

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
July 13, 2021
Regular Meeting of Commissioners

Commissioners Present: Dana Starkweather and Dan Baker.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, and President of the Firefighters Association Chris Willoughby

Call to Order: Commissioner Starkweather, called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:30 pm. Per Chief Baker, Karen Sargeant suffered a finger injury and will have a medical claim for the Board of Volunteer Firefighters. Closed 4:32 pm.

Public Comment: Chris Willoughby shared how the Association did during the July 4th Boot Drive. They earned \$3,504.00 which was split with the Manson Chamber of Commerce for the Fireworks event. He announced the Farmers Market has been going well. The market will be running through Labor Day weekend.

He also shared the associations plans for hosting the Aug. 2nd Chelan Douglas Firefighter dinner. Chris explained things are mostly set with food but they are currently looking for an air-conditioned location. Chris also informed the board of the recent \$500.00 donation the Association made to a family in Chelan who suffered the loss of their infant child. Chelan County Fire District 5 assisted on a call with Chelan District 7.

Minutes: The Meeting Minutes for the Regular meeting on June 8th were presented, Commissioner Baker, Motioned to approve June Minutes, Commissioner Starkweather seconded; Motion passed unanimously.

Financial Report: Chief Baker made a recommendation to transfer \$47,000.00 from our Investment account to our Expense account. Commissioner Baker, Motioned to approve funds transfer of \$47,000.00 from Investment account to Expense account, Commissioner Starkweather seconded; Motion passed unanimously.

Approval of Invoices: Commissioner Starkweather, Motioned to affirm July Voucher FD51 in the amount of \$37,130.46, Commissioner Baker seconded; Motion passed unanimously.

New Business: IFSAC Certification Compensation:

- Brian Whitney and Travis Farrar will receive \$1,250.00 each for completing their certifications in (Hazmat Awareness and Operations). Commissioner Starkweather acknowledged on the Boards behalf both Brian and Travis for their achievement in completing Hazmat Certification status.

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- (EFR) EF Recovery- Cost recovery billing for first responders and ambulance. Road hazards due to vehicle spills is now considered a Hazmat scene. EF Recovery is set up to bill insurance companies for Fire department services. Commissioner consensus was to table discussion until next meeting.

Old Business:

- **Company Calendar:**

Chief Baker went over few scheduled meetings on the calendar. Commissioner Starkweather asked about the RiverCom meeting coming up on July 13th. Chief Baker is currently a board member and noted the few issues they are up against regarding staffing. Twenty-nine positions with eleven currently vacant. He acknowledged a dispatcher's job can be quite stressful and unfortunately brings personnel turnover. He reiterated the RiverCom board is working through their challenges and starting to see some positive changes.

Commissioner Starkweather asked about the emergency ammonia leak incident this past month in downtown Manson. "Shelter in Place" was announced by local police patrolling the nearby neighborhoods. He expressed his concern that no one followed up in his neighborhood to give the "All Clear" afterwards. Chief Baker pointed out there is alert system called "Alert Sense" that is used to reach designated residents via phone alert notification.

He commented this alert notification is also sent out by Emergency Management. The Chief suggested following up with RiverCom to see how to better mitigate this type of "All Clear" alert in the future.

- **Station 52 Bay Addition – Update**

Chief Baker informed the Board the new roof is on Station 52 bay addition. He commented on what an outstanding job the builder is doing and was impressed as to how they layered the sheet metal on the roof.

The next step is to receive a proposal about adding a snow break. The engineer will need to evaluate that proposal when it comes back. Commissioner Baker noted a couple of differences in the overhang of the roof on front of building compared to the rear of the building.

- **Station 52 Irrigation –no update**

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- **Pre-Fire Plans**

Mountain View Lodge was the last application received. Chief Baker spoke about the new Mobile Mapping program now in place for implementing home assessments. Fire District 1 received a grant that helps to cover the cost for this program. The Mobile Mapping App allows the information entered to be stored into a data bases and then accessed by other Agencies. The homeowner will receive an email with completed assessment so they can make the safety changes necessary. Chief Baker agreed this system will alleviate the potential dangers that homeowner and firefighters could face. He and volunteer firefighter Wayne Worzella will be conducting assessments for our local Manson residents.

- **Policy Updates:**

Attorney Brian Snure completed two drafts for Commissioners to review; Public Record Policy and Credit Card Policy and Procedure. Both Commissioners Baker and Starkweather felt the Credit Card policy; tipping 15% would be adequate. Chief Baker will update tipping percentage amount of policy and submit for Commissioners additional input.

Commissioners and Chief Baker went over a few possible changes to the Public Records Policy that could be made reflecting department standards. Commissioner Starkweather suggested waiting to discuss further until Commissioner Weiss returns from his out of state trip. The consensus was to plan a Workshop meeting to go over changes as a group. The date/time will be set when schedules are free.

EMS Report: None

Training Officer Report: Karen Sargeant None

***Additional Discussion**

Assistant Chief's Report: Kermit McClellan None

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Chiefs Report:

***Additional Discussion for Chiefs Report**

Chief Baker concluded the volunteer participation is “looking good”. He explained Fire Marshal Bob Plum is planning to go from Very High to Extreme Fire Hazard soon. This would include actual barricades set to block (off road) travel. Commissioner Starkweather asked if they send out people to scout possible fire hazards in the area. Chief Baker indicated the typical protocol is to treat each (smoke investigation) CALL as serious and to act quickly. He explained the State Mobilization legislature was approved to do pre-positioning. Local storm activity brings high vulnerability to our area facing severe drought conditions.

