

Chelan County Fire Protection District No. 5
250 West Manson Blvd.
Manson, WA 98831
Workshop Meeting of Commissioners
Wednesday, March 16, 2022 @ 6:00 pm

Commissioners Present: Dana Starkweather and Dan Baker.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Assistant Chief Kermit McClellan, Captain's: Nick Glenn, and Adam Rasmussen, Lieutenant's: Beau Alanis and Raynor Baker, Firefighter Association President Chris Willoughby and Firefighter volunteer Karen Sargeant.

Call to Order: Commissioner Starkweather, called the meeting to order at 6:00 p.m. The Flag salute commenced.

Items for Discussion:

Chairman Starkweather thanked everyone for joining the workshop and expressed the Boards goals in having them share their ideas and welcomed open discussions on the future plans for the department.

- **Capital Improvements:** Station 52

Chief Baker displayed an aerial view drawing of Station 5. The drawing originated from ZBA Architecture which outlined the property boundary lines and showed where the new planned structures would be. The Chief explained each structure layout. Commissioner Starkweather recommended the Board and Officers prioritize each project, top-to bottom. After discussion, the members reached a consensus.

- Resident-training quarters would be top priority as this will allow the department to grow our volunteer Firefighter and EMT staff. The Officers reiterated the 5,000 square foot building would also allow for the opportunity to expand their quality of training. Association President Chris Willoughby commented how Forest Service could utilize the new facility, DNR (Fire Teams) as well. The new structure location would be approximately 30 feet behind the current building, connecting the two with a breezeway.
- Live Fire Training (Burn Box)-This would give the firefighters consistent training on different structural-fire scenarios. The burn Box consists of modified 20' or 40' steel shipping container. Chief Baker emphasized expanding the training ground area around the burn box as well. This training area would be located in the back of the property away from buildings.
- Heliport Pad-With the expansion of our facility, Chief Baker emphasized the importance in having a centrally located helicopter pad for Life Flight

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to transport critical patients more efficiently. The pad is planned for the back left side of the property.

- Ambulance Bay-Chief Baker described the 2,000 square foot structure as being a shorter building with 2-3 bays, housing the ambulance and other vehicles. This structure location is planned near the left of the current building.

Chief Baker summarized in addition to the new structures, the property would require creating a sloped area for stormwater pond near the front corner of the lot. He concluded the individual planned areas will be connected by a driveway, sidewalks, and parking areas. The Officers showed their support and recognized how our Manson community is growing and the need for the facility expansion.

- **Apparatus Replacement:** Chief Baker presented the Apparatus/Equipment depreciation spreadsheet to the Board and Officers. He went over the current fleet inventory and how it looks with our future replacement goals. He reiterated the department is currently waiting to hear back on the AFG Assistance to Firefighter Grant, which would be used for a Type 3 (CAFS) Compressed Air Foam Systems structure truck. The DNR Grant we are currently applying for, will allow us to pair with the AFG. Discussion was made regarding a few other Apparatus along with plans for radios and equipment replacement.

- **Training Issues:** Commissioner Starkweather opened with encouraging feedback from the Officers on how the department can better manage the training program. Chief Baker displayed a spreadsheet of the priority topics and explained the different tasks that will need to be implemented under the training umbrella. He stressed the need to meet the standard training requirements. The Chief described his main focus is serving the Manson citizens not necessarily Survey and Ratings. Assistant Chief McClellan and Captain Rasmussen stated they felt confident the Officers could perform and were capable in doing the training portion. Chief Baker suggested the Administrative Assistant help with the online training (data-entry). He reiterated the need for the Officers to oversee the volunteers progress and keep them on track with their training plan. He closed with informing the members he would be emailing the spreadsheet to each of the Officers asking them to decide how that can help with the different tasks. Commissioner Starkweather noted “compensation is on the board.” He suggested the Board and Officers reconvene on April 14th for another Workshop.

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Adjournment: Commissioner Starkweather closed meeting with no additional business before the Commissioners, the meeting adjourned at 8:01pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

Attest: Regenia Trusel
District Secretary