

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
August 11, 2020
Regular Meeting of Commissioners

Commissioners Conference Call: Dan Baker, Dana Starkweather and Fred Weiss.

Others on Call: Chief Arnold Baker, Training Officer Karen Sargeant, EMS Director for LCCH Ray Eickmeyer, Captain Adam Rasmussen, District Secretary Reggie Trusel.

Call to Order: Commissioner Baker called the meeting to order at 4:33 pm. No Flag salute, due to the Governor's Proclamation for meetings suspended.

Pension Board: Opened: 4:34 pm and closed 4:35 pm. (No Business)

Minutes: The Meeting Minutes for the Regular meeting on July 21, 2020 were presented, Commissioner Starkweather motioned to approve Minutes, Commissioner Baker seconded; Motion passed unanimously.

The Workshop Minutes for Commissioners Workshop on August 4, 2020 were presented, Commissioner Baker suggested making a couple of changes, Chief Baker showed the Workshop Minutes *document* on the Zoom screen and went over changes for everyone to view, the Commissioners were in consensus. Motion was made by Commissioner Starkweather to approve the Minutes with the few changes, Commissioner Weiss seconded; Motion was passed unanimously.

Financial Report: Commissioners were informed, \$26,604.93 of July's expenses were entered in June @ EDEN program, July-"Expense Status" report does not reflect those transaction/amounts. Chief Baker suggested having county do a funds transfer from investment account to our expense account. The funds transfer will be used to cover potential purchase of-E-One Aerial Bronto Truck, Transporting truck and current Vouchers. Chief and Commissioners agreed, \$217,000.00 would cover pending expenses. Commissioner Starkweather motioned to approve funds transfer of \$217,000.00 from investment account to expense account, Commissioner Weiss seconded; Motion was passed unanimously.

Approval of Invoices: Commissioner Starkweather Motioned to affirm the Voucher FD51 in the amount of \$7,264.76, Commissioner Weiss seconded; Motion passed unanimously.

New Business: Adam Rasmussen-announced the Manson Drone Club is available to help assist when needed, as they have a thermal imager drone. His son, Gunnar is a part of that club and is qualified to work the drone. Gunnar is also one of our Junior Firefighter volunteers.

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Old Business:

- **Company Calendar:** Chief Baker informed the board the department has upgraded their existing computer system with the help of Dustin Ingalls. Dustin's work history is in cyber security with Microsoft. We have done away with older server and now using Microsoft Cloud. Chief Baker was able to go back to the past excel calendar format, now looking the way it did before.

- **ZBA-Architect, Randy Vanhoff:** Station 52
Permit Status: We have the Permit, arrived Monday 8/10/20
Chief Baker explained due to work volume local contractors are facing during summer season, it might be in our best interest to wait and take bids later in the year. Captain Adam Rasmussen with RAS Construction agreed Contractors will be looking at bidding (new jobs) end of the summer rush. Adam suggested the department wait until possibly September or October when things slow down a bit.
Chief Baker suggested giving a larger window for contractors (180 days versus 120) to start project from the time contract is accepted and signed. Realistically construction could start early spring of 2021. Adam reiterated this type of bid is pretty basic and should not take long at all. He recommended requesting bids by end of September. Chief predicted October Commissioner Meeting would be a practical time to discuss Contractor bids and possibly, decide on who the department might want to move forward with.

Station 2 Irrigation-Next Steps: Attorney is working on revising the utility easement on the plat. Still waiting to hear back.

- **Electric Sign** Update: None
- **Pre-Fire Plans:** CCFD#1 Grant (Wildland Urban Interface) Assessments
Wildfire Risk to Communities: Community Planning Assistance for Wildfire (CPAW) is the same group of people that came up with this model. Chief Baker commented the iPad is ordered and he is hoping to start entering data, early as this summer. He would like to get into the field this Fall and finish in the Spring-2021.

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- **Apparatus** (Aerial Platform-E-One Bronto)
Chief Baker conveyed the department received on 8/11/20 (via fax) Certifications on Pump and Aerial Testing. “Truck is sound” according to the inspection done by Premier Fire Apparatus. They are the E-One fire apparatus sales and service dealer for central New York regions. They performed a full inspection this past June. Premier does a tip-to-toe inspection far beyond most basic inspections. Chief Baker received an email from Premier’s president, he expressed the engine is in “really good condition”. This aerial has been serviced on a regular basis and kept up with everything needed by Premier Fire Apparatus. Tire age: Truck had all tires replaced in 2014.

