

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
June 8, 2021
Regular Meeting of Commissioners

Commissioners Present: Dana Starkweather, Dan Baker and Fred Weiss.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Assistant Chief Kermit McClellan, Firefighter Association president Chris Willoughby and via Zoom; Training Officer Karen Sargeant. Also, present Brock and Erica Lindsay from Alta Cellars LLC.

Call to Order: Commissioner Starkweather, called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:30 pm. Per Chief Baker, no business for pension board.
Closed: 4:31pm

Surplus Equipment: Sealed Bid Opening

Sealed Bids were opened and read aloud by Commissioner Starkweather. Three Bids for 2000 Genie Manlift and one Bid for 1971 Seagrave Fire Engine.

Commissioner Starkweather, Motioned to approve the highest bidders, Commissioner Weiss seconded, Motion passed unanimously.

Top Bidders:

Equipment Surplus: 2000 Genie GS-2032 Manlift, All Season Rentals (Wade Miller)
bid \$1,333.33.

Vehicle Surplus: 1971 Seagrave Fire Engine – Alta Cellars LLC (Erica and Brock Lindsay)
bid \$1,700.00.

Public Comment: Seagrave Fire Engine

Erica Lindsay spoke passionately about bringing history to the community and mentioned they already have some vintage photos of the old Manson Fire Station - displayed inside their winery. Alta Cellars building is the previous home of the Fire Station originally built in 1950. She expressed her excitement to incorporate one of the original fire engines kept years ago in their same building. Brock Lindsay offered the use of the fire engine any time the department would like to use it, perhaps future parades etc. Chief Baker mentioned the “silver bell” that was initially mounted on the front of the engine was purchased by former Fire Chief, Vic Ashmun and will be on display inside Station 51 in the near future.

Minutes: The Meeting Minutes for the Regular meeting on May 11th were presented, Commissioner Weiss, Motioned to approve May Minutes, Commissioner Baker seconded; Motion passed unanimously.

Financial Report: Chief Baker made a recommendation to transfer \$40,000 from our Investment account to our Expense account. Commissioner Baker, Motioned to approve funds transfer of \$40,000.00 from Investment account to Expense account, Commissioner Weiss

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seconded; Motion passed unanimously.

Approval of Invoices: Commissioner Weiss, Motioned to affirm June Voucher FD51 in the amount of \$35,186.94, Commissioner Baker seconded; Motion passed unanimously.

New Business: None

Old Business:

- Company Calendar – Chief Baker commented on the Wildfire Ready AAR meeting scheduled for June 10th. He was surprised we only had four residence requesting assessments here in Manson area. Chief indicated three of the four residences were not in wildfire areas.

Commissioner Baker asked if there would be any food concessions for the September annual Hydroplane races here in Manson Bay. Chris Willoughby explained with the Covid-19 cases declining, the Association would most likely participate but would have to wait and see if the event will be brought back this year. He noted it would be favorable if the statistics keep improving over the summer months.

Chris continued by addressing a few scheduled events for the summer. He invited the Commissioners to come down to the Manson Farmers Market starting back up June 26th held in the Manson Grange parking lot. The Association will be selling T-Shirts/Hats each Saturday from June 26th - September 4th. The Board agreed and are enthusiastic to participate. Chris reported they will be displaying the flag on Tower-51 ladder truck for July 4th. Lastly Chris announced the Association will be hosting the annual Fire Fighters Associations BBQ coming up August 2nd. He is predicting around 25-30 people to attend and planning to hold the event at Station 52 on Wapato Lake Road.

- **Station 52 Bay Addition - Update**
Chief Baker updated, Cascade Central Construction has finished the foundation work and now currently waiting for some details to be worked out with ZBA Architecture re: Roof height. Rusty, Construction Foreman requested more information about the roof height differences from existing building to new Bay addition. Chief Baker is hoping this will be resolved soon so “framers” can proceed.

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- **Station 52 Irrigation** –None

- **Pre-Fire Plans-** Chief Baker informed the board, Manson department received a Pre-Fire Plan information sheet from Mountain View Lodge this past month. He reiterated the need to connect with the other businesses we are waiting to hear back from.

- **Aircraft:** Chief Baker address the email he forwarded to the Board regarding “Aircraft Rates”. He noted the current guideline recommended is \$35,000.00, a guideline established in 2016 for aerial resources. The Chief explained the rates for Retardant, for mid-summer would run around \$25,000 per load (3,000 gallons). Two loads \$50,000.00. The prices include the retardant and flight time out of Moses Lake.
Type I Helicopter Usage: (Based at Pangborn Field in Wenatchee) rate is hourly not daily. Running \$7,646 per hour. He emphasized the fuel cycle is around 1.5-2 hours. Chief Baker stressed the need to have a cost-plan in place prior to any possible scenario. Discussion was made that any risk to State or Federal land would not initiate any cost to our department. However, there are areas on the outskirts of Manson (water-front homes) that could be potentially more threatened due to high wind risks. He advised to plan for two loads of Retardant and two hours of Helicopter time, bumping up the cost to \$65,000.00. Commissioner Baker, Motioned to approve the funds of \$65,000.00, Commissioner Weiss seconded; Motion passed unanimously.

