

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
March 10, 2020
Regular Meeting of Commissioners

Commissioners Present: Dan Baker, Dana Starkweather and John Spencer.

Others Present: Chief Arnold Baker, Assistant Chief Kermit McClellan, Training Officer Karen Sargeant, Fred Weiss, Morgan Picton and Chris Willoughby.

Call to Order: Commissioner Baker called the meeting to order at 4:31 p.m. The Flag salute commenced.

Pension Board: Pension Board opened at 4:32pm. Commissioner Baker motioned to approve, Terry Urness “Certificate of Eligibility” for retirement pension, Commissioner Spencer seconded the Motion and was approved unanimously. Pension Board Closed at 4:33 pm.

Public Comment: Fred Weiss commented, the Lake Chelan Boating Club annual Poker Run event would like to help support the Lake Chelan EMS this year, as they contribute to several local charities and activities each year. This will be their 13th Annual Poker Run event, held July 11, 2020.

Minutes: The Meeting Minutes for the Regular meeting on February 11, 2019 were presented. RE: Old Business; Commissioner Baker made a suggestion to change some of the wording to better describe the roof discussions from the ZBA Architecture, Station 52 conference meeting. Dana motioned to approve the minutes once changes have been made, Commissioner Spencer seconded; Motion passed unanimously. All commissioners were in agreement to sign February 11, 2020 Meeting Minutes once wording has been updated.

Approval of Invoices: Commissioner Baker motioned to affirm the Voucher FD51 in the amount of \$25,787.93, Commissioner Starkweather seconded; Motion passed unanimously.

Financial Report: Presented and reviewed

New Business:

- Equipment Replacement: Purchase for used Aerial / Ladder Fire Engine.

Chief Baker has located a 2008 Sterling Alexis Snozzle Pumper engine in Saunemin Illinois. He commented it is rare to find a Snozzle on a commercial chassis. A lot of great features, one is this engine can be a single person operation with remote access to control and aim snuzzle. The only thing really missing is a mounted camera, which would be an additional estimated \$13,000. Asking price \$189,000, with fairly low miles, (4,333) as it has been used in an industrial park. CCFD5 is on the top of the list to work with seller. This engine will be available

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New Business Continued:

for purchase the first part of April. It was decided to have Chief Baker, Assistant Chief McClellan and Lieutenant Raynor Baker to make the trip to Illinois. Chief Baker will start working on trip details as soon as possible. If the engine is purchased, plans will need to be made on how to get the engine back to Washington State.

Commissioner Starkweather made a motion to authorize Chief Baker to make purchase for Aerial Snozzle Engine and to not exceed \$189,000.00, Commissioner Spencer seconded, motion passed unanimously.

Old Business:

- Company Calendar –nothing added
- ZBA Architecture: Station 52
Chief Baker Update
Architect is working on drawings for all recent changes. Conditional Use Permit was submitted February 12th and we are still waiting to hear back. When things start to progress with CUP, Chief Baker will organize another meeting to discuss next steps for obtaining building permit and bids.
- Electric Sign Update: Chief Baker spoke with owner of Cairdeas Winery, Charlie Lybecker regarding the Manson Fire Department “Electric Message Sign”. The Cairdeas Winery has offered to provide the department a corner location of their property to place a message sign facing the highway.
Charlie will get back to Chief Baker once he has evaluated logistics for electrical installation, cost etc. Commissioners acknowledged the need for more discussions regarding property usage.
- Pre-Fire Plans: Cover letter will be finalized soon, so packets can be mailed to the Manson commercial business owners.

EMS Report: None

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Training Officer Report: Karen Sargeant

***Further Discussion for Training Report**

First couple of days of the Haz-Mat course went really well. Saturday March 7th was the Awareness class, going all day till 5:00 pm. There were several volunteers from Chelan Fire District 7-Fire Academy able to attend. Sunday was the Operations Class which helped to prep everyone to pass the IFSAC Awareness and Ops “written and practical tests”. With no cost for classes @ Washington State Patrol, Karen was a bit surprised that no one from Okanogan County District 6 responded. The two Instructors showed their passion and excitement to teach Haz-Mat, both engaging with the students. The next weekend class, will be held on March 21-22 and finishing up on April 4-5.