2017 was the last Aerial Inspection Certification. By law (Aerial’s) must have this type of inspection every 5 years. Next inspection will be due-July 2022. Annual Inspections must be done by a 3rd party. Chief Baker commented, he would prefer doing the “Pump” testing himself when we do our regular testing in September.

Commissioners had a few valid questions:

- Any accidents are on record?
- Why is Verplanck Fire Department wanting to sell?
- Should we do a conference call with CCFD5-Commissioners and Verplanck department first, before negotiating price?
- Aerial truck shows price difference on two separate websites?

Chief Baker confirmed there have been no accidents on record. Reason for selling; the Verplanck Fire Department would like to down-size to a smaller ladder engine, as one of the larger commercial buildings (power plant) closed down recently and there is no real need to utilize this size aerial/platform truck. Their need is geared more for residential rescue. Chief assured Commissioners the department has enough documentation regarding service records and current certifications. He indicated one of Verplanck Fire Commissioner is standing by for a call during the meeting to discuss any questions we might have, price etc. Chief Baker asked the Commissioners if they felt confident to move forward with a call, Commissioners agreed to make the call.

Captain Rasmussen interjected, this type aerial truck will benefit our community 100% and will give firefighters the ability to do their jobs more effectively. Chief reiterated, the Aerial Bronto “fits the culture of the department” and is an important piece for our future.

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Commissioner Weiss made a Motion to move forward by putting a price cap of \$165,000.00, Motion was seconded by Commissioner Starkweather, all were in agreement.

Chief Baker made the call to Verplanck Fire Department and spoke with Commissioner Ivan Ward. Chief Baker asked about the two different prices listed on the different websites and Commissioner Ward responded the price should be the same (\$159,000.00). The chief had a couple questions re: equipment included in sale (lights, ground ladders, ladder belts) and asked if he would accept an offer of \$150,000.00? Commissioner Ward replied YES - \$150,000.00. Commissioner Ward stated he would start working on sales agreement the next day and scan/email back to Chief Baker.

- **EMS Report:** Ray Eickmeyer, EMS Director for Lake Chelan Community Hospital & Clinics gave the latest emergency response updates. Summer has brought a new record for EMS calls, 228 responses in one month. They saw the most community visits to date, which was 16 times more than this time last year. Four ambulance calls out at the same time. Manson displaced 1 time. All time record for responses on July 4th with 21 total calls in a 24-hour period.

Ray was incredibly pleased with the Levy outcome, the community supported 70 % in favor. He is currently working on bids for replacing five-six difibulators, \$250,000.00 estimated cost and is hoping to have all replaced by February 2021.

A lot of things delayed because of Covid-19. He is hopeful to receive more grants for the EMS department and shared his appreciation to Chief Baker for his assistance with grant input. He commented the Manson Fire Department responded to multiple aid calls in June and it was great to see so many volunteers on scene. Ray applauded the Manson Fire Department in how they are doing such a “great job” and appreciates their support.

- **Interlocal Agreement**

Chelan County Public Hospital District # 2 and Chelan County Fire District 5 Cost Share: \$5,000.00 @ vested interest in Fit Testing Kit. Manson Fire District shall notify Hospital District to reserve times to use Fit Testing Kit.

Chief Baker and Hospital CEO are all in agreement to move forward with the shared arrangement, as they understand the definite need for SCBA AND N95 Masks (Fit Testing). Commissioner Starkweather motioned to pass the Interlocal Agreement, Commissioner Weiss seconded, Motion was passed unanimously. As Commissioner Chairman, Dan Baker will sign agreement. EMS Director Ray

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Eickmeyer commented the only real maintenance is sending Fit Tester off to be calibrated when needed.

Training Officer Report: Karen Sargeant
***Further Discussion for Training Report**

No changes from new certifications. Mike Knott completed the required courses to become certified as a FFT2 Wildland Firefighter.

CCFD5 will invite those few who received Certification Compensation to the next (In Person) Commissioners Meeting, so they can be acknowledge in front of the Commissioners - (Jerry Smith, Aaron Richmond, and Tiffany Gaughan). The Governor's Proclamation requires us to do "Zoom" meetings for now.

Gunnar Rasmussen is working on completing his Basic Wildland test. He is close to finishing, as he can speed through the course-slides fairly quickly to the test portion.

Target Solutions: Online Training

Karen is still waiting to hear back from the three firefighters, who need to finish up VFIS Driver Training / Certifications. There are three other firefighters working to complete Basic Wildland and Basic Command / NIMS.

The next training will be getting firefighters ready for Pump Operations, Water Supply, Apparatus Driving-Operator, Communications and Accountability.

