

**Chelan County Fire District No. 5**  
**250 West Manson Blvd.**  
**Manson, WA 98831**  
**March 14, 2017**  
**Regular Meeting of Commissioners**

**Commissioners Present:** Brian Harris and Dan Baker

**Others Present:** Chief Arnold Baker, Assistant Chief Kermit McClellan, Patty McClellan and Chris Willoughby.

**Call to Order:** Commissioner Brian Harris called the meeting to order at 4:30 p.m. and the Flag salute commenced.

**Public Comment:** Chris Willoughby gave a report on the Officer changes in the Association. Chris Willoughby is now the President; Karen Sargeant is Vice President; Dana Vivian is Secretary. The Association is sponsoring the Trojan Baseball team for \$200 and purchased a banner promoting the Dept. They're also looking at other funding options.

**Pension Board:** Opened at 4:31. With nothing to report, the Pension Board adjourned. Regular meeting resumed at 4:33.

**Minutes:** February 14th Meeting Minutes were presented and reviewed. Commissioner Baker motioned to approve the minutes as presented. Motion passed unanimously.

**Financial Report:** There were no questions about the February Financial report.

**Approval of Invoices:** Commissioners Baker and Harris approved and initialed the change in voucher # 02-16 from \$568.89 to the correct amount of \$268.89. Commissioner Harris motioned to approve and pay the March Vouchers FD51 in the amount of \$6,133.15 and FD52 in the amount of \$1,728.52. Motion passed unanimously.

### **Chiefs Report**

#### **Incidents**

20 Calls for service in February, all calls were within District 5. Fire responded to a structure fire (small out-building), 2 Motor Vehicle Accidents, an odor of smoke from a furnace on SR 150, 2 calls to assist the EMS crew and a call from a concerned citizen about the house that the Fire District burned in training. EMS responded to 13 calls within the District.

Fire Call Processing was at 2:12, Arrival on scene at 11:15.

EMS Call Processing was at 1:09, Arrival on scene at 10:30.

Of the 20 calls in the District, 14 calls were compliant to NFPA 1221, for call processing.

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**Personnel and Training**

Training in February consisted of James Bergeron from Regional EMS testing our proficiency in CPR. We will soon have a report how District 5 compares to the region. An Officer meeting, an Association meeting, a Safety meeting, SCBA quarterly checks, Medical OTEP, 24/7 Online training and live fire training.

The live fire training was one of the best we have done. We have a couple of guys interested in the lieutenant position that is open. We put them in position to demonstrate leadership to a firefighter on a hoseline in the live fire evolution. Captain Adam Rasmussen and Lt Raynor Baker were the Instructor and Inside Safety observing the actions and leadership of the lieutenant candidates. We will continue these evaluations in the next 2 live fire opportunities.

**Recruitment & Retention**

We have 3 new recruits. One is a true new recruit, Roberto Suarez. He is taking the year off before going to college next year. The other new personnel are Nathan Smeltzer and Jason Baker, both formerly with Chelan 7.

**Facilities and Equipment**

There has been a delay in the Scott air compressor being built. We passed the expected ship date of Feb 27<sup>th</sup> and with no communication from Scott Safety. Then I asked the sales guys from MES to look into the issue. Scott had held our SCBAs and cylinders back to ship everything together. MES got Scott to ship the SCBAs and we are waiting for a new commitment for a ship date on the compressor.

Commissioner Harris motioned to approve the purchase of 8 classroom tables, 50 chairs (to be divided between stations 51 & 52), a cart to store the tables & chairs when not in use, and a 70" TV and mounting bracket to be used for education opportunities at station 52. The entire project will cost approximately \$3,000.00. Commissioner Baker seconded, motion passed unanimously

**RiverCom**

RiverCom staff is working with the US Forest Service to get clearance to do a replacement building at Blagg Mtn. No additional equipment will fit into the old building and equipment will be ready to install for fire season, if the building can be replaced. Nothing can be done without permits from the US Forest Service. Blagg Mtn repeater is the essential repeater site for the Wenatchee River drainage.

RiverCom had made many electrical improvements to Grouse Mtn repeater (25 Mile Creek area). The solar panels and backup generator have failed, the site is offline. Staff is working to repair this week.

**Prevention**

Chris Willoughby and I attended a CPAW (Community Planning Assistance for Wildfire) workshop at the Confluence Technology Center on March 8<sup>th</sup>. The CPAW group is specialists from Colorado, British Columbia, Montana and Washington. We have many groups with many skills already in the wildfire arena. I was hesitant to attend and pleasantly surprised. The group went to Lake Wenatchee in the afternoon on the 8<sup>th</sup>. They came to Manson the morning of the 9<sup>th</sup>, then to Chelan for the afternoon of the 9<sup>th</sup>. For the Manson visit we discussed site specific issues and then I took them to

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Emerson Acres. They were horrified with the road and want to help build a solution with Chelan County to do fuels work to make it safer in wildfire.

**Assistant Chief's Report:**

Assistant Chief McClellan reported that drive training of Javier is going well. He has been checked off on the ambulance and will now move to driving E52.

Nathan Smeltzer is an experienced fire truck driver, so therefore will only need orientation of District 5 vehicles to be checked off.

SCBA is good, as everyone has been in them for the last two house burns the past two weeks.

Planning of the Banquet is coming along well. The Banquet will be on April 10<sup>th</sup> at 6:00 pm at Charlie Brown's Barn, as last year. We will be doing the Auction again this year. We will send an email to people to inform them of the auction.

McClellan has been working quite a bit with Stellan Giffin. Giffin is currently a WSU student, but is from here and is most likely a good investment of time.

New recruit Jason Baker is a hard working fire fighter, with a lot of wildland experience. He was very active in the Carlton Complex Fire.

**EMS Report:** None

**Old Business:**

**Company Calendar** – Banquet April 10

**Firefly Website Rebuild Status** – The site is currently live and greatly improved since last month. The information currently on the site needs updating, but the basic template is good. Jonathan will come to train on how to update minutes etc.

**Truck Sale** –We will call the dealer with the VIN and have a new key made for the old Command vehicle.

**Station 51 Lease** was reviewed. The cost of the Lease will be \$500 per month for the remaining 51 months of the lease, commencing in January of 2018. The last two sentences of Paragraph 6 were crossed out and initialed by Commissioners Baker and Harris. Commissioner Baker motioned to approve the Lease with the noted exclusion. Passed unanimously.

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**NEW BUSINESS:**

There was a recall issued on the Water Tender. Kermit and Patty McClellan will take the truck to Yakima International dealer this upcoming Friday to have it remedied.

The design for the new ID cards to be made here in the office was approved. An ID card will be given to every active member with an annual expiration date.

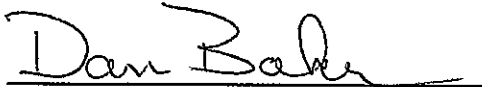
Chief Baker has been in discussion with Gordon MacIlvennie, our insurance agent about creating a rider on the policy to cover situations that do not involve vehicles or fire in the leased station 51. There should be a proposal before the July renewal date.

**Public Comment:** None

**Adjournment:** Having no additional business before the board the meeting adjourned at 5:55 p.m.

**Chelan County Fire District 5 Board of Commissioners:**


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**John Spencer, Chairman**

  
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**Dan Baker, Commissioner**

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**Brian Harris, Commissioner**

**Brian Harris, Commissioner**

  
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Attest: Patty McClellan, District Secretary