Karen commented Chelan County Fire District 1 in Wenatchee would be a great location to hold the final -Certification written test as it is centrally located for everyone.

Leavenworth will be hosting IFSAC Firefighter I and Firefighter II (Practical and Written Test) coming up in May for those who have already prepared.

Training Burns scheduled for March 14th and 28th here in Manson. Chief Baker will be notifying KOZI Radio via phone broadcast this Friday, March 13th for public awareness. Burn on March 14th is scheduled to start between 8:00/9:00 am, should be completed by 1:00 or 2:00 pm. The owners will be providing lunch/drinks for firefighters during the day.

Assistant Chief's Report: Kermit McClellan

Great luck with driving; Kermit had two new certifications this past month. Kermit is training two at a time, which seems to work out really well, each can feed off of each other. Working with volunteers to keep track of their training hours. Several are wanting to drive and keep w/training, which is great to hear.

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Chiefs Report:

***Additional Discussion for Chiefs Report**

Adam Rasmussen lost a Rebar tying tool out of his truck while heading to a call this past Saturday 3/7/20. VFIS insurance group have already mailed a check (24 hour turn around) to cover cost of replacement. The claim was over \$2,500.00, very reassuring to have such a great insurance agent who will stand behind their clients.

Training Burn: March 14, 2020, Madeline Road home. Chief Baker is preparing to notify all the appropriate entities including RiverCom – making sure to keep everyone in the loop, also relaying public awareness to local media outlets. Kermit McClellan, Assistant Chief will be overseeing this particular training burn, organizing the volunteers with the help of Training Officer Karen Sargeant.

Training Burn: March 28, 2020 Rutherford Lane-Lakefront home. Chief reiterated this home has been a great training facility for teaching advance skills. Goal is to have an estimated 50 firefighter crew, breaking down into four main team's w/instructors. Teams will rotate fire evolutions. Commissioner Spencer suggested having a safety walk through with all instructors/team leaders prior to burn so everyone understands their rolls during day of burn. Chief Baker assured commissioners, that is standard protocol and there will be an action plan in place. He is hoping to have at least four different districts participating. The main focus for the new volunteer's, is to learn basic skill training on the Madeline Lane home, then moving on to more advanced training for the Rutherford–Lakefront home. Chief Baker is very confident the outcome will be very successful.

The FEMA Grant application has been submitted! The Chief had a few challenges with application program when trying to submit. Very glad he submitted before deadline, allowing for any possible issues. The FEMA "Peer Reviews" scheduled March 29th may be postponed due to Coronavirus health scare. Several large group events are being postponed or cancelled.

Phase One-Washington Dept. of Natural Resources Grant \$2,423.92: Chief Baker ordered from product warehouse several good items we needed, as they allow us to purchase at a 50% discounted wholesale rate.

Appreciation Banquet: Update

Our banquet is currently scheduled for April 20th at the Champion Orchards venue. With Coronavirus (COVID-19) public health concerns, we are looking at possibly rescheduling event to a later date. We will evaluate as things progress, hopefully for the better. For now keeping on hold.

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Public Comment: Chris Willoughby

Manson School District has cancelled all of their after school (inside) events with the health scare of Coronavirus (COVID-19).

Adjournment: Commissioner Baker closed meeting with no additional business before the Commissioners, the meeting adjourned at 5:58 pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dan Baker

Commissioner John Spencer

Commissioner Dana Starkweather

**Attest: Regenia Trusel
District Secretary**



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

March 10, 2020

Incidents

26 Calls for service in the month of February; 20 within Fire District 5 and 6 out of the District. Fire responded to 12 calls within District 5.

In District 5; 1 Power line down, 1 No incident found on arrival, 1 MVA with extrication, 9 calls to Assist EMS crew.

Out of District 5; Responded to District 7 for a grass fire and was cancelled enroute.

EMS responded to 17 medical calls in District 5. 8 Calls EMS handled without Fire, and 9 with assistance of Fire.

Out of District; 2 Medical calls, and 3 Dispatch & cancelled enroute.