ID Card Update: Few more volunteer photos needed.

Nick Glenn: IFSAC- FF2 testing. He will need to have completed, Practical test by April 2021.

Randy Goebel is interested in challenging the Officer One test, as he has already prepped for the course. Karen informed Randy, the test will be available end of September.

Karen explained, with summer in full swing, we have some added stress with over 60 calls this past month. Karen was pleased with the excellent response from volunteers. No complaints! Chief Baker commented, volunteers feel useful when they are called out "Filling the need". He is also, pleased with the turnout. However, these calls are typical for this time of year. Chief gave an update regarding "Training Burn" planned for next October. Wapato management has decided not to burn their six buildings this fall. They are concerned of the smoke/fire on property. This would have worked nicely for "burn-training". Chief will now look at running some drills inside the buildings before they are removed, especially now that the department will have the aerial-

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ladder engine. Scott Hutchinson, Vice President of Wapato Point, will be showing Chief Baker, the new plans for replacement buildings.

Assistant Chief's Report: Kermit McClellan-None

Chiefs Report:

***Additional Discussion for Chiefs Report**

Facilities and Equipment:

- Building Addition: The Commissioners were informed of an additional cost of \$1,192.40 @ Permit Fee; payment was mailed, and we have now received Permit.
- Station 2 Irrigation-Next Steps: Attorney is working on revising the utility easement on the plat. Still waiting to hear back.

RiverCom: Regarding Incident Response Times (Report).

Chief Baker commented "Dispatch Times" can vary-three to four minutes due to different circumstances. Could be possible language barrier, getting exact address information etc. Example of a call that came in the other night after midnight, someone reported seeing smoke on the lake. He saw it was a call coming from an out of town area code. Chief responded but did not find any obvious evidence of smoke. He was not all together sure if the caller reporting smoke was perhaps referring to one of our smaller lakes.

Prevention: The Fire Danger rating has been raised to (Very High). This indicates, NO all wood campfires or firepits. Barbeques used must be gas only. Chief Baker did issue two burn permits for fire blight disease / orchard tree burning.

Facilities:

- **FEMA (Notice of Funding Opportunity) WA State:** Annual Hazard Mitigation Assistance grant programs for FY2020 - Building Resilient Infrastructure and Communities (BRIC) and Flood Mitigation Assistance (FMA).

This grant program will run from September 30, 2020 - January 29, 2021. The total, nationally available funding for FEMA's 2020 BRIC grant is around \$500 million dollars. FEMA has established specific state allocations and tribal set-asides, as described in their Notice of Funding Opportunity (NOFO), leaving \$446 million available for the national competition.

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Chief Baker will use information from last year's Hazard Mitigation Plan re: New building addition (living quarters) for our Wapato Lake Road, Station 2 property. A grant for \$2 million dollars would require a commitment from CCFD5 of \$500,000.00. That \$500,000.00 funding could come from a low interest loan. The Chief would like to work on the conceptional drawings with ZBA Architect, Randy Vanhoff. The Chief has already started to prepare first draft, as this is a step by step process. Final application will be due the end of the year. Chief Baker would like to utilize County Resource Departments main "grant writer" to work on BRIC grant project, starting in September. In 2010, Station 2 was approved for *temporary occupancy* for current living quarters. The Commissioners agreed this is a great opportunity to potentially expand our plans for a second building on Station 2 property.

Public Comment:

Adjournment: Commissioner Baker closed meeting with no additional business before the Commissioners, the meeting adjourned at 6:32 pm.

Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dan Baker

Commissioner Dana Starkweather

Commissioner Fred Weiss

**Attest: Regenia Trusel
District Secretary**



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

August 11, 2020

Incidents

64 Calls for service in the month of July; 48 within Fire District 5 and 16 out of the District. Fire responded to 27 calls within District 5.

In District 5; 1 Structure fire, 2 MVA w/ injuries, 1 vehicle fire, 1 smoke from a BBQ, 4 Brush & grass fires, 1 Grass fire, and 17 calls to Assist EMS crew.

Out of District 5; 1 Brush-grass fire (State Mobe in Mansfield)

EMS responded to 41 medical calls in District 5. 20 Calls EMS handled without Fire, 2 MVA w/ injuries, 1 Standby at our structure fire, 1 Dispatched and cancelled, and 17 with assistance of Fire.

Out of District; 9 Medical calls, 5 Cancelled enroute and 1 MVA with injuries.

July Call Times;

Fire Call Processing was at 1:31, Arrival on scene at 8:33.

EMS Call Processing was at 2:34, Arrival on scene at 9:06.

