

Chelan County Fire District No. 5
250 West Manson Blvd.
Manson, WA 98831
November 14, 2017
Regular Meeting of Commissioners

Commissioners Present: John Spencer, Dan Baker and Brian Harris

Others Present: Chief Arnold Baker, Assistant Chief Kermit McClellan, Patty McClellan, Chris Willoughby, Darrick Steele and Ray Eickmeyer.

Call to Order: Commissioner John Spencer called the meeting to order at 4:30 p.m. and the Flag salute commenced.

Pension Board: Opened at 4:30. With nothing more to report, the Pension Board adjourned. Regular meeting resumed at 4:31.

Commissioner Spencer presented Darrick Steele with certificates for passing his Hazmat Awareness and Hazmat Ops IFSAC testing. Darrick was also awarded his incentive pay for completing these levels in training. Darrick is enrolled in the EMT class at Wenatchee Valley College as well.

Minutes: October 10th Meeting Minutes were presented and reviewed. Commissioner Harris motioned to approve the minutes as presented; Commissioner Spencer seconded; Motion passed unanimously.

November 2nd Special Meeting Minutes were presented and reviewed. The time of adjournment had a typo. The minutes were corrected to say meeting adjourned at 4:41 Commissioner Harris motioned to approve the minutes as corrected; Commissioner Spencer seconded; Motion passed unanimously.

Financial Report: There were no questions about the October Financial Report. The District is still \$100,000 to the good for the year.

Approval of Invoices: Commissioner Baker motioned to approve and pay the November Vouchers FD51 in the amount of \$7,876.42 and FD52 in the amount of \$490.06. Commissioner Harris seconded; Motion passed unanimously.

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Chiefs Report:

Response times were excellent this month.

Incidents:

There were 36 Calls for service in the month on October; 28 within District 5 and 8 out of District 5. Fire responded 11 calls; including a small burn along Banks Ave that landowner had used to clear weeds; detector activation at Red Apple Market; 3 residential alarms (same house); a motor vehicle accident with injuries and a motor vehicle accident without injuries. Fire personnel assisted EMS on 3 additional calls.

EMS responded to 29 calls; 21 in District 5, 8 out of District 5. In District included 16 medical, the MVA with injuries, the MVA without injuries, 3 medical with fire assisting, 1 unintentional pendant alarm activation.

Fire Call Processing was at 1:23, Arrival on scene at 5:45.

EMS Call Processing was at 1:43, Arrival on scene at 7:58.

Of the 28 calls in District 5, 22 calls were compliant to NFPA 1221, for call processing.

Personnel and Training:

Training in October consisted of 2 sessions of large diameter hose testing, a portable ladder drill, medical OTEP, 24/7 Online modules of Forcible Entry and Entry Tool Care, and an officer meeting.

Recruitment & Retention:

One new recruit as reported last month, Tom Fix retired as a mechanic for Metro of King County, started working on projects to repair some equipment items.

Facilities and Equipment:

The Scott compressor is all complete. MES sent their compressor service supervisor and made all repairs from shipping damage and deficiencies from manufacturing.

RiverCom:

Blag repeater upgrade on hold for winter. Hopefully US Forest Service permits will be in hand by spring.

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Prevention:

Attended the Fire Prevention Institute conference at Campbell's, very well done. Working with Bob Plumb to get a County wide inspection program. The Fire Districts can do some of the business inspections, Bob will be the enforcement for serious deficiencies

Assistant Chief's Report: Drill attendance has been really down. Nobody seems inspired to move forward with drive training. Maybe add drive training to the incentive program?

Possibly add points for driving time to add incentive to make fire fighters time worthwhile. Award a certificate and monetary incentive for driving certification – these are some ideas

Commissioner Spencer suggested having an all hands mandatory meeting in early spring, including food.

Kermit took the FO2 test (by mistake), as that was the test that WSP sent for him. Kermit decided to go ahead and challenge the test. He will retake the FO1 test tomorrow night.

