

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
October 23, 2020
Special Meeting of Commissioners

Commissioners Conference Call: Dan Baker, Dana Starkweather and Fred Weiss.

Others on Call: Chief Arnold Baker, District Secretary Reggie Trusel.

Call to Order: Commissioner Baker called the meeting to order at 9:00 am. No Flag salute, due to the Governor's Proclamation for meetings suspended.

Old Business: FEMA (BRIC) Grant Match

The \$2,000,000.00 Grant is a cost-shared grant, 75% Federal funds and 25% matching funds. This requires a commitment of \$500,000.00 from the Manson Fire Department.

As part of the application process, the department is required to include a letter stipulating we are committed to securing the 25% funding. Hannah from Chelan County Natural Resource Department drafted a letter for the Commissioners to review/approve.

Commissioner Starkweather asked for clarification on wording used in the first sentence of the letter; word resilient versus resident. (Funds Commitment Letter for Manson Fire: Resilient Fire and Training Infrastructure: FY2020 BRIC). After short discussion, Chief Baker stressed the word (Resilient) is used appropriately. Commissioners agreed to keep wording the same. The Chief suggested checking with Hannah to confirm, she replied, wording is correct and should stay as is.

Further Discussion re: New Building-Plans:

Questions shared by the Commissioner's; Will the Site Construction Manager be someone from FEMA Grant team? Chief Baker noted that person would most likely be the Architect, as they typically oversee the Contractor.

Chief Baker presented the sketch drawings of the main living /sleeping quarters on the screen for the Commissioners to view (first and second floor). Discussion was made regarding layout and noted the Exercise Room that was included by Architect Randy Vanhoff. Commissioner Starkweather asked if we would be able to make changes to the drawings after they have been submitted with the Grant application? Another question given to Hannah. She responded, yes, however, once we submit construction plans, we will be committed with no changes. Commissioner Baker spoke of the original idea to locate the new building further up the hill behind the existing building.

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The new plan shows the new building approximately 15 feet away, slightly behind current building. Chief Baker suggested having a covered breezeway between the two buildings.

Further Discussion re: Revenue Options

- 1). Renewing the next Levy in 2024.
- 2.) Non-Voted Bond (Securing a State Loan for the Grant match)
- 3). Fund Raising and applying for additional Federal-Local Grants.
- 4). Equipment replacement funds that could be utilized to offset expenses/loans etc.

Questions shared by Commissioner's re: Revenue-Grant Match Funds

Commissioner Weiss asked; how will the operating capital looks if the Levy is not renewed in 2024? Commissioner's and Chief Baker addressed some different options.

Chief Baker agreed to present a realistic plan that voters will accept. He reiterated; it is important the community is getting the value they will be paying for.

Commissioner Baker, spoke of the Grant match cost-breakdown, does it reflect annual compounded interest? Chief Baker confirmed and went over the numbers (2.2 % interests versus 3 % interest) over a 20-year loan commitment. Concerns were addressed about having funds enough to cover miscellaneous equipment cost as needed. Also, will there be an Administrative fee owed to Chelan County Natural Resource Department for Hannah's services if the department does not receive the Grant award? Commissioner Starkweather conveyed there is a certain amount of risk involved but felt we should plan to move ahead.

The Funds Commitment Letter was presented, Commissioner Starkweather Motioned to approve FEMA (BRIC) Grant Funds Commitment letter, Commissioner Weiss seconded; Motion was passed unanimously.

Along with the Commitment Letter, the department is also required to provide a Landowner Acknowledgment Form, stipulating Chief Baker @ Chelan County Fire District 5 is the legal owner of property described on the Grant application.

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Adjournment: Commissioner Baker closed the meeting with no additional business before the Commissioners, the meeting adjourned at 9:44 am.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dan Baker

Commissioner Dana Starkweather

Commissioner Fred Weiss

**Attest: Regenia Trusel
District Secretary**