EMS Report: None

Training Officer Report: Karen Sargeant

***Additional Discussion**

Commissioner Baker asked about the Washington State Firefighters Association Annual Fire School scholarship awards. Karen applied and received a scholarship for \$ 325.00 which covered the entire conference. She indicated only a few people applied for the scholarship this year.

Assistant Chief’s Report: Kermit McClellan

Kermit informed the Board the “drivers” are progressing along as things are picking up. Commissioner Starkweather asked what percentage of our drivers are certified? Kermit commented around 40%-50%. He indicated there is no shortage of responder/drivers for any truck (Engines, Brush Trucks etc.). Tower-51 is the newest in the fleet, reiterating we have very capable drivers operating that engine. Chief Baker confirmed the drivers are learning new things

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about the Tower-ladder truck and each time they train they are gaining more experience. Kermit reported he will continue to work with more drivers and encourage them to keep moving forward, “we are doing the best with what we have”.

Chiefs Report:

***Additional Discussion for Chiefs Report**

- Incidents: May incidents picked up with calls. As indicated in the report there were 51 calls in total. The Chief advised the Board weekends are getting busier. He is especially glad burning is over as we had several “smoke related” calls from uninformed visitors to the area. “Our season is definitely picking up”. He addressed one of the departments recent calls, incident where a mower-blade clipped a rock causing a spark and starting a grass fire. The fire burned over an acre of land. He described the use of drip torches instead of water. The wind pushed the fire into a safe area and eventually burned out, the Chief explained it was done with a lot less effort.
Commissioner Starkweather mentioned a situation that happened while traveling out of State this past month, where Emergency responders were dealing with long travel distances when getting to a scene. He inquired if Emergency responders have any special traffic privileges while in rout?
Chief Baker commented here in Washington State we must follow the Washington traffic laws. In his opinion speed is not always a great benefit when getting to the scene-safely. He recommends keeping calm and driving regular speed when necessary.

Executive Session: RCW 42.30.110 (1) (g) to review the performance of a public employee. Commissioner Starkweather asked for time of 30 minutes, starting at 5:36 pm. Commissioner Baker came out of the session requesting for an additional 15 minutes (5:56 pm). Commissioners reconvened to regular Meeting at 6:14 pm.

Results of Executive Session; Commissioner Starkweather proposed the Administrative Assistant position be changed to an Exempt classification and receive a salary amount of \$42,000.00 per year with benefits. Changing from hourly to salary. Commissioner Starkweather, Motioned to increase wages to a salary of \$42,000.00, Commissioner Weiss seconded, Motion passed unanimously.

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Public Comment: None

Adjournment: Commissioner Starkweather closed the meeting with no additional business before the Commissioners, the meeting adjourned 6:18 pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

**Attest: Regenia Trusel
District Secretary**



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

June 8, 2021

Incidents

51 Calls for service in the month of May; 43 within Fire District 5 and 8 out of the District. Fire responded to 28 calls within District 5, 2 out of District 5.

In District 5; 1 structure fire (Sunset Bar & Grill oven fire), 1 Camper fire (the camper fire spread to the car and .6 acres of grass-brush and 2 burn injuries that were airlifted the Harborview Burn Center), 1 brush-grass fire, 4 Authorized burning from complaints, 3 Motor vehicle accidents with injuries (one of the MVAs w/ injuries was watercraft accident brought to Mill Bay Boat Launch), 1 Vegetation fire other (smoldering fire along the road), 1 smoke scare, 1 Carbon monoxide, 1 Power line down, 1 Dispatched and cancelled, 13 assist EMS.

Out of District 5; 1 Motor vehicle accident in the Antilon Lake area, 1 Dispatched and cancelled.

EMS responded to 3 MVA with injuries, 2 Dispatched and cancelled, 1 Camper fire, 27 medical calls in District 5. 14 Calls EMS handled without Fire, and 13 with assistance of Fire.

Out of District 5; 4 Medical calls, 1 MVA with injuries and 2 Dispatched & cancelled

May Call Times;

Fire Call Processing was at 2:08, Arrival on scene at 10:25.

EMS Call Processing was at 1:20, Arrival on scene at 9:33.

Of the 43 dispatches in District 5, 34 calls were compliant to NFPA 1221, for call processing for 79.1%.

Of the 40 responses in District 5, 38 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 95%.

