

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
May 10, 2022
Regular Meeting of Commissioners

Commissioners Present: Fred Weiss, Dan Baker, and Dana Starkweather.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Captain Nick Glenn, Firefighter Association President Chris Willoughby, Lieutenant Raynor Baker, and Assistant Chief Kermit McClellan.

Call to Order: Commissioner Chairman Starkweather called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:30 pm. Pension Board Closed 4:31 pm.

Public Comment: None

Minutes: Chairman Starkweather presented the Regular meeting Minutes from April 12th and the Commissioner Workshop Minutes for April 21st. Regarding April 12th Minutes; Commissioner Weiss asked to change a Calendar entry date for October Davenport Hotel Seminar to October 27th-29th. Commissioner Baker Motioned to approve April 12th Regular Meeting Minutes with changes and April 21st Workshop Minutes, Commissioner Weiss, seconded; Motion passed unanimously.

Financial Report: Chief Baker suggested transferring \$200,000.00 from Expense account to Investment account. Commissioner Weiss Motioned to approve transfer of \$200,000.00 from Expense account to Investment account, Commissioner Baker seconded; Motion passed unanimously.

Approval of Invoices: Commissioner Baker, Motioned to affirm April Voucher FD51 in the amount of \$9,299.54 Commissioner Weiss, seconded; Motion passed unanimously. Commissioner Weiss asked about the DNR voucher (# 5.04), Chief Baker explained how this grant covered 50% of the purchase and the items were wholesale price. He showed the Commissioners an example of a firefighter pack and the type of gear that it stores. Lieutenant Baker expressed how the gear becomes outdated and it is important to keep it replaced as needed.

New Business:

- Fire Officer 1 Certification for Lieutenant Raynor Baker.
Commissioner Starkweather acknowledged Lieutenant Baker's Certification and compensation of \$1,500.00 for completing Fire Officer 1. On behalf of the Board, he congratulated Lieutenant Baker for his accomplishment.

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- Surplus Equipment (Exhibit 1): Commissioner Baker, Motioned to approve seven radios' to be transferred to Chelan County Sheriffs Office, Commissioner Weiss seconded; Motion passed unanimously.

Old Business:

- **Company Calendar:**

Chief Baker briefed the Board on the monthly Calendar.

(GRP) Geographic Response Plans, Teams Meeting: 5/16/22 – 2:00 pm

The Chief emphasized the need to work with our nearby agencies for response strategies when oil spill incidents happen on Lake Chelan.

KOZI Radio: Interview 5/13/22 Friday: 8:10 am

- **Station 52 Irrigation:**

Chief Baker advised the Commissioners; he has leveled the field at Station 52. He recommended spraying for weeds before they set and burry the sprinkler lines.

Commissioner Baker offered to bring over his weed sprayer in the next week to kill the weeds before any work continues.

- **Pre-Fire Plans:** None

- **Policy Updates:** None

- **Assistant Chief/Training Officer Position:**

Chairman Starkweather reviewed the previous “training-job” options discussed by the Commissioners/Officers at the Workshop April 21st. Chief Baker displayed the job description for the Board to review, mentioning he had made a few changes. He expressed the requirements needed in fulfilling the Training Officer position; Firefighter 1 & Firefighter 2 Certification. The Chief emphasized making a path for the volunteers to gain those certifications along with keeping their competency level up with other training. Commissioners asked if the position would be fulltime or part time. Chief responded, how he would like to have the position be “full time.”

Commissioner Baker suggested looking into working with an outside agency who could bring their established program to our department for our Officer core to implement. A program that would encompass the main training segments Chief Baker laid out. Discussion was made to incorporate a “blanket plan” then follow up with each individual volunteer, making sure they keep on their goal path. Chief Baker stressed the need to allow for each volunteer to succeed at their own

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training-pace. Commissioner Starkweather inquired if we should look to the senior volunteer group to help in fulfilling part or all of the “training position” duties. Someone who has the time to fulfill the certifications and advance to a paid Training Officer position. The current Officers were asked by the Board during the past two Commissioner Workshops if they were able to help fulfill improving the training program, either partially or full time. Most voiced their commitments to their existing “personal jobs” and would unfortunately, not allow them to take on much more than what they are already doing.

Assistant Chief McClellan advised the benefits in working with candidates from our own department. He stressed his concerns with sustaining our financial obligations/goals by adding a fulltime paid position to the staff. Chief Baker emphasized how our community is growing and expanding year after year, the department will need to accommodate that growth by increasing our volunteer training program goals. The Chief displayed the departments financial projections for the Board to see, establishing the department is financially capable in supporting this new full-time position. Also emphasizing the consensus from the Board five years ago, to keep the department as a (volunteer firefighter) department. The Chief agreed to inquire with the senior volunteer group, explaining the job position specifications. He also recommended getting advisement from the Regional Training Council, as they might have some innovative ideas on our training expansion goals.