EMS Report: Ray Eichmeyer reported that he had asked the hospital board for a large budget increase. Kevin and the administrative support approved everything he asked for. Ray will be hiring 3 full time paramedics. The hospital will be reimbursed through federal funds. Ray also will be working towards supplying a "Cabulance". This vehicle will provide patient transportation to the hospital for testing, as well as give them a medic accompanied ride home after a sedation procedure. He feels this will close the gap in health care where people are not able to schedule procedures where a ride to and from the hospital requires friends or a family member to take time off work for transportation, as well as a service for other disabled situations. Ray is still gathering data for this. Board members were re-elected at the recent election.

Dept. of Health now requires that EMT classes be taught at a college. EMT classes taught outside of college cannot be charged. There is a \$1000 per day per student penalty to teach them outside of college.

Ray will bring his 2018 plan to work with Arnold in the December meeting.

Arnold gave Assistance to Firefighters grant information for the reason that our District did not qualify for funding to replace the ambulance. Our ambulance was just one year away of qualifying as "old enough" by the grant guidelines. The ambulance does now fall into the correct age range for the grant, so Chief intends on applying for that grant again in 2018.

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Old Business:

Company Calendar: Chief Baker will leave on vacation to Florida tomorrow until November 28th.

Station 52 Ecology Wall Bids- The received bids were discussed. The Mendoza bid included attractive smaller landscape blocks, as opposed to the other bids that were made using the 4' – 6' ecology block.

It was agreed that the economic ecology block is sufficient for this purpose, as well as stronger. The Cotoneaster will grow to cover the top of the block, making it attractive.

Commissioner Baker thinks it will be necessary to add a French drain also.

Chief will do some more detailed requirements for bids. The bid choice will be tabled until the December meeting. This project will happen next spring.

There is a used generator for sale in Malaga. They want \$3,500 for it. It's quite old, so needs to be researched more. Paul Gray of Gray's Electric has done much work on this generator and so is most familiar with it. Patty will contact Paul and see what he knows.

Electronic Sign- Research of different vendors has revealed lower available prices of Electronic signs. The Manson Chamber is interested in partnering with the Fire District in sharing an electronic sign at the location coming into town. We need to talk to them more and go to a board meeting to work out details.

NEW BUSINESS:

E54 Transmission – It would cost \$40,000 to change the standard transmission in E54 to an automatic transmission. E54 is a 15 year old truck. All agreed that it's not wise to spend so much money on that engine.

An alternative would be to take E54 and put it on a new automatic chassis, which returns that truck to another 30 year lifespan for around \$100,000.

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2018 Budget – The preliminary budget for 2018 was worked on. The price deflator for salary increases is 1.553%

Commissioner Spencer recommends 4% pay increase for Chief Baker as well as a 4% raise for Assistant Chief McClellan.

Vacation hours for Administrative Assistant Patty will increase from 80 hours to 100 hours per year, as well as a 3% wage increase.

Duty EMT shift wages will increase to \$14 hr.

Duty Officer on Command pay will increase to \$11 hr.

It was considered whether Drill & Incident points should increase by 2%?

The annexation of properties into the District last year brought \$11,877.94 revenue increase.

There has been no agreement reached with Colville Fuels for service. The proposed agreement will be modified to include Fire, EMS and Law compensations.

Public Comment: Chris Willoughby reported that the Association is planning a chili cook-off in town during Winterfest in January of 2018 as a new fund raiser.

Season of Hope delivery is planned for December 4th.

On December 2nd from 9:00 – noon, there will be kids working on small building projects at Lake Chelan Building Supply. Commissioner Spencer asks for possibly 8 Volunteers to help with this event. They get a lot of kids participating. Ray Eickmeyer volunteered.

The Pre-fire planning needs to get put back into play.

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Adjournment: Having no additional business before the board the meeting adjourned at 5:47 p.m.

Chelan County Fire District 5 Board of Commissioners:

John Spencer, Chairman

Dan Baker

Dan Baker, Commissioner

Brian Harris

Brian Harris, Commissioner

Patty McClellan

Attest: Patty McClellan
District Secretary