

**Chelan County Fire District No. 5**  
**250 West Manson Blvd.**  
**Manson, WA 98831**  
**February 13, 2018**  
**Regular Meeting of Commissioners**

**Commissioners Present:** Dan Baker, and Brian Harris

**Others Present:** Chief Arnold Baker, Assistant Chief Kermit McClellan, Patty McClellan, Erin from Lake Chelan Mirror, Kurt Middleton from EMS and Chris Willoughby

**Call to Order:** Commissioner Chairman Baker called the meeting to order at 4:30 p.m. and the Flag salute commenced.

**Pension Board:** Opened at 4:32. We have a new volunteer, Dan Howard. Dan is a career firefighter from Snoqualmie. With nothing more to report, the Pension Board adjourned at 4:34 and the regular meeting resumed.

**Public Comment:** none

**Minutes:** January 9th Regular Meeting Minutes were presented and reviewed. Commissioner Baker motioned to approve the minutes as presented; Commissioner Harris seconded; Motion passed unanimously.

**Financial Report:** We recently learned that the equipment replacement (cash) account is not earning interest, so we transferred the entire balance into the investment account on February 12<sup>th</sup>.

**Approval of Invoices:** Commissioner Harris made the motion to approve vouchers FD51 in the amount of \$14,770.24 and FD52 in the amount of \$4,405.65 as presented. Commissioner Baker seconded; Motion passed unanimously.

**Chiefs Report:**

**Incidents**

There were 28 Calls for service in the month of January; 23 within Fire District 5 and 5 out of the District. Fire responded to 9 calls; 2 Dispatched and Cancelled, 1 Smoke Alarm Activation-No Fire, 2 calls to authorized agricultural burning, 1 call to shorted home appliance- No fire, smoke smell in the residence, 3 calls to assist EMS crew.

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EMS responded to 17 medical calls in District 5 (3 of these with assistance of Fire), 5 medical calls out of District 5.

**January Call Times;**

Fire Call Processing was at 3:07, Arrival on scene at 11:02.

EMS Call Processing was at 1:29, Arrival on scene at 12:45.

Of the 23 calls in District 5, 18 calls were compliant to NFPA 1221, for call processing.

Of the 21 calls in District 5, 14 calls were compliant to Fire District 5 benchmark of 12:00 minutes.

**Personnel and Training**

Training for January consisted of Driver Training Refresher, First Aid, High Performance CPR for all EMTs and First Aid responders, Officer meeting and 24/7 Online (Basics of High Rise Firefighting module).

**Recruitment & Retention**

I have just received a packet for a new volunteer firefighter; Dan Howard is a career firefighter in Snohomish with a 2<sup>nd</sup> home here. He plans to move soon and make this his full time residence.

**Facilities and Equipment**

I spoke with the Scott Compressor Manager this morning (Friday Feb 9<sup>th</sup>), he has been out of the office on family leave. He said that the label for our compressor is in approval process. He asked that to be expedited. He would have information Monday morning getting back in the office. I am to receive a call Monday with that timeline.

Still, no update the E-52 CAFS issue, waiting for parts. I checked with the vendor and he indicated the part was in stock and they overlooked getting it shipped.

We have received the generator for S-52. Looks straight forward to install and setup with the automatic transfer switch. The issue of engineering the structure has stopped. In a draft agreement, Commissioner Baker had reservations about the scope of work being as we intended. On questioning the engineer, the issue was not satisfactorily resolved. Commissioner Baker then suggested that we backup and advertise for an Architect Request for Qualifications. The Architectural services then can provide engineering drawings, construction drawings and some limited oversight during construction.

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**RiverCom**

I will attend the RiverCom Operations Group meeting the morning of our Commissioner meeting, then the ROG meetings will go to an every other month schedule.

Discussion with Board and Director is to begin evaluating whether to stay at the Wenatchee Police Station facility or move to another location. The power need is greater than the building was designed for. Because of the size and number of computers, they have a high level of power needs and the unplanned side of the equation is enough power for the chiller to cool the server room. A new chiller is needed at nearly \$100k for the unit, then what to cut off elsewhere in the building to power the unit. Chelan County Commissioner Keith Goehner had some ideas in the Technology Center that he was going to look into.

**Prevention**

Apparently the CPAW final document has arrived at County Natural Resource office; it hasn't been shared out to the group yet. I gathered that there are more questions than answers currently. It's taking a little more time to develop a plan before going public.

