

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
Saturday, August 5, 2016
Workshop Meeting of Commissioners

Commissioners Present: Dan Baker, Brian Harris, John Spencer

Others Present: Chief Arnold Baker, Assistant Chief Kermit McClellan,

Call to Order: Chairman John Spencer called the meeting to order at 8:00 a.m. and the flag salute commenced.

2018 Projects & Plans:

Truck Replacement: Assistant Chief Kermit McClellan suggested to replace the manual transmission on Engine-54 with an automatic so more people could drive it. The Commissioners asked what the cost would be. AC McClellan thought in the \$20,000 to \$25,000 range. The Commissioners further discussed the issue and recommended that after fire season had wound down that we have the transmission replaced. Chief Baker would get quotes from qualified shops including Allison Transmission in Spokane.

Chief Baker reported that we are behind the time curve to have a replacement truck for Brush-52 by the spring of 2018. We can slow down the process to have the truck for spring 2019. Commissioners discussed options of having the Fire District purchase the items and hiring the assembly to be done verses buying a completed truck, Chief Baker advised that completed trucks are \$350,000. By doing the leg work ourselves and keeping the scope of the project simple and not allow the truck to become a full NFPA compliant truck with emergency lights and etcetera. This truck is important to our capability to protect homes in wildland fire, it is not important for Survey & Rating purposes. Commissioners discussed that \$250,000 was a lot more reasonable. Consensus was to establish a bid spec soon and be ready to initiate the chassis bid after the beginning of the year.

S-52 Generator: After the District not being successful with WA DNR Grants, it is discussed that we need do the project. Consensus was to go with the recommended size of 100kw. Discussion was focused on the covered area where the generator would be located. Chairman Spencer suggested making the covered area larger to park Brush-52 under some shelter in the winter. Commissioner Baker said that the covered area does not need to attach to the station, it will have its own footings and supports. Chief Baker asked Commissioner Baker who he recommended as an Engineering firm, he replied Pacific Engineering in Wenatchee. Chief Baker said that would be a starting point to have the structure engineered before we go out to bid for a contractor. Chief Baker asked the Commissioners if they would like to hire Brian Ziesmer of Z Engineers to oversee the project, by consensus they agreed that would be the best to have Brian work for the Board. A contractor will be solicited through formal bidding.

Additional Projects: Chief Baker said that he had 2 more projects he would like to have the Commissioners discuss. The first was that one of our residents had offered to sell his Genie manlift to the District for \$2000. The person is Ray Cramer and he want to do something for the department. Chief Baker looked at comparable used manlifts. This one had batteries replaced 2

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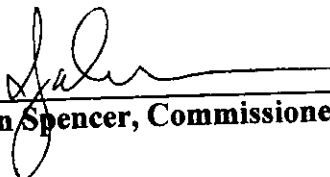
years ago. Others found were \$5800 to much higher. We need for a manlift to change a light bulb or do anything in the overhead of the station. The cost to rent a manlift just to do maintenance is more than its worth. Having would be more convenient.

The second project Chief Baker brought up was getting on the PUD grant to replace all out lights at Station-51 and Station-52. The Fire District would be responsible for 25% of the cost. At first quote Station-51 would be about \$11,000 and PUD would have 75% and the District 25%. Commissioner Harris then added that project would well more than pay for the manlift that would be rented and charged to the District. The purpose for changing the lights besides taking advantage of PUD's grant would be cooler light ballasts. The current ballasts get hot when run too long. The District would also save on energy costs.

Budget Review 2017 & 2018: Chief Baker displayed the costs of the projects just discussed in an Excel financial model. Pushing the replacement CAFS engine off to complete in 2019 allowed the District to carry available cash in excess of the Districts policy of 25% of the budget on hand at any time. The Commissioners agreed to discuss these projects further in the regular meeting and map out a plan to carry them out.

Adjournment: There being no more discussion or planning before the board, the meeting was closed at 10:30 a.m.

Chelan County Fire District 5 Board of Commissioners:


John Spencer, Commissioner


Brian Harris, Commissioner


Dan Baker, Commissioner


Attest: Arnold Baker, Chief