The Chief added the department recently added a Fire Hazard sandwich sign to alert locals and visitors of current fire hazard levels. He indicated for now the location should be visible enough to road traffic but would consider relocating to a better location.

Public Comment: Chris Willoughby mentioned Vista Del Lago management recently reached out to the department about the blue address signs for residents living in their complex. They need 83 signs in total. Chris indicated he could order a smaller (6”x 9”) sign to better fit that location. The Association has offered installing just the sign for \$8.00 each or sign with post for \$16.00 each.

Adjournment: Commissioner Starkweather closed the meeting with no additional business before the Commissioners; the meeting adjourned 6:00 pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

Attest: Regenia Trusel
District Secretary



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

July 13, 2021

Incidents

51 Calls for service in the month of June; 31 within Fire District 5 and 20 out of the District. Fire responded to 20 calls within District 5, 4 out of District 5.

In District 5; 1 brush-grass fire, 3 Authorized burning from complaints, 1 Vegetation fire other (fire in the vegetation at Mill Bay Resort), 1 Chemical spill (Ammonia leak at the CA storage in downtown), 14 assist EMS.

Out of District 5; 1 Structure fire in Chelan, 2 Brush-grass fires, 1 Dispatched and cancelled.

EMS responded to 25 medical calls in District 5. 11 Calls EMS handled without Fire, and 14 with assistance of Fire.

Out of District 5; 14 Medical calls, and 2 Dispatched & cancelled

June Call Times;

Fire Call Processing was at 2:57, Arrival on scene at 16:53.

EMS Call Processing was at 2:01, Arrival on scene at 10:36.

Of the 31 dispatches in District 5, 25 calls were compliant to NFPA 1221, for call processing for 80.6%.

Of the 31 responses in District 5, 26 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 83.9%.

Personnel and Training

Training in June consisted of Engine Ops(Pumping and Driving), Truck Checks, a Wrap up of Wildland refreshers, Tower drill, Medical OTEP (Shock module), Water rescue and an Officer meeting

Recruitment & Retention

We have had several inquiries to join. A couple people have attended drills. Presently a retired Boeing engineer wants to get involved in the community, working through the packet and Wildland redcard online modules. Possible for 4 new members in process.

Facilities and Equipment

Building Addition – Framing is complete. The roofers have all topside insulation in, all trim installed.

Monday the 12th will have the roofing on. I have informed Randy our Architect of the progress so he will hopefully have him for a site visit.

RiverCom

Waiting to get the Shared Funding Committee together. The info from the survey sent out will be helpful in creating a new plan. Confident we will have a plan that will meet everyone's needs. Board meeting on the 21st, short staffing issue is the big concern for the Board. Trying to make incentives to get new telecommunicators in RiverCom. I participated in a promotion video done by NCW Life station.

Prevention

Pre-fire Plans – No progress

Inspections – Completed fire inspection at the Mill Bay Casino campus on June 30th. I was assisted by TOSHA (Tribal OSHA), Tribal Fire Marshal, Tribal Building Inspector, and Mill Bay staff. A very successful inspection, the staff has worked hard to get issues fixed. Down to a few small issues.

Highway Sign – I saw an A-board sign that intrigued me. Contacted Chelan Printing about getting it put together with interchangeable signs. It is up at the Welcome to Manson sign. 2' x 3' looks good close up but easily overlooked on the highway. Will look for better location to get it on the right shoulder for motorists driving in.

JULY TRAINING REPORT

(Completed 7/7/2021)

TITLE	IFSAC	2021 GOAL	NFPA NON-CERTIFIED	NWCG	MEDICAL
Firefighter 1	6	8	1		
Firefighter 2	7	7	1		
Hazmat Operations	13	15	1		
Officer 1	2	2			
Officer 2	1	1			
Instructor 1	7	7		1	
Instructor 2	0	1			
Wildland FFT2		8		10	
Wildland FFT1		10		1, 4 - AGY	
Engine Boss		2		2	
EMT		12			11
EMT Instructor/Evaluator		2			2
Fire Inspector 1	1	1			
Public Information Officer				1	

Red = New Certifications

Number of Chelan Fire District #5 Firefighters = 29

TESTING

I notified all firefighters and officers of the upcoming open written testing on July 28, 2021 at 1830 hours at CCFD 1, Station 11 (Easy St. Station) in Wenatchee. This open testing format allows a firefighter/officer to sign up to take any of the IFSAC written exams. If they pass the written exam, then they have one year to complete any practical portion of the exam to earn their certification. If they don't pass the exam, this is an excellent way to better prepare them to retake the exam in the near future. The one-year time limit doesn't begin until you pass either the written or practical components of the testing process. I had two firefighters/officers sign up for this testing opportunity. Aaron Richmond will be taking the test for IFSAC Firefighter 1 and Nick Glenn will be taking the test for IFSAC Officer 1. (Nick completed all the testing for Firefighter 2 earlier this year.)

I am continually forwarding the information to the firefighters to keep them apprised of the dates of these opportunities.

ONLINE TRAINING

I am continuing to assign the Vector Solutions courses to assist personnel to prepare for the IFSAC written tests for Firefighter 1, HazMat Awareness/Operations, Officer 1, Officer 2 and Apparatus Driver/Operator. At this time, there are no personnel prepping for Firefighter 2 testing.

TRAINING

Brian Whitney and Travis Farrar have been recognized for completing their HazMat Operations certifications. They will now be pursuing their IFSAC FF1 certification.

We will be conducting the Driver Refresher course during the drill on July 12. To supplement this drill, I have already assigned two Vector Solutions (VS) modules – Defensive Driving and Intersection Safety. For those people who are unable to make drill on the 12th, I will assign one to two more VS modules to cover the refresher topics.