inspection failed. The crew leader emailed with an attachment that was a scan of the inspection findings. The lead foreman had been out of town and finally commented that he would arrange to come and meet the inspector, provide the engineering drawings. In his words; "these are small issues and easily worked out". Have not been notified of any arrangements with the inspector.

### **RiverCom**

The RiverCom Board has had 3 special meetings to work through the Director search and selection. 9 people applied, 4 were selected to participate in panels that completed on November 9<sup>th</sup>. An announcement will be made at the Nov 14<sup>th</sup> RiverCom Board meeting for selection of a new Executive Director.

Blag Mountain repeater is finished and operational just in time before winter set in on the mountain.

### **Prevention**

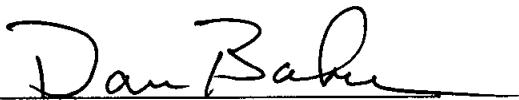
The Fire prevention & Safety Grant is opening on Nov 12<sup>th</sup>. Region 6 has asked to resubmit for a smoke alarm grant. 12 departments has expressed interest to receive alarms and implement Community Risk Reduction programs in home visits.

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**Public Comment:** Chris reported that Season of Hope gift delivery is planned for 11/26 @ 6:00. He just picked up the applications to be reviewed. \$7,500 is spent on Season of Hope for 20 certificates.

**Adjournment:** Having no additional business before the Commissioners, the meeting adjourned at 5:51 p.m.

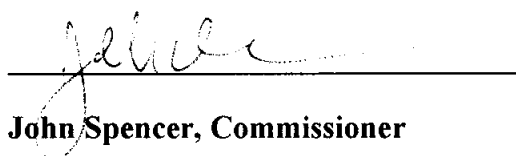
**Chelan County Fire District 5 Board of Commissioners:**




**Dan Baker, Commissioner Chairman**

Absent

**Brian Harris, Commissioner**



**John Spencer, Commissioner**



**Attest: Patty McClellan**

**District Secretary**