

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
February 9, 2021
Regular Meeting of Commissioners

Commissioners Conference Zoom: Dan Baker, Dana Starkweather and Fred Weiss.

Others on Zoom: Chief Arnold Baker, District Secretary Reggie Trusel, Training Officer Karen Sargeant, Ray Eickmeyer-EMS Director for Lake Chelan Health.

Call to Order: Commissioner Weiss, called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:30 pm. Closed: 4:31 pm

Public Comment: None

Minutes: The Meeting Minutes for the Regular meeting on January 12th and Special Meeting January 29th were presented, Commissioner Starkweather, Motioned to approve January 12th, and January 29th Minutes, Commissioner Baker seconded; Motion passed unanimously.

Financial Report: Chief Baker noted the update to December 2020 Financial Report. Invoices arriving in January with December dates were requested to be entered under 2020 year per County, which basically sets our year at 13 months. Chief Baker asked the Board if they are comfortable keeping with a 13-month year or if they would like to have a 12-month year. The consensus by the Board was to have a 12-month year. All invoice/vouchers received after last Commissioner Meeting in December will be entered into January of new year.

Approval of Invoices: Commissioner Baker, Motioned to affirm the Voucher FD51 in the amount of \$15,026.12, Commissioner Starkweather seconded; Motion passed unanimously.

New Business: Commissioner Baker suggested participating in the upcoming Snure Webinars. February 26th Webinar will cover (Bid Laws, Procurement and Public Works), cost is \$70.00 per person or \$300 for unlimited number. March 12th will cover (2021 Employment Law, Wages-Benefits, Fair Labor Standards Act, Volunteer Compensation issues and more). The Board agreed to participate in the February 26th Webinar.

Old Business

- **Company Calendar:** No Updates
- **ZBA Architecture:** Station 52 Bay Addition- Update
All Contractor bids were received January 29th by the 4:00 pm closing and were reviewed at the 4:15 pm Commissioners Special Meeting.

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Cascade Central Construction LLC-Bid Amount \$172,000.00,
Berry Construction-Bid Amount: \$236,150.00,
Beazley Construction-Bid Amount: \$473,793.00
Commissioner Baker, Motion to accept Cascade Central Construction LLC bid of \$172,000.00, contingent on proof of Liability Insurance aggregate of \$2,000,000.00, Commissioner Starkweather seconded; Motion passed unanimously.

- **Electronic Sign** – Update
The Fire Prevention and Safety (FP&S) Grants are part of the Assistance to Firefighters Grants (AFG) and support projects that enhance the safety of the public and firefighters from fire and related hazards. Wildland prevention projects could encompass the community “Message Sign” we have been needing. Chief Baker suggested including our other projects of Smoke Alarms and possibly Smart Burners in the Grant application as well. Grant submissions are due by February 26th. The Board agreed to pursue electronic sign via AFG Fire Prevention & Safety Grant.
- **Pre-Fire Plans:** Chief Baker explained to the Board the purpose of our “Pre-Fire Plans”. Collecting most current property information will assist the department in knowing the strengths and weaknesses of buildings and contents so that the fire suppression efforts are more effective. Chief reiterated the data collected will help identify specific structural information and site details to better preserve local property from destruction should fire occur. He stressed in addition to obtaining current data, iSpy mapping will help first responders mitigate the best emergency fire plan rescue. The Pre-Fire Plans – Commercial business letter has been modified and is ready to be mailed to Manson businesses.
- **Apparatus: E-One Aerial Truck**
Training for Aerial -Tower 51.
Chief Baker confirmed E-One Trainer is scheduled for March 27th. Darryl Beatrice will be traveling from Florida to work with our officer’s one-on-one. He has already sent Chief Baker three power points to study before he arrives. Darryl will be doing some training in Lincoln City, Oregon before arriving in Manson, Saturday 3/27/21. Scheduled start time is 7:00 am, ending around 5:00/6:00 pm.
- **FEMA 2020 BRIC Grant – Station 52 New Building**
Chief Baker heard back from State Emergency Management Division and they will unfortunately not include our application in their package to FEMA.

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The Chief has a Zoom meeting coming up with EMD and Hannah from Chelan County Natural Resource Department to clarify why we were turned down. In the meantime, Chief Baker is looking at other possible grants that would be worthwhile for us to pursue.