February Call Times;

Fire Call Processing was at 3:16, Arrival on scene at 10:14.

EMS Call Processing was at 2:15, Arrival on scene at 8:56.

Of the 20 dispatches in District 5, 14 calls were compliant to NFPA 1221, for call processing for 70%.

Of the 20 responses in District 5, 19 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 95%.

Personnel and Training

Training in February consisted of Radio operations, Medical OTEP (Stroke module), Search & Rescue, 24/7 Online (Search & Rescue and Ground Ladders modules), Rig checks and Officer meeting

Our State sponsored Haz-Mat Awareness & Operations class is underway, 2 more weekends to complete.

I have done a lot of prep for 2 Live Fire Trainings for this month. The first is 87 Madeline Rd that will happen on March 14th. I have met with the owner of 50 Rutherford Ln. He has signed the structure over to me. Chelan, Entiat and Orondo have committed resources to help make it happen. The burn plans and protection measures will consume a lot of time between now and the burn scheduled for March 28th. The only issue I see that could stop the burn is wind. Moving the burn date forward also gives us options should the wind be a problem.

Recruitment & Retention

Danny Knott has asked to join. Danny has served as a chief in a combination department in Idaho. He has about 30 years' experience. He is current in Chelan's recruit class. He will be moving to Manson in April.

Facilities and Equipment

AFG submitted - Total project is estimated at \$333,585; Federal share would be \$317,700, Fire District share at \$15,885. The submission procedure is difficult to say the least. I believe it will knock a few applications out because of taking 2 days just to submit.

Used aerial update - I have tried to stay in contact with the company representing the 2008 Sterling Alexis Snozzle. Trying to establish that we are first in line and that we could arrange to come see

the truck the first week of April. Most of these Snozzle units have FLIR's Thermal Imaging Camera mounted, this one does not. Contacted FLIR and it looks to be about \$13,000 plus tax, for the kits to install the system.

RiverCom

At the RiverCom Board meeting on the 11th, it is on the agenda to decide the direction for the Shared Funding program that we have used to reimburse our radio purchases. The old program was tied to the levy that ended in 2019. All the agreements and Board resolution need to be updated for 2020 and beyond, if the Board is willing.

Prevention

CRR Symposium in Murfreesboro TN - Great networking opportunity as I sat with our Washington State Fire Marshal all week. Washington State was the 2nd largest state represented at the Symposium. We had a State meeting to hear what projects from the State Fire Marshal's Office are heading our way. The keynote speaker to close the Symposium was the Hospital CEO from the Tulane Hospital in New Orleans during hurricane Katrina.

MARCH TRAINING REPORT

Hazmat Awareness/Operations Class:

The first weekend classes for Hazmat Awareness/Operations were held this past weekend, March 7 & 8. The Awareness Class was held on March 7th and was well attended with 21 firefighters. Four of those firefighters were from Manson Fire, three were from Grant Co. Fire District 3 in Quincy and the remaining firefighters were from the Recruit Academy being held in Chelan Co. Fire District 7. These firefighters came from Chelan Co. FD 7, FD 8 and FD 1 and Douglas Co. FD 2 and FD 4. The recruits were only in attendance for the Awareness portion of the class.

On March 8th, the Operations class began. There were only 6 in attendance on Sunday. There will be one more firefighter attending on the next weekend scheduled, March 21 & 22. We have three firefighters in attendance for the Operations portion of the class. All three are being guiding towards the IFSAC Firefighter 1 certification.

Updating Training Files:

The individual firefighter's training files are continuing to be updated with their training certifications.

Upcoming Testing Opportunities:

I have contacted Dale Hille from Grant Co. FD 3 in Quincy to begin setting up the written and practical tests for IFSAC Hazmat Awareness/Operations. We are also in touch with Glenn Braudaset from Leavenworth Fire about some upcoming written and practical tests for IFSAC Firefighter 1 & 2, scheduled for mid-May.

Live Burns:

There are two live burns scheduled for March 14th and March 28th. We are gearing the drills to prepare for these burns. The Chief will elaborate more about these burns in his Chief's report.