Of the 48 dispatches in District 5, 36 calls were compliant to NFPA 1221, for call processing for 75%.

Of the 47 responses in District 5, 42 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 89.4%.

Personnel and Training

July training consisted of apparatus checks, officer meeting, driver annual refresher, new driver class with driving rodeo, high performance CPR, quarterly SCBA drill, and water rescue equipment familiarization. On August 10th we will be drilling with the Deputies on Marine 1 with the District's water rescue equipment to practice deploying with the boat underway.

Recruitment & Retention

The July new recruit junior firefighter has been participating well. No additional recruits have inquired.

Facilities and Equipment

Building Addition – We were contacted by Community Development on Aug 5th that our building permit was ready as soon as we paid an additional \$1192.40. I asked why we couldn't have paid the whole fee from the beginning? The reply was, "we always do it in two parts". Randy Vanhoff had finally nudged the right person so we could get notified of the amount owing and that it was available by appointment. We were able to write a check from revolving, scan the form with my signature back. We are to receive the permit and packet by mail. We will see if it comes by Board meeting.

S-52 Irrigation – The utility easement we had put on the plat is being redone. Not only are we having an issue getting water, so will the parcel on the uplake side. The correction is on an attorney's desk with the intent to correct on the plat for the Fire District and the buyer of the adjacent parcel to have access to the water line.

RiverCom

The Board workshop was held in Zoom. It was good to get interest from Board members in the depreciation schedule for all radios owned by the 21 user agencies. The objective that when a radio is

purchased, the life of the radio is calculated and planned to have cash available for the next replacement. I am working with each agency to get good information to put into the depreciation schedule.

Prevention

The Fire Danger Rating designation was raised to Very High on July 27th. This designation removes all wood campfires. Travel on designated roads is restricted to bona fide residents and people with an approved purpose.

The sign project has had no progress. Waiting for the electrician doing the Cairdeas Winery project to quote the underground installation.

AUGUST TRAINING REPORT

TITLE	IFSAC	2020 GOAL	NFPA NON-CERTIFIED	NWCG	MEDICAL
Firefighter 1	6	8	1		
Firefighter 2	4	5	1		
Hazmat Operations	11	17	1		
Officer 1	2	2			
Officer 2	1	1			
Instructor 1	7	7		1	
Instructor 2	0	1			
Wildland FFT2		6		7	
Wildland FFT1		5		5	
Engine Boss		2		2	
EMT		12			11
EMT Instructor/Evaluator		2			2
Fire Inspector 1	1	1			
Public Information Officer				1	

Red = New Certifications

Number of Chelan Fire District #5 Firefighters = 30

Mike Knott completed the required courses to become certified as a FFT2 Wildland Firefighter.

Jerry Smith, Tiffany Gaughan and Aaron Richmond will be receiving their incentive awards for their successful completion of the state certifications.

ONLINE TRAINING – TARGET SOLUTIONS

I have 3 firefighters that I am still working with on an individual basis to assist them with the completion of the following trainings:

Basic Wildland – L-180, S-130, S-190 (*)

Basic Command/NIMS – IS – 100, 200, 700 & 800 (*)

(*) These courses are needed to qualify for obtaining a qualifications card to participate in a wildland fire incident. The NIMS courses allow the firefighters to take higher level courses in both wildland and structural venues.

I have paused in assigning new Target Solutions modules to give all firefighters the opportunity to finish past assignments. This week, I will be assigning modules once again.

TRAINING

We have successfully finished the VFIS Driver Training course and the department driver refresher course. Six of the nine VFIS Modules coupled with the three Target Solution modules made up our driver refresher training for those firefighters already certified to drive certain vehicles. The VFIS Driver Operations training course was completed Saturday, July 18th and 10 firefighters will be receiving their course completion certifications. Beau Alanis and Kermit McClellan were the lead instructors for the course, utilizing their VFIS T the T training they received in 2019. Nine of those firefighters were introduced to the driving competency course, (traffic cone course). The firefighters will be required to complete the actual competency course, drive for a specified number of hours and demonstrate competency in pump operations before being certified to drive the apparatus.

MEMBERSHIP

With the exception of those members that need their photos taken, we have created and issued the new ID cards for all firefighters. Careful consideration was given to the qualifications of each firefighter.

RED CARDS, (WILDLAND QUALIFICATION CARDS)

Some of the firefighters have received their red cards for the 2020 fire season. Raynor is still uploading and gathering information onto the Incident Qualification System, (IQS). Then more red cards will be issued to the remaining firefighters.

TRAINING RECORDS

Organizing the training records for each firefighter is ongoing.