

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
April 12, 2022
Regular Meeting of Commissioners

Commissioners Present: Fred Weiss, Dan Baker, and Dana Starkweather.

Others Present: Chief Arnold Baker, District Secretary Reggie Trusel, Assistant Chief Kermit McClellan, and Lieutenant Raynor Baker.

Call to Order: Commissioner Chairman Starkweather called the meeting to order at 4:30 p.m. The Flag salute commenced.

Pension Board: Opened: 4:31pm. Pension Board Closed 4:32 pm.

Public Comment: None

Minutes: The Meeting Minutes for the Regular meeting on March 8th and Workshop Minutes from March 16th were presented, Commissioner Baker, Motioned to approve both March 8th and March 16th Minutes, Commissioner Weiss, seconded; Motion passed unanimously.

Financial Report: Chief Baker noted the property tax deposits are starting to reflect in our expense account.

Approval of Invoices: Commissioner Weiss, Motioned to affirm April Voucher FD51 in the amount of \$6,810.56, Commissioner Baker, seconded; Motion passed unanimously.

New Business:

- Website – Administrative Assistant, Reggie Trusel gave an outline of how the Departments website will look after updating certain areas with added information.

Old Business:

- **Company Calendar**
Chief Baker went over the months calendar, Wildfire Ready Neighbors Kickoff Event, will be held April 19th from 10:30 am-12:00 pm at Union Valley. The Chief advocated the Mobil Mapping system and reiterated how well it is working for Wayne Worzella who is doing the Wildland home assessments.
Chief Baker commented he added the WFCFA Annual Conference to the calendar which will be at the Davenport Hotel in Spokane, Oct. 27th-29th. This will be a three-day conference for the Commissioners and Fire Chief to attend.

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- **Station 52 Irrigation:** Chief Baker advised he is looking at next month to start the irrigation project at Station 52 property. He suggested once the layout has been done, he will need approximately three helpers to finish.
- **Pre-Fire Plans: Prevention-** The Chief reported, we have received three more Pre-Fire Plan-Fact Sheets from commercial properties. A total of five have come back to the Station.
- **Policy Updates:** None
- **Assistant Chief/Training Officer Position:** Board Chairman Starkweather asked Chief Baker if any of the Officers have responded to the email that was sent regarding, Training Program – duty list. The Chief summarized he had not heard back from everyone as of yet, not sure if Officers can make the April 21st tentative date. Commissioner Weiss mentioned while at the latest WFCFA Seminar, he spoke with a member of Lincoln County Fire Department near Reardan, WA on how they (contract out) their departments training. Chief Baker agreed that is an option, but the program needs to be “managed” from within our own Department as it is important to “keep the training on target to our goals.” Lieutenant Raynor Baker reported that only 60% of our current volunteers participate in doing the online courses. Chairman Starkweather reiterated the need to lock in the Workshop date as soon as possible.
Assistant Chief McClellan stressed the need for the Officers to come to the table ready with their training ideas and to give an assessment of how much they can take on with regard to the hours recommended in the program. He added his concern, “will the hours be enough to meet the tasks”? He communicated he would send out a notice to the Officers immediately. The Board recommended giving them two different date options: April 21st or 28th. Chairman Starkweather reiterated their will be compensation connected to the additional training. Commissioner Weiss confirmed he will follow up with Lincoln County Fire Department on how their training-contracting works and would share his findings at the upcoming Workshop. The consensus was to get Officer commitment on Workshop attendance and to receive feedback. Chief Baker concluded we will serve food for everyone attending.

EMS Report: None

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Assistant Chief's Report: Kermit McClellan

Assistant Chief McClellan announced The Region 6 Training Council has approved the training for Electric Car Safety. He indicated he would like to start right away and that Karen Sargeant is working with the Training Officer from CCFD#1, Al Torres on the details.

He informed the Board he and volunteer Dan Weakly cleaned Fire Station 51 and Station 52 this past week. They hosed out the bays and went through and organized gear and tools. All engines were washed. He was pleased to report the volunteer driver training is continuing to go well.

Chiefs Report:

***Additional Discussion for Chiefs Report**

Incidents: Chief Baker briefed the Board, the call volume for March was low. He expressed the time is good to do some live fire training. He pointed out the drill this week will be covering Wildland Refresher. Last week's drill was a live fire training burn on the top of Ivan Morse Road and conveyed it went well.

Facilities and Equipment:

Chelan County's- (CPIF) Cascade Public Infrastructure Fund grant, max amount is \$150,000. The deadline to submit is July 15th. Chief Baker stated he will consult with Board members when writing the proposal. The funding match will need to be discussed.