Personnel and Training

Training in May consisted of Tower training at Wapato Point Ellowee building (Roof operations, cutting ventilation holes while supported by the Tower's lanyards and breathing air system) and attack line coordination. We conducted annual Worktest, a work capacity test benefiting wildland red cards and structural requirements. All the personnel wanting the Arduous test climbed the Tower, then preformed the other functions of the test. Wildland CAFS Ops with support from Tender-52. Had Officer meeting and rig checks.

Recruitment & Retention

We have an interested couple from the Emerson Acres area interested in joining. I have invited them to attend a few meetings before joining. Location of their property would be a very good location if we wanted to place a wildland truck in the Emerson Acres subdivision.

Facilities and Equipment

Building Addition – Most of the building concrete is in. We are in a hold currently; the Architect didn't measure the height of the existing building correctly. Shorter than on the plans. With the insulation required by the Energy code, could lower the ceiling making installing the 9' door a problem. Hoping a resolution today.

Surplus Equipment – I have shown the manlift twice and the truck once so far. May have another interested individual for the truck soon.

RiverCom

The other members of the Shared Funding Committee and I created a questionnaire for all agency heads.

This questionnaire we hope will build consensus so we can target a plan to meet the most needs.

These questionnaires are due today. Then we can compile the comments and create a plan.

Prevention

Pre-fire Plans – A plan received from Mountain View Lodge this week. Will work on the others.

Wildfire Ready – The program is complete. We only received 4 requests as in my last report. The phone app was not user friendly. I entered 3 of those 4 requests into the Mobile Mapping app successfully and easily. 1 assessment yet to do when the residents get to Manson. We are going to have a Wildfire Ready after action on June 10th in Chelan. I hope they will take feedback to make the app usable.

Mobile Mapping – After entering the 3 requests from Wildfire Ready, I had a request for a neighborhood assessment in Pine Crest Place. 6 residents met with me in a group and then I was able to do individual site assessments on all 6.

I sent out a request for assistance to our Firefighters. More response to that request has come after those home visits. Their assistance will be helpful in future home visits.

JUNE TRAINING REPORT

(Completed 6/3/2021)

TITLE	IFSAC	2021 GOAL	NFPA NON-CERTIFIED	NWCG	MEDICAL
Firefighter 1	6	8	1		
Firefighter 2	7	7	1		
Hazmat Operations	13	15	1		
Officer 1	2	2			
Officer 2	1	1			
Instructor 1	7	7		1	
Instructor 2	0	1			
Wildland FFT2		8		10	
Wildland FFT1		10		1, 4 - AGY	
Engine Boss		2		2	
EMT		12			11
EMT Instructor/Evaluator		2			2
Fire Inspector 1	1	1			
Public Information Officer				1	

Red = New Certifications

Number of Chelan Fire District #5 Firefighters = 30

TESTING

All of the local testing dates have been completed. There are several classes scheduled where our firefighters/officers can go and challenge the test without taking the entire class. I will continue to forward the information to the firefighters to keep them apprised of the dates of these opportunities.

ONLINE TRAINING

I am continuing to assign the Vector Solutions courses to assist personnel to prepare for the IFSAC written tests for Firefighter 1, HazMat Awareness/Operations, Officer 1, Officer 2 and Apparatus Driver/Operator. At this time, there are no personnel prepping for Firefighter 2 testing.

WASHINGTON STATE FIREFIGHTERS ASSOCIATION (WSFFA) ANNUAL FIRE SCHOOL

The WSFFA Annual Fire School was held on May 21 through May 23rd at the Wenatchee Convention Center. I applied for and was granted a scholarship to attend

the whole conference. I worked for the school, helping with registration on Thursday and Friday. On Saturday, I took a n 8-hour Pumping Made Easy course. It was an excellent course and the instructors did a great job explaining the physics of water flow and tips and techniques for efficient pump operations.

The keynote speaker at the Saturday night awards banquet was Hillary Franz, Director of State Lands. She was very supportive of the local fire districts and was a dynamic speaker, giving the latest information on the upcoming fire season!

This school is offered every year and it is conveniently located in Wenatchee. I am planning to work with the school organizers to see if we can make it even easier for volunteers to attend.

TRAINING

Brian Whitney and Travis Farrar received their HazMat Operations certifications. They will be recognized at the July Board of Commissioners meeting. They will now be pursuing their IFSAC FF1 certification.

We have had 12 firefighters successfully complete the annual work test at the arduous level on 5/17/21 and 5/31/21. This will qualify them to be NWCG qualified as FFT2. We had one person successfully complete the annual work test at the moderate level, which qualifies them to be a tender driver/operator. These firefighters will be able to respond to state mobilization incidents during the upcoming fire season. The Chief incorporated climbing the ladder portion of the new tower truck as part of the arduous testing.