EMS Report: None

Assistant Chief’s Report: Kermit McClellan

Assistant Chief McClellan informed the Board how he is continuing to work with drivers on their engine-certifications. He reiterated how Dan Weakly is eager to practice and is spending time working on the drivers-course. He pointed out there is a Certification Form to fill out once drivers pass each training course. Assistant Chief McClellan summarized once the driver has passed the course, he feels confident in their capability in getting to an incident, hooking up water etc.

Chief Baker announced the department would be a part of the Memorial Day event again this year, (flag raising ceremony) using Aerial ladder - Tower 51.

Chiefs Report:

***Additional Discussion for Chiefs Report**

Chief Baker noted he added “Personnel and Training” information to the Chiefs Report, displaying; weekly- drill dates, topics, and volunteer & officer attendance.

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Facilities and Equipment:

Chief Baker displayed a cost estimate spreadsheet for Station 52, Fire training facility. The spreadsheet laid out the (site-work) details for a concrete pad foundation.

Chelan County's- (CPIF) Cascade Public Infrastructure Fund Grant (project cost \$200,000). Chief Baker advised the Board to ask for a lesser amount, suggesting the department covering more than 50% of the project cost. He shared a few ideas on how the facility would look. Staggering two separate 20' - 40' shipping containers, keeping the actual burn box on the lower level and using the top level for roof training. A stairwell will be placed on the exterior of the facility for added training.

Public Comment: Association President Chris Willoughby advised the Board of the pending, T-shirt and hat order. The Association will be selling clothing items at the Farmers Market and Manson Bay Market grocery store. He announced a new pink T-shirt addition, displaying a new Association logo for Breast Cancer awareness.

Adjournment: Commissioner Starkweather closed the meeting with no additional business before the Commissioners; the meeting adjourned 6:23 pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

Attest: Regenia Trusel
District Secretary



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

EXHIBIT 1

Surplus Kenwood TK-5720 Mobile Radios

Radios requested by Chelan County Sheriff's Office, Property Transfer

Radio Serial Numbers.

B5300018

B6100088

B6100089

B6100106

B6100107

B6100108

B6100110



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Chiefs Report

May 10, 2022

Incidents

33 Calls for service in the month of April; 22 within Fire District 5 and 11 out of District. Fire responded to 8 calls within District 5, 1 mutual aid call and 1 No mans land EMS call (Antilon).

In District 5; 1 Authorized burning, 1 MVA with injuries, 1 MVA without injuries, 1 Outside rubbish fire, and 4 Assist EMS.

Out of District 5; 1 Dispatched & cancelled call and 1 Assist EMS (Antilon).

EMS responded to 20 medical calls in District 5. 14 Calls EMS handled without Fire, 4 with assistance of Fire, 1 MVA with injuries, and 1 MVA without injuries.

Out of District 5; 4 Dispatched & cancelled calls and 1 No mans land EMS call (Antilon).

April Call Times;

Fire Call Processing was at 1:13, Arrival on scene at 6:58.

EMS Call Processing was at 1:36, Arrival on scene at 8:55.

Of the 22 dispatches in District 5, 19 calls were compliant to NFPA 1221, for call processing for 86.4%.

Of the 22 responses in District 5, 20 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 90.9%.

Personnel and Training

Training in April consisted of;

4/4 Officer meeting to plan the burn event of 4/5, 4 officers attended.

4/5 Wildland Live fire at Ray Silva's property on Ivan Morse Rd, 14 attended.

4/12 Wildland Refresher 1st session, 13 attended

4/18 Medical OTEP (LVAD Cardiac Arrest module), 9 EMTs attended.

4/19 Wildland Refresher 2nd session, 15 attended.

4/25 CPR card practical, 14 attended.

4/26 Work capacity test, 12 tested, 15 attended.

Recruitment & Retention

1 recruit showing interest, Dan Clark considering wildland firefighting.

Facilities and Equipment

Chelan County CPIF Grant – In the notebook is a rough estimate for the training building. Need to strategize with the Commissioner what size of match would we offer up?

DNR Equipment Grant – The WA DNR 1168 grant, no word, program info stated they wanted to make awards in April.

RiverCom

The RFQ that closed on April 15th had no submissions. Staff reworked the RFQ to simplify, it will go public on May 9th. This proposal is for site assessment. Basically what would it cost to bring in utilities that RiverCom would need? This will remain open for a month.

Prevention

I have participated in the DNR's Wildfire Ready Neighbors. We have 4 requests of assessments, none in the wildland risk areas.

I have not had opportunity to put more time in on the commercial pre-fire plans.