I attended a Regional Life Safety Council meeting on Feb 1<sup>st</sup>. Their Association Chair asked me to attend because of the work I have done with the Washington Fire Marshal's Community Risk Reduction and Smoke Alarm Grants. The idea is being considered to do what the State Fire Marshals did with the smoke alarm grant, but on a regional level. Region 6 Life Safety Council is Chelan, Douglas, Grant & Okanogan Counties. The Fire Prevention & Safety Grant that funded the Washington Fire Marshal's grant is due to open the application period in 1 week. The application period is scheduled to stay open 5 weeks. A few issues remain to see if it is possible for the Region to apply.

Chief applied to be on the FEMA peer review board. He will be out of town the second week of April if he is chosen to participate.

It was recently discovered that the Command truck was only pumping from 1 fuel tank. Chief has an appointment in Wenatchee tomorrow for repair.

*Compressor* – Chief Baker spoke with the Scott's product manager. They will do both UL & CSA certifications. The Scott manager should have the label on Friday. Somebody on the west coast will come to Station 52 to inspect the compressor and attach the label. The Scott Company was just recently bought out by 3M Corporation.

**Assistant Chief's Report:**

Assistant Chief McClellan shared the newly purchased helmets for Chief and Assistant Chief. He is waiting for firefighters to want to start driving again. The Boat launch will not be available for practice April 2<sup>nd</sup> through May 18<sup>th</sup>.

Commissioner Baker presented Kermit with Fire Officer 1 Certificate.

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**EMS Report:** Kurt Middleton, representing EMS for Ray Eichmeyer, introduced himself as the new MSO, along with Mistaya. He is hoping to help out a lot with operations, allowing Ray more freedom to work on his vision for valley healthcare. He'll look into training aspects also; making sure EMS is on the same page as Raynor Baker, who does BLS training. Kurt stated that having a dedicated Paramedic/ALS ambulance in a small community as ours is tremendous! He agrees that CCFD5 has a unique and great partnership with the hospital. Having used the facilities at Stn52, he suggests that we should keep an eye on the oven. It doesn't heat properly and there are 2 stove burners that don't work. The radio speakers are located right underneath the beds in the station. When CCFD7 gets a call, it wakes up the people in Station 52.

There was discussion about moving the speakers to a better location, such as the back wall and keep volume up.

**Old Business:**

*Calendar:* The Annual Fire Fighter Banquet is set for April 16 at Charlie and Tracey Brown's Barn.

*Bid opening for International Chassis for E54:* A bid was received from The RWC Group from Spokane for a 350 Cummins chassis.

- 2019 MV607 (Medium Duty) \$92,850.33 + 9% sales tax for a total of \$101,206.86
- 2019 HV607 (Heavy Duty) \$ 92,794.60 + 9% sales tax for a total of \$101,146.11

On a previous year this salesman, Chris McDevitt was on vacation here when his mom had a heart attack and we came to her aid. Chris remembers us and is determined to give us an amazing deal, which this is.

Commissioner Baker motioned to authorize the expense of not more than \$101,206.86 to purchase the chassis for E54, to be determined by the build time. Commissioner Harris second. Motion passed unanimously. Commissioner Baker specified that if both chassis are close to the same build time, get the heavy duty.

*Training* – Patty reported on Emergency Reporting training that she went to in AZ. Felt it was well worth while!

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*Generator & Building Update* – Commissioner Baker reported that with the expanding plans of what to do with the lean-to building at station 52 leading to the idea to enclose part of it and put a truck in it and the generator on the back end, he would like to include an architect who has done this scope of work before rather than the previously contacted engineer in Wenatchee. A Request for Qualifications for an Architect will be posted in the Wenatchee World, with a closing date of March 9. A decision will be made at the next meeting to select an architect.

*Pre-Fire Planning*: Chris reported that he has been working on the pre-fire plans a little. He is double checking on a few things and gathering more information.

**NEW BUSINESS**: None

**Public Comment**: Kurt said that the BLS bag from 3171 has been exchanged for the one that was on 3152. It still has the same items in it. They have been changed to “trauma bags”. The Kit in our rig is the same as before, with just a different looking bag

**Adjournment**: Having no additional business before the board, the meeting adjourned at 5:30p.m.

**Chelan County Fire District 5 Board of Commissioners:**



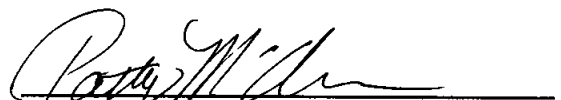
**Dan Baker, Chairman**



**Brian Harris, Vice Chair**



**John Spencer, Commissioner**



**Attest Patty McClellan**  
**District Secretary**