USDA Grant is one he is looking into; however, the qualification would be dependent on local family incomes falling below 60% of the Washington State Average.

- **Irrigation Station 52: Update**

Commissioner Baker confirmed Lake Chelan Reclamation will be completing the irrigation hookup/meter for Station 52 by March 15th.

EMS Report: Ray Eickmeyer, EMS Director for Lake Chelan Health, gave the latest update re: Covid-19 infections and vaccines.

Training Officer Report: Karen Sargeant

***Additional Discussion**

Discussion was made to assess and update the 2021 “Goals” for Firefighter training.

Assistant Chief’s Report: Kermit McClellan- None

Chiefs Report:

***Additional Discussion for Chiefs Report**

- **Incidents:**

Chief Baker expressed he is pleased with the firefighter incident turnout, when EMS requests assistance, our people consistently participate. He indicated next month should be warming up and would bring better conditions. Participation is huge and he sees that reflect in the Firefighter Points-Bonus checks.

Commissioner Starkweather expressed his appreciation to Training Officer Sargeant for the time she is putting in with training our volunteer crew.

The Chief reminded the Board of the surplus items up for Sale, this Spring.

Public Comment: None

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Adjournment: Commissioner Weiss closed meeting with no additional business before the Commissioners, the meeting adjourned 5:28 pm

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

**Attest: Regenia Trusel
District Secretary**



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

February 9, 2021

Incidents

35 Calls for service in the month of January; 23 within Fire District 5 and 12 out of the District. Fire responded to 13 calls within District 5.

In District 5; 1 Building fire (chicken coop, owner had the fire knocked down on arrival), 1 Unauthorized burning, 1 Brush fire (late night party with discarding burning material in an arborvitae), 1 Animal rescue on the ice at Roses Lake, 1 Vehicle Fire (pickup plow truck) and 8 calls to Assist EMS crew. EMS responded to 18 medical calls in District 5. 10 Calls EMS handled without Fire, and 8 with assistance of Fire.

Out of District 5; 4 Medical calls, 2 MVA with injuries, and 4 Dispatched & cancelled enroute
January Call Times;

Fire Call Processing was at 0:44, Arrival on scene at 7:06.

EMS Call Processing was at 1:44, Arrival on scene at 9:34.

Of the 23 dispatches in District 5, 20 calls were compliant to NFPA 1221, for call processing for 87%.

Of the 23 responses in District 5, 22 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 95.7%.

Personnel and Training

Training for January consisted of; Alarm systems with a tour of the Elementary School with its alarm panel, wet and dry sprinkler systems. Incident scene communications. We received our new AEDs, a drill was used as an in-service to show how they operate. They received an overwhelming approval from the firefighters. The ease of use and the feedback of information to the users is fantastic. We also did rig checks and an officer meeting.

I received curriculum for Driver/Operator class. The old curriculum had separated Pumpers and Aerials. The new curriculum has them in the same manual, just different chapters. The major areas the Driver/Operator curriculum covers is familiarization of apparatus, fire pumps, water hydraulics, friction loss, driving safety, and positioning pumper and aerial apparatus. To do everything in the curriculum would be about 40-hours of class time. Many sections are redundant with our driver training that Kerm and Beau already do. I am focusing on a class for Monday the 8th, to cover fire pumps, hydraulics and hose friction loss. On the 22nd I will focus on the fire ground for positioning pumps and aerial apparatus.

Training on the Bronto will be on March 27th. Darryl Beatrice will be coming from E-One in Florida. He will first train at North Lincoln OR. Darryl sent 3 PowerPoint lessons for us to work on before he arrives. This way all of the 27th can be devoted to hands-on training. We have added Dashiell Hei to the group for the training. We covered the first lesson on Feb 1st in our Officer meeting.

Recruitment & Retention

No new recruits this past month.

Facilities and Equipment

Building Addition – After the Special meeting, we sent all the bid packets to Randy Vanhoff of ZBA Architects for evaluation. Hoping to have his recommendation soon.

BRIC Grant – We have heard back on the grant application from the State Emergency Management.

They have turned it down and notified that they will not include with their package to FEMA. Some of their comments in the email are contradictory from earlier comments to Hannah our grant writer.