Commissioner Baker mentioned he reviewed the last several months of Drill sign-in sheets (Officer/Volunteer) attendance. He reported seeing a pretty consistent turn out with the exception of a couple of drills. Chief Baker interjected attendance of 15 or more is the goal for each drill and is hopeful he will see more in the future.

Commissioner Weiss asked about DECON. Chief Baker disclosed the department has a DECON process in place. He advised this is a critically important protocol when returning from a fire. He explained the DECON process to the Board.

Public Comment: None

Adjournment: Commissioner Starkweather closed the meeting with no additional business before the Commissioners; the meeting adjourned 5:50 pm.

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Chelan County Fire District 5 Board of Commissioners:

Commissioner Chairman Dana Starkweather

Commissioner Fred Weiss

Commissioner Dan Baker

**Attest: Regenia Trusel
District Secretary**



Manson Fire Department

Chelan County Fire District 5

P.O. Box D Manson WA 98831-0438

mansonfire.org

Chiefs Report

April 12, 2022

Incidents

26 Calls for service in the month of March; 20 within Fire District 5 and 6 out of District. Fire responded to 10 calls within District 5, 2 mutual aid calls.

In District 5; 1 Authorized burning, 1 Alarm activation-no fire, 1 Dispatched & cancelled, 6 Assist EMS and 1 Unintentional medical alarm.

Out of District 5; 2 Dispatched & cancelled calls.

EMS responded to 17 medical calls in District 5. 9 Calls EMS handled without Fire, 6 with assistance of Fire, 1 Unintentional medical alarm and 1 Unintentional medical alarm with Fire responding.

Out of District 5; 4 Dispatched & cancelled calls.

March Call Times;

Fire Call Processing was at 1:26, Arrival on scene at 8:59.

EMS Call Processing was at 1:55, Arrival on scene at 9:54.

Of the 20 dispatches in District 5, 13 calls were compliant to NFPA 1221, for call processing for 65.0%.

Of the 18 responses in District 5, 17 calls were compliant to Fire District 5 benchmark of 12:00 minutes for 94.4%.

Personnel and Training

Training in March consisted of using the Region's Forcible Entry prop. This door prop allows firefighters to practice inward and outward swinging doors with the Irons (Halligan & Flathead Axe set) maximizing tool techniques. A classroom training on hose, nozzles and fire ground operations. We had 2 sessions at the North Shore Church parking lot; the 1st with large diameter hose and the Tower, higher gallonage management, the 2nd with crosslays and handlines to deploy and reload. Medical OTEP (A Pandemic in a Pandemic – the Opioid Crisis module). Officer meeting and the 5th week on the month devoted to SCBA Quarterlies, SCBA Proficiency tests and a High Performance CPR station.

Recruitment & Retention

Fraser Soderstrom is our recruit from District 7. He completed the academy offered by Districts 1 & 7. No new recruit inquiries.

Facilities and Equipment

Chelan County CPIF Grant – I will be working on this proposal and keep the Board abreast how we utilize the grant in conjunction with our Station-52 plans. The deadline for submission is July 15th.

DNR Equipment Grant – The WA DNR grant, (referred to as the HB 1168 grant), was submitted on March 30th for \$100,000. The DNR expects to award these grants in April. The proposal was written around the shortfall of the FEMA Assistance for Firefighters grant (AFG). We had been denied or not made peer review for 4 previous cycles due to the size of our request compared to our small call volume. As the Commissioners had agreed to ask for less funding to increase our chances for an award. The DNR Grant Manager was contacted and interested in our proposal to leverage Federal funds as long as the project was focused at wildland firefighting.

RiverCom

RiverCom has publish a RFQ for Engineering and Architect, the closing on the RFQ is April 15th. In 2018, I made the motion for a study to compare expanding at Wenatchee Police Station or going to a green space to build from scratch. The information learned and the firm that did that study, Schrader Group, have led RiverCom to pursue the green space approach. Schrader Group is a national leading firm with a specialty in dispatch facilities. It will be interesting if the Schrader Group responds to the RFQ.

No new information on the CWICC discussions. RiverCom did appoint a sub-committee to negotiate with CWICC when the opportunity rises.

Prevention

We have received 3 of the recently requested pre-fire plans back. We had 2 from last year for a total of 5. I have had others say they were working on it.

Hilary Franz, Commissioner of Public Lands introduced a program last year, Wildfire Ready Neighbors. We participated, but had minimal results. The Wildfire Ready Neighbors program is a social media outreach for requesting home assessments. This year the focus location for the kickoff is in the Union Valley area. The event will be on April 19th at 10:30. I submitted Emerson Acres for a kickoff site. They wanted a site with a little more improvements made that demonstrate good home defensible space. I will try to get Emerson Acres residents and other outlying residents to take in the event, learn what they can do to prepare for wildfire.