

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
July 12, 2016
Regular Meeting of Commissioners

Commissioners Present: Brian Harris, Dan Baker and John Spencer

Others Present: Chief Arnold Baker, Assistant Chief Kermit McClellan, Kaitlin Hetterscheidt, Mike Kirk, and Tammy Pratt

Call to Order: Chairman Brian Harris called the meeting to order at 4:30 p.m. and the flag salute commenced.

Public Comment: none

Minutes: June 14, 2016 Regular Commissioners Board Meeting Minutes were presented and reviewed. Commissioner Baker requested a correction in the Emerson Acres Neighborhood Annexation Petition portion of the minutes, to change the word "paved" to "non-paved" in the roadway description.

Action: Commissioner John Spencer motioned to approve the corrected June 14, 2016 Regular Commissioners Board Meeting Minutes; Commissioner Dan Baker seconded the motion, (Motion Passed, 3-0).

Santana Drive Neighborhood Annexation Petition Hearing: The hearing for the Santana Drive Neighborhood Annexation Petitions was opened at 4:20 p.m. Mike Kirk, a resident and petitioner of Santana Drive was in attendance and stated that all of the petitioners of the Santana Drive neighborhood are still interested in having their parcels annexed into the District. Commissioner Dan Baker expressed driving safety concerns for the District regarding a sharp turn at the bottom of a steep grade which exists on Santana Drive. Chief Baker will research to see if the District has the ability to require road improvements as a condition of annexation. Hearing closed at 4:31 p.m. to be reopening on August 9, 2016.

Emerson Acres Neighborhood Annexation Petition: Additional parcel owners have expressed interest in joining the Emerson Acres Neighborhood annexation. In order to include the new petitioner the hearing has been postponed until the August 9, 2016 Board of Commissioner's Meeting.

Pension Board: Opened at 4:32 p.m., no business, closed at 4:32 p.m.

Financial Report: The June 2016 Financial Report was presented and reviewed.

Approval of Vouchers: July 2016 Vouchers Batch FD51 totaling \$49,165.93 and July 2016 Voucher Batch FD52 totaling \$2,364.63 was presented for review and approval.

Action: Commissioner Dan Baker motioned to approve the vouchers for payment as presented; Commissioner Brian Harris seconded the motion, (Motion Passed, 3-0).

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Chiefs Report:

Incidents

Fire Calls for June in District 5 consisted of; 3 Motor Vehicle Accidents with injuries, 2 MVAs without injuries, 2 unauthorized burning, 1 EMS call with S-52 Medic unit unavailable, an odor of smoke with a hot water tank electrical short and 1 call dispatched and cancelled en-route. Fire Call Out of District 5 was for a structure fire on the south shore that went to a wildland fire, less than 1 acre burned.

EMS Calls for June in District 5 were 26. EMS Out of District 5 were 2 MVAs with injuries, 9 EMS calls, 2 Interfacility transports and 1 dispatched and cancelled en-route.

Response Times for Fire from 911 call to arrival at 80th percentile was 9:59. Call processing at 90th percentile was 3:42.

Response Times for EMS from 911 call to arrival at 80th percentile was 11:37. Call processing at 90th percentile was 2:32.

Personnel and Training

Training in June consisted of Firefighter 1 skill ropes, knots & hoisting; SCBA quarterly; OTEP and an officer meeting.

We have some new recruits going through Wildland training self-study, and then they will do some group hands on training.

Recruitment & Retention

The discussions with Emerson Acres residents have created some interest in recruitment. 2 residents are applying to be volunteers. We have a volunteer, Beau Alanis, moved here from Nevada, already FF1, Red Card and EMT. Patrick Miller has been participating for about a month now and working through the application steps.

Facilities and Equipment

Command truck should be complete during the week of July 11th-15th. The old chassis was delivered to Cascade Fire on June 24th. They began removing the fire package. I will have a more detailed update by Commissioner meeting. We are targeting to have the truck operational when it arrives in Manson.

I will be ordering more pagers as the last batch is going out quickly. As the new recruits coming in need pagers, some old pagers with current personnel are failing.

RiverCom

Spillman found the error in coding the software last month. This allowed the fire modules to then begin working. We are seeing some of the call processing times to reduce. We will get a better view of the impact of changes in the next few months.

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Prevention

4th of July was a great success. The County Commissioners declared the County a High Hazard area to remove fireworks for this year. Very few consumer fireworks were seen. The Commissioners also made some modification to the County Code to remove the 3rd and 4th of July as allowable discharge of fireworks. These changes take effect in 2017.

The proposal that I had been working on with the other fire districts and private citizens is such a drastic change that will have ongoing discussions with the BOCC. During the Fireworks hearing on June 27th, I was given the position as "staff" to report proposed code. It would have been helpful to know this ahead of time. I have discussed with Chairman Keith Goehner to prepare a report and deliver to him and continue the discussions with our proposal we have receive from the Prosecutor's Office.

Assistant Chief's Report: Assistant Chief McClellan reported that driver training was going well.

EMS Report: none

Old Business:

Company Calendar – Chief Baker distributed the updated Company Calendar. Commissioners' Workshop is scheduled for Saturday, July 23, 2016 at 8:00 a.m. at Station 51.

Command Truck Cab/Chassis Purchasing Update

Chief Baker spoke with Dave, the shop manager at Cascade Fire and was informed that the electrical is in and the old command truck it torn apart. Cascade Fire is in the process of trimming it up, which should take about another week.

Employee Recognition & Banquet Policy Amendment

The proposed Amended Employee Recognition & Banquet Policy, increasing the spending limit from \$65.00 per person to \$125.00, was presented to the Commissioners' for review and consideration.

Action: Commissioner Harris motioned to accept the policy amendment increasing the spending limit from \$65.00 to \$125.00, Commissioner Spencer 2nd motion passed (3-0).

New Business:

Station 52 Electric Generator Project – The Commissioners gave Chief Baker the approval to seek out an electrical engineer to complete the initial phase on the generator project. Chief Baker will be publishing a RFQ. The electrical engineer selected will provide the District with an evaluation, draw up and cost estimate. The document created will be used next year to support the grant application for the generator.

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Volunteer Mid-Year Drill and Incident Points Pay Out – Next payroll the District will pay out \$4,190.00 (\$10.00 per point) to our Volunteer Firefighters for their participation in drills and incidents.

Lake Chelan Back to School Fair – The Commissioners came to the consensus that the District would supply 1,000 fire prevention pencil pouches, eraser/sharpeners and pencils to the Lake Chelan Back to School Fair which will be held the third week in August.

Conference Area Chairs – The Commissioners came to the consensus that the District could purchase eight new conference area chairs.

Public Comment: none

Adjournment: Having no additional business before the board the meeting closed at 5:59 p.m.

Chelan County Fire District 5 Board of Commissioners:



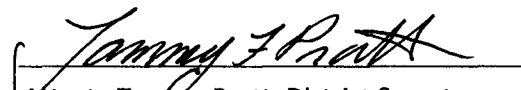
Brian Harris, Commissioner



John Spencer, Commissioner



Dan Baker, Commissioner



Attest: Tammy Pratt, District Secretary