They did offer to have a conversation with us why they turned it down.

Tower-51 – As included above, our training date is March 27th. As weather gets nicer we can then resume our hands on training.

AFG Grant – I have submitted the grant application for a Type 3 CAFS Structure Protection truck. This is still the 2020 grant cycle. Truck cost is \$308,188, sales tax \$25,579.60 for a total of \$333,767.60. Federal share is \$317,873.90, District share \$15,893.70. Grant window closes on Feb 12th. Peer reviews begin on March 1st and will last 2 weeks. I offered to assist again this year and have been confirmed to participate.

RiverCom

I am still working my way through building a plan for the Shared funding program. That being very similar the Equipment Replacement plan I do for the District. It is beginning to come together.

RiverCom Board is working on site selection for a new facility. Believe in a month of two that they should be ready to proceed.

Prevention

I have contemplated the electric sign project to, #1 get the most out of the project that we need, and #2 get the cost minimized. The AFG Fire Prevention & Safety grant (FP&S) application period is open right now though February. Thinking that this may be a good place to fund it. Reading the program guidance, I think we need to be more comprehensive in our approach to getting a FP&S grant. The wide open opportunity is wildland prevention projects. The sign is just a piece of the bigger program. Program guidance is very clear to meet metrics of reducing fire incidents, fire deaths, percentage of community trained, percentage of target population trained, and local number of lives saved. The sign has been targeted at this point to inform our public of burning regulations. I am contemplating arguments for bigger picture thinking.

FEBRUARY TRAINING REPORT

(Completed 2/4/2021)

TITLE	IFSAC	2021 GOAL	NFPA NON-CERTIFIED	NWCG	MEDICAL
Firefighter 1	6	8	1		
Firefighter 2	7	5	1		
Hazmat Operations	11	17	1		
Officer 1	2	2			
Officer 2	1	1			
Instructor 1	7	7		1	
Instructor 2	0	1			
Wildland FFT2		6		7	
Wildland FFT1		5		5	
Engine Boss		2		2	
EMT		12			11
EMT Instructor/Evaluator		2			2
Fire Inspector 1	1	1			
Public Information Officer				1	

Red = New Certifications

Number of Chelan Fire District #5 Firefighters = 31

TESTING

The chart below shows the firefighters that are scheduled for IFSAC testing on various dates in Leavenworth and which test(s) they will be taking.

NAME	IFSAC TEST	TYPE OF TEST		DATE
		Written	Practical(*)	
Efren Alejo	HMA/HMO	X	X	4/24/2021
Brian Whitney	HMO		X	4/24/2021
Travis Farrar	HMO		X	4/24/2021
Jerry Smith	FF1	X		2/19/2021
Jerry Smith	FF1		X	5/22/2021

(*) The firefighters that need to take their practical test are currently on a waiting list for the practical testing. They are signed up for the tests and I should know something definite in the next couple of weeks.

INDIVIDUAL TRAINING PLANS

Completion of Individual Training Plans (ITP) is progressing. To date, there are seven plans that are completed, copied and attached to their training files.

FIREFIGHTER RECRUITMENT

Zach Phelps, who left to become a resident firefighter in Wenatchee has come back to us. He will be staying in Manson and will answer calls when he is off duty from Wenatchee. He was at the top of his academy class and is currently certified as IFSAC FF1 and FF2, and he is a NWCG FFT2 for wildland incidents. He has completed and qualified as an EMT for the State of Washington and is waiting to take the test for national status.

ONLINE TRAINING

We are continuing to utilize Target Solutions as our main online training program. We are also discovering other websites that offer free online training in topics that could be of interest to our firefighters, such as fire investigation, Traffic Incident Management (TIM) and wildland geoscience topics, (fire behavior and fire weather). As courses are postponed, this other training allows our firefighters to keep learning and gaining training hours.

TRAINING

The Washington Department of Natural Resources has set their schedule for their Wildland Training Academy. All of the courses that they offer, S-230 – Crew Boss, S-131 – FFT1/IC5 will be instructor-led, online classes, (the exception being the S-130 Field day, which will be in person). These courses are being offered on various dates from February through June. So far, Jerry Smith and Adam Rasmussen have registered to take the S-131 course. I am hopeful that others will register for